



Longton Nursery officially opened in Autumn 2025 within a specially designed EYFS unit. In this letter, we hope to provide you with helpful information about the enriching experience your child will enjoy while attending our nursery. The nursery is overseen by the board of governors and managed by our dedicated and highly qualified EYFS team. Each child will be assigned a key worker to support their individual development. Children will wear our school jumper, which can be purchased from Justs in Penwortham. They should also bring spare underwear and clothes, either kept in a bag at school or brought daily. If your child is not yet fully toilet trained, please provide nappies, nappy sacks, and wipes. Kindly read, sign, and return the enclosed Provision of Care form at your earliest convenience.

Nursery children are entitled to free milk and this is provided by Coolmilk. You will need to [register online](#) prior to your child starting for them to receive milk. If your child doesn't drink milk, then water is freely available. Your child will still need a water bottle with their name on, whether they have milk or not.

Snacks will be available to children during the day (or your child may bring a healthy snack from home). If your child has any allergies or medical concerns, please ensure the school office has been informed. Snacks will cost 25 pence per day, this is paid half termly and you should pay this via Bromcom/MCAS app. Details for your login will be given to you when your child starts.

The session times and fees are listed below. We prefer children to take the 30 hours either by taking them 5 days a week in the morning or afternoon. This enables consistency of opportunities. The time you request is set for the term. Children who are starting/going home will use the door under the canopy next to the intercom. If your child is late, or needs to leave school before the end of the session time, then they will need to be picked up from the school office. If your child is ill or is off school for any reason, please can you inform the school office.

This can be done by phone: 01772 612495 or email bursar@longton.lancs.sch.uk

Session	Times	Costs Daily
Before School	7.30 am to 8.45 am	£5
Mornings	8.45 am to 11.45 am	£17.10
Lunch	11.45 am to 12.15 pm	£5.75 (including school dinner)
Afternoon	12.15 pm to 3.15 pm	£17.10
After School	3.15 pm to 6.00 pm	£10

CARE . GROW . SHINE



We use instagram to help keep you informed about life in school and what children have been getting up to in their learning.

If your child is staying for a lunchtime session, they will be provided with a school meal cooked on site and will eat in the hall with the rest of school. Dinner options are selected each day. Please speak to the school office if you have any further questions.

Our onsite Before and After school club and is run by our school staff. If you require a place, then please contact Kelly via the school office or indicate the days you require on the request a place at nursery form.

If you are having any additional hours over your free entitlement, you will be invoiced for these at the end of each half term. Nursery fees are paid by via Bromcom/MCAS app. If you are entitled to the 30 hour free provision, then please bring your 11 digit entitlement code into the office, as soon as possible, to enable us to verify the code. We will also need to see your child's birth certificate and your passport or driving license if you have not already brought them in. You will also need to remember to validate your 30 hour code before the end of each term.

We have also enclosed our school data collection sheet and parental agreement form; please can you complete these and return them to the school office as soon as possible. Please can you bring in your ID and your child's birth certificate when you return these forms. We are happy to help with completing the funding section of the parental agreement.

We are delighted to welcome your family to Longton Nursery and look forward to supporting your child's early learning journey. We are confident that your child will enjoy a warm, nurturing environment filled with exciting opportunities to care, grow, and shine. Thank you for choosing our nursery, and we look forward to working together to make this a positive and memorable experience for your little one. Should you have any questions or need further assistance, please do not hesitate to contact us. We can't wait to see your child thrive and make wonderful new memories with us!

School Office Contact Details

Georgia and Nicola

Tel: 01772 612405

Email: bursar@longton.lancs.sch.uk

CARE . GROW . SHINE