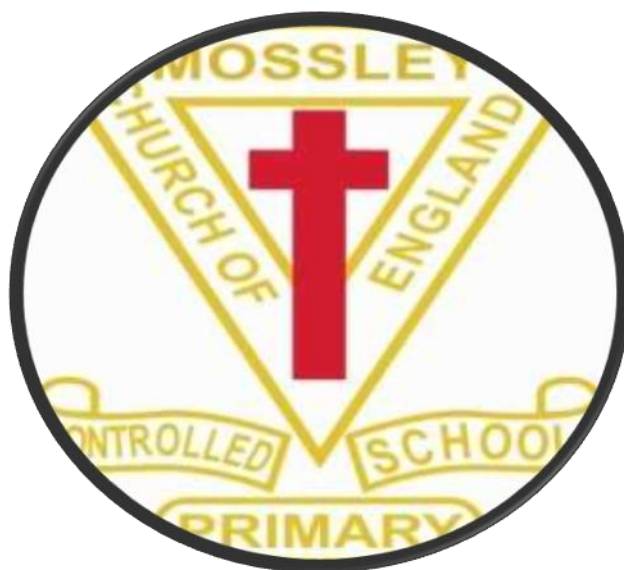




Charging and Remissions Policy

Document Control	
Title :	Charging and Remission Policy
Date:	
Supersedes:	
Amendments:	
Related policies/guidance:	
Review:	Annually

Approved by: Helen Harrison **Date:** November 2025

Last reviewed on: November 2025

Next review due by: November 2026

Introduction

All education during school hours is free. However, to enrich the curriculum, other activities, sometimes off-site, and in addition to the normal curriculum, are offered during the school day. Contributions may be requested so that these can take place.

Activities arranged outside of the school day may be charged for.

Pupil Charges

Voluntary contributions

When organising school trips or visits, which enrich the curriculum and educational experience of the children, the school invites Parents/Carers to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, all pupils will be included, regardless of a voluntary contribution.

If a Parent/Carer wishes their child to take part in a school trip or event, but is unable to make a contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents/Carers have a right to know how each trip is funded. The school will provide this information on request.

The following is a list of additional activities organised by the school, which would require voluntary contributions from Parents/Carers. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to museums;
- Educational visits which enhance the curriculum and which require transport expenses;
- Sporting activities which require transport expenses;
- Outdoor adventure activities;
- Visits to the theatre;
- Artist in Residence Musical or theatrical events.
- Onsite creative builders workshops

Residential visits

If the school organises a residential visit in school time or mainly school time, we ask for contributions towards the cost of the visit. All visits are regularly evaluated in order to offer the best value for money to our Parents/Carers and children.

Parents/Carers who receive Pupil Premium are exempt from payment unless they wish to make a voluntary contribution to the cost of the visit.

Music tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. The peripatetic teachers charge Parents/Carers directly for these lessons.



Information about music tuition is communicated to Parents/Carers. The school currently provides violin lessons to children in Year 3. The school meets the cost of the instruments and the additional music teacher.

Swimming

The school organises swimming lessons for all children in Year 4. These take place in school time and are part of the National Curriculum. We inform Parents/Carers when these lessons are to take place, and we ask Parents/Carers for their permission for their child to take part in swimming lessons. There is no charge made to Parents/Carers for these lessons. However a contribution for the transport is asked.

Coaching Sessions

When the school offers additional coaching after school, for example football, street dance, town sports, self-defence, gymnastics etc, with a qualified coach, who is not a member of the school staff, the external company running the sessions will make a charge to cover their costs. Attendance is entirely voluntary.

Teacher Clubs

Our staff offer extra-curricular activities during and after school in their own time. There is no additional charge for these clubs unless specific materials are required.

Before and After School Care

There is a Before and After School Club which is based on site called FABs; all charges are made by Parents on Parentpay.

Other Outside Provider Charges

Charges will be made for the use of the school premises outside of the normal school day. A full list of charges is available from the school office. Every year, the school allocates a part of the budget to supporting families who may have difficulties in meeting the costs of school activities. We firmly believe that children should not be denied access to these activities because of financial reasons. We will review our policy annually.