



**“Working Together, Playing Together, Serving God and Serving Others”**

## **MINUTES OF A MEETING OF THE PARENT COUNCIL OF DAVENHAM CHURCH OF ENGLAND PRIMARY SCHOOL HELD ON Tuesday 13th January 7.30pm**

**1. APOLOGIES:** Becci Kettle and Kerry Parry

**2. Attendees:**

Joanne Hyslop, Emma Pozniak, Emilie Mercer, Michelle Speers, Emma

**3. MINUTES OF THE LAST MEETING**

That the minutes of the meeting held on January be confirmed as a correct record.

**4. MINUTES and ACTIONS FROM THIS MEETING**

| <b>Agenda No.</b>               | <b>Feedback</b>  | <b>Action/Responsibility</b>  |
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| <b><u>Positive Feedback</u></b> |  |   |
| <b><u>1)Sports events</u></b>   | Lots of successes recently – would love to see them celebrated in the newsletter.  | JH to ask Mr Roberts to write a roundup for the next newsletter.  |
| <b><u>2)Young voices</u></b>    | Clarification of if the school will be participating.  | The school takes part every other year so will be involved in 2027.   |
| <b><u>3)Mini Police</u></b>     | Successful candidates are very excited to be involved. A bit of a lull so far as no planned events so far. It was asked can there be a programme of events that the mini police will be doing throughout the year? | JH to talk to PC Lee to see if a programme can be put in place to share with parents. JH to feedback if it would be possible to run the mini police over a 6 month period in order to include all the pupils who applied as it was an oversubscribed programme. |
| 4)World book day                | Thanks to the teachers for all the efforts with costumes and all the activities around reading that were put on during the day.  |   |
| 5)Flowers/daffodils/snowdrops   | Parents would like to pass on thanks to Mr Bates for all the   | JH to pass on the thanks to Mr Bates  |

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| <p>6)Photos on Google classroom</p>             | <p>lovely flowers and bulbs around school.</p> <p>It was expressed that the photos being shared on Google classroom are very much appreciated by parents.</p>    | <p>JH to pass this positive point and thanks on to teachers.</p>   |
| <p>7)Space day and Lunar new year</p>           | <p>Parents shared that this day was very well received and to pass on the thanks to the teachers. The children have loved these special days.</p>                |  |
| <p>8) Parents Evening</p>                       | <p>The fact that parents have been given plenty of time to schedule and book in the next parents evening was great received.</p>                                 | <p>JH to continue to allow this time period of notice for parents evening bookings to allow parents to be able to manage schedules.</p>  |
| <p><b><u>Constructive and new ideas</u></b></p> |  |  |
| <p><b><u>1)PE days</u></b></p>                  | <p>It has been noted that PE days have been changing with little notice to parents</p>   | <p>JH explained that the changes are due to the year6 play needing the hall and the fact that Cheshire Cricket have been in on specific days to run sessions with pupils. School to try and give more notice if possible.</p>  |
| <p><b><u>2)Music lesson</u></b></p>             | <p>The paid options are much appreciated and if more lessons can be run that would be great. Text message reminders are sometimes going to the wrong groups.</p> | <p>JH confirmed that Brass is run every2 weesk due to the timetable restraints, budget and to bring the class sizes down. JH to ask Belinda to confirm the text message reminder is going to the correct groups.</p>   |
| <p><b>3) Soft Start</b></p>                     | <p>Parents expressed that pupils have commented on the fact that the new initiative has impacted playtime and koinonia.</p>                                      | <p>Soft start put in place to allow the children to start the day in a calm way, allow direct contact with the teachers. JH to do a pupil voice about this new initiative and ask for teacher feedback. This is run Mon-Thurs. Fridays the children are on the playground before going in to school.</p> |
| <p><b>4)lunchtimes</b></p>                      | <p>Pupils are running out of time if they are last in.</p>   | <p>JH to review the timetable to make sure each year group is last in once a week. Lunchtimes are a busy time under a small time schedule to get every pupil fed.</p>  |

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| <p><b>5) Stop and Drop</b></p>                               | <p>Parents have been experiencing hold ups in the Stop and drop areas.</p>   | <p>JH to send another parent reminder.</p>  |
| <p><b>4) School trip payments</b></p>                        | <p>Please can parents have more time to pay for class trips.</p>   | <p>JH confirmed that upcoming trips and the payment schedule are issued in the weekly newsletter. If parents have problems with making payments, please contact the office. Payments are taken on parent pay and can be paid in instalments.</p>  |
| <p><b>5) Younger children mixing with older children</b></p> | <p>This was happening during playtime. Why has it stopped?</p>   | <p>JH confirmed that it has had to be stopped due to many incidents that resulted in head bumps to the little ones. Lots of wristband and emails were being sent to inform of these injuries. Separated to avoid this.</p>  |
| <p><b>UPDATES</b></p>  |  |   |
| <p><b>1) Leavers party update</b></p>                        | <p>14<sup>th</sup> July at Riverside organic.</p> <p>Tractor transport from the Bulls head from 6 pm. 3 rides to the farm required. 6:30-8:30 festival party with the DJ from last year. Food and drink the same as last year. Vegetarian options provided. EP asked about parent helpers and risk assessment.</p> <p>Ticket price is looking to be 16.50 per child, this is higher than last year and EP suggested asking FODS for a contribution.</p> <p>KP stated that still over half of the year have yet to send photos for the leavers book</p> | <p>JH advised that no parent helpers are needed and teachers will be running the party. A teacher will accompany the children on the tractor. Parents to drop children at the Bulls head and then collect at 8:30pm. EP to ask Simon for risk assessment and tractor insurance.</p> <p>To get the ticket price down EP to ask FODS to fund the DJ and the tractor ride for the children.</p> <p>JH to send a reminder to parents to send in pictures.</p> |

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| <b>AOB</b>           |   |  |
| <b>Holiday Clubs</b> | Parents would like to see holidays clubs run at the school  | Unfortunately, the school does not run holiday clubs due to staffing issues.   |
| <b>Using "X"</b>     | Parents once again questioning why the school has an X account.   | JH agreed to delete the school "X" account as it is not the appropriate social platform for the school.                            |
| <b>Come join us</b>  | It was expressed that could these be run at different times during the day over the year to allow for parents who cannot make it in the afternoon to have a chance to attend. | JH highlighted that this was meant to be happening for this reason. JH to check in with teachers to see if this is still the case. |
| <b>NDCS funding</b>  | EM shared that the school can apply for us to 10K for pupils under 5.   | EM to share the details with JH to apply for the funding.  |

Next meeting on 5<sup>th</sup> May