

Dear Parents and Carers,

IMPORTANT ANNOUNCEMENTS

OUT OF HOURS CLUB

We are making some positive changes to our Out of Hours provision for the rest of this academic year. We are aware that our provision is very popular and most of the time, it is full. Our plan is to remove the cap on the number of children who can attend breakfast and after-school club. This will be done on a trial basis and then it will be reviewed in the summer.

From Monday 1st June, you must use the on-line booking system to ensure your child has a place in our OOH club. Please refrain from turning up without a booking. The main reason we have the booking system is to ensure we have the correct number of staff and ratios to ensure we have a safe and fun provision. If you turn up without a booking, you will incur a £20 admin fee.

If you need to contact us at any point, then please contact the school office between 8:30 and 3:30. Outside of these hours, please use the Out of Hours Clubs mobile phone number

LOST PROPERTY

The lost property pile is huge! Lots of jumpers, cardigans and hoodies are unnamed. If you feel that you are missing an item or two, please inform your child's teacher. If there are any uncollected items at the end of the year, we will hold a 'free' uniform stall so these items can be re-used by our community.

LATE

Recently, we have had a few cases of children not being picked up on time. If this is for an unavoidable reason then it is permitted; however, if you are persistently late then you may incur a £20 admin fee.