Privacy Notice – families and Children

Our school is a data Controller for the purpose of the General data protection Regulations. We collect information from you and may receive information about you and your child. We use this data to –

Keep your child safe and healthy
Support teaching and Learning
Monitor, report and share progress and achievements
Assess how well we are doing.

This information includes your contact details, curriculum assessment, photographs, video, results, attendance as well as personal characteristics such as ethnic groups, special needs and relevant medical information. We also share summarised, aggregated data for statistical analysis purposes with other GloWMATCH schools. We are required by law to pass some information to the Local Authority (LA), the DFE and safeguarding authorities.

We will not give information about you to anyone outside the school without your consent unless the law or our procedures allow us to.

If you want to see a copy of the information about you that we hold and/or share, please contact Tina Birch at Churcham Primary School.

If you require more information about how the Local Authority (LA) and/or DfE store and use your information, then please go to the following websites:

http://www.gloucestershire.gov.uk/article/105060/Privacy-Notices and

http://www.education.gov.uk/researchandstatistics/datatdatam/b00212337/datause

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

- CYP Systems Support Team
  ICT Service
  Gloucestershire County Council
  Quayside House
  Quay Street
  Gloucester. GL1 2TZ

  Website: www.gloucestershire.gov.uk
  Email: cypdsystemsupport@gloucestershire.gov.uk

Public Communications Unit
Department for Education
Sanctuary Buildings
Great Smith Street
London

Privacy Notice for staff - Data Protection Act 1998

Churcham Primary Schools are the Data Controller for the purposes of the Data Protection Act.

Personal data is held by the school about those employed or otherwise engaged to work at the school or Local Authority. This is to assist in the smooth running of the school and/or enable individuals to be paid. The collection of this information will benefit both national and local users by:

- Improving the management of school workforce data across the sector;
- Enabling a comprehensive picture of the workforce and how it is deployed to be built up;
- Informing the development of recruitment and retention policies;
- Allowing better financial modeling and planning;
- Enabling ethnicity and disability monitoring; and
- Supporting the work of the School Teacher Review Body

This personal data includes some or all of the following - identifiers such as name and National Insurance Number and characteristics such as ethnic group; employment contract and remuneration details, qualifications and absence information. We also share summarised, aggregated data for statistical analysis purposes with the WGSP We are required by law to pass some information to the Local Authority (LA), the DFE and safeguarding authorities

We will not give information about you to anyone without your consent unless the law and our policies allow us to.

We are required by law to pass on some of this data to:

- the LA
- the Department for Education (DfE)

If you require more information about how the LA and/or DfE store and use this data please go to the following websites:

- http://www.gloucestershire.gov.uk/council-and-democracy/data-protection/privacy-notices/
  and
- https://www.gov.uk/data-protection-how-we-collect-and-share-research-data

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows:

- ICT Service Application Support
  Gloucestershire County Council
  Block 4 First Floor
  Shire Hall
  Westgate Street
  Gloucester. GL1 2TP
  Website: www.gloucestershire.gov.uk
  Email: cypdsystemsupport@gloucestershire.gov.uk

- Ministerial and Public Communications Division
  Department for Education
  Piccadilly Gate
  Store Street
  Manchester
  M1 2WD
  Website: www.education.gov.uk
  email: http://www.education.gov.uk/help/contactus
  Telephone: 0370 000 2288