



Our Lady of Lourdes
Catholic Primary School

Anti-Bullying Policy

At Our Lady of Lourdes Catholic Primary School, we seek to create a unique and enabling community whereby children and staff are encouraged to journey beyond their expectations – academically, socially and spiritually – within a culture based on Gospel Values.

Love, Live and Learn as Jesus Taught Us

Our Lady of Lourdes Catholic Primary School fully recognises its responsibilities for safeguarding and child protection.

SAFEGUARDING – Keeping ALL of our children safe

POLICY AGREED by Governing Body (date):	27 January 2026
POLICY PUBLISHED (including uploaded onto website – date):	27 January 2026
NEXT REVIEW (date):	30 January 2027
Signed Electronically by Chair of Governors (Joan Curran)	<i>J Curran</i>
Signed Electronically by Headteacher (Meg Wilson)	<i>M Wilson</i>

KEY SAFEGUARDING PERSONNEL			
ROLE	NAME	TEL.	EMAIL
Headteacher	Mrs Meg Wilson	01454 867160	Meg.wilson@olol.org.uk
Designated Safeguarding Lead (DSL)	Mrs Meg Wilson	01454 867160	Meg.wilson@olol.org.uk
Deputy DSL(s)	Mrs. Theresa Gee Mr Anthony Hamlen	01454 867160	theresa.gee1@olol.org.uk anthony.hamlen2@olol.org.uk
Nominated Governor	Mr Jim Corrigan Mrs Gemma Legg		jim.corrigan@olol.org.uk gemma.legg@olol.org.uk
Chair of Governors	Mrs. Joan Curran		joan.curran@olol.org.uk
Designated teacher for Looked After Children	Mrs Meg Wilson	01454 867160	Meg.wilson@olol.org.uk
The key safeguarding responsibilities within each of the roles above are set out in Keeping Children Safe in Education (2025)			

If you believe a child is at immediate risk of significant harm or injury, you must call the police on 999.	
South Glos. Children’s Social Care Referrals: South Glos. Access and Response (<i>Student’s home postcode falls within South Glos</i>) Bristol Children’s Services (<i>Student’s home postcodes fall within Bristol</i>) Local Authority Designated Officer (LADO), Jon Goddard, in relation to allegations against a member of staff	Telephone number 01454 866000 Telephone number 0117 9038700 01454 868508 or lado@southglos.gov.uk

1. Equality Impact Assessment (EIA) Part 1: EIA Screening

Policies, Procedures or Practices:	Anti-Bullying Policy	DATE:	January 2026
EIA CARRIED OUT BY:	Meg Wilson	EIA APPROVED BY:	Joan Curran

2. Groups that may be affected:

Are there concerns that the policy could have a different impact on any of the following groups? (please tick the relevant boxes)	Existing or potential adverse impact	Existing or potential for a positive impact
Age (young people, the elderly; issues surrounding protection and welfare, recruitment, training, pay, promotion)	N	
Disability (physical and mental disability, learning difficulties; issues surrounding access to buildings, curriculum and communication)	N	
Gender reassignment (transsexual)	N	
Marriage and civil partnership	N	
Pregnancy and maternity	N	
Racial groups (consider: language, culture, ethnicity including gypsy/traveller groups and asylum seekers)	N	
Religion or belief (practices of worship, religious or cultural observance, including non-belief)	N	
Sex (male, female)	N	
Sexual orientation (gay, lesbian, bisexual; actual or perceived)	N	

3. Any adverse impacts are explored in a Full Impact Assessment.

1) Purpose of the Policy

At Our Lady of Lourdes we are committed to creating and embedding a culture of vigilance which:

- Ensures we maintain an attitude of “It could happen here”
- Ensures that our learners are safe and protected
- Ensures that our learners know who to talk to if they have concerns and are assured that their voices are heard
- Ensures that our learners are supported, protected and informed
- Ensures that our learners are safe from discrimination and bullying
- Ensures that our learners recognise when they are at risk and know how to get help when they need it
- Ensures that our learners understand about how to keep themselves safe as part of a broad and balanced PSHE and online safety curriculum
- Focuses on preventative work in relation to trauma and adverse childhood experiences (ACEs) and takes a trauma informed approach

This policy applies to all staff, students, governors, cover staff and volunteers.

Our school has a commitment to every child where their safety, health, emotional and social well-being are of paramount importance. Pupils have the right to be happy and safe at school. As a Catholic school we aim to produce a safe and secure environment where all pupils can learn without anxiety and where relationships are based on the pupil’s interpretation of the Mission Statement – ‘Love, Live and Learn as Jesus taught us.’

Bullying of any kind is unacceptable and Our Lady of Lourdes is committed to providing a safe, caring and friendly environment for every member of the school community.

2) Relationship to other policies

As well as ensuring that we address child protection concerns, we will also ensure that children who attend our school are kept safe from harm whilst they are in our charge. To this end, this policy should be read in conjunction with other relevant policies:

Safeguarding and Child Protection	Attendance	Behaviour & Relationships	Complaints
Educational Visits	Online Safety	Escalation	Equality
First Aid	Health and Safety	Intimate Care	Medical Needs and Administering Medicine
Positive Mental Health	Relationship & Health Education	Safer Recruitment	Special Educational Needs and Disabilities
Staff Code of Conduct	Whistleblowing	Mission Statement	Home School Partnership Agreement

3) Definition of Bullying

Bullying is defined as:

‘The **repetitive, intentional** hurting of one person or group by another person or group, where the relationship involves an **imbalance of power**. Bullying can be physical, verbal or psychological. It can happen face-to-face or online.’
(Anti-Bullying Alliance)

Although immediate physical safety comes first, all bullying - by a pupil or adult towards another pupil or adult - whatever the motivation or method, is unacceptable and will not be tolerated. Bullying always has the intention of causing deliberate harm.

The main types of bullying are:

- **PHYSICAL** - pushing, poking, kicking, hitting, biting, pinching etc.
- **VERBAL**- name calling, sarcasm, spreading rumours, threats, teasing, belittling.

- **EMOTIONAL** - isolating others, tormenting, hiding books, threatening gestures, ridicule, humiliation, intimidating, excluding, manipulation and coercion.
- **SEXUAL** - unwanted physical contact, inappropriate touching, abusive comments, homophobic abuse, exposure to inappropriate films etc.
- **CYBER** - posting on social media, sharing photos, sending nasty text messages, social exclusion messaging & calls; misuse of associated technology e.g. camera & video facilities.
- **INDIRECT** - Can include the exploitation of individuals.

4) Aims

- To ensure that all governors, staff, parents/carers and pupils share an understanding of what bullying is - and is not;
- To set out a co-ordinated approach to preventing and tackling bullying at school and whilst pupils travel to and from school.
- To prevent / eliminate acts of bullying at Our Lady of Lourdes Catholic Primary School by creating an atmosphere in which pupils feel secure enough to confide in teaching and support staff, knowing that they will be listened to with understanding and sensitivity.
- To ensure that all personnel involved in the everyday running of the school are aware of these aims so that pupils benefit from a consistent approach to their situation.
- To ensure all members of the school community understand their responsibility to report incidents of bullying so they may be dealt with to prevent reoccurrence.
- To raise pupil awareness of the issues of bullying by using assemblies, PSHE, RHE, circle time and the school council to address them.
- To listen carefully to the victims of acts of bullying and set a sensitive plan of action and support in place. This incorporates all children as well as all staff.
- To develop all pupils' understanding of the destructive nature of bullying through the effective implementation of our Behaviour and Relationships policy and Mission and Values Statement.
- To listen to the perpetrator and set a plan of action and support in place; sensitive to the needs of the child.
- To work in partnership with individual and groups of parents, acting swiftly and firmly in line with the Behaviour and Relationships policy to resolve such situations.
- To keep informed about IT developments and how this may have an impact with bullying issues such as cyber bullying, texting and social networking sites.

5) Preventative Strategies

School staff will develop a whole-school approach to developing pupils' social and emotional skills, thus preventing bullying, promoting good behaviour and creating an environment that prevents bullying from being a serious problem –

- rewarding and celebrating good social skills;
- offering peer support
- developing school/class rules
- involving the children in decision making over issues that affect them ie. voice of every child is heard in termly school council meetings and actions to improve our school community
- helping to resolve issues of unacceptable behaviour with the child/children involved
- providing individual support and/or small-group work for pupils related to social and emotional skills
- regularly using PSHE lessons, Relationship and Health Education, Sex and Relationship Education, Values based assemblies and collective worship, Circle Time etc. to teach social and emotional skills
- planning and delivery of whole school annual Anti Bullying cross curricular week
- staff will investigate all incidents of serious misbehaviour akin to bullying, and any confirmed situations will be dealt with by the HT or DHT.
- Governors will monitor incidents of bullying through termly Headteacher reports.

Our Lady of Lourdes Catholic Primary operates an open door policy for pupils and parents in which problems can be discussed and resolved. The pupil inspired slogan 'Speak Up Now' (S.U.N.) is promoted for all children in our school and emphasised regularly so that pupils are confident in approaching any adult if they have a worry about their own or another person's inappropriate behaviour. All pupils in the school are aware of staff who they can talk to – particularly their class teacher or member of support staff.

The school council is responsible for the review of the Pupil Anti Bullying policy and contribute towards curricular planning for Anti bullying themed work.

6) Roles and Responsibilities

The Role of Governors

- The Governing Body supports the Headteacher in the implementation of Anti Bullying strategies.
- The Governing Body does not condone any form of bullying in the community of our school. Any incidents of bullying are taken very seriously and dealt with appropriately.
- The Governors require the Head teacher to keep accurate records of any incidents of bullying, including those that are racially motivated, together with action taken.
- The Governors and Head teacher are responsible for reviewing the policy on an annual basis.
- Parents unhappy with the action taken by the Head teacher in response to a bullying incident have the right to make a formal complaint to the Governing Body (Complaints Policy on school website under 'Policy').

The Role of the Headteacher

- The Head teacher takes appropriate and immediate action in response to an incident proven to be bullying. The Governing body will be informed where necessary.
- The Head teacher implements the school anti-bullying strategy and to ensure that all staff are aware of the school policy and know how to deal with incidents of bullying.
- The Head teacher supports staff in ensuring that children know that bullying is wrong, through professional development in behaviour management and curricular development.

The Role of All Staff Members

- All staff have a collective responsibility for discouraging and responding to any incidences of bullying in a timely manner.
- If members of staff witness an act of bullying, they support the children involved following discipline and behaviour procedures.
- E-safety training is cascaded amongst all staff. Awareness will be developed within the curriculum. All staff will follow the agreed Behaviour policy making a written record of the circumstances associated.
- Teachers and TAs support all children in their class to establish a climate of trust and respect for all. By praising, rewarding and celebrating the success of all children, we aim to prevent bullying from occurring.

The Role of Parents

- Parents have a responsibility to understand and support the school's Anti Bullying policy and to actively encourage their child to be a positive member of the school community.
- Parents who are concerned that their child might be being bullied, or who suspect that their child may be the perpetrator of bullying, should contact a member of staff as soon as possible.

7) Reporting and Recording incidents

Procedures

- Pupils, parents and staff should report bullying incidents to a member of staff as soon as possible;
- All cases of bullying should be recorded by staff on CPOMS and discussed with the Headteacher;

- In serious cases parents/carers should be informed and will be asked to come in to a meeting to discuss the problem;
- The bullying behaviour or threats of bullying will be investigated and bullying stopped quickly;
- Help will be given to help the child/children who are bullying change their behaviour and to understand the impact the bullying behaviour has had;
- Support will be available for the person being bullied;
- In serious incidents the situation will be monitored by staff to ensure that the bullying has stopped permanently.
- In very serious bullying cases the school and Governing Body reserve the right to suspend or even exclude a pupil who has been involved in a very serious incident/s of bullying.

It showed that the traditional view of bullying where there is a 'victim' and a 'bully' was much more complicated, and in fact bullying rarely takes place between a 'victim' and a 'bully' alone: it tends to be a group behaviour. Others can have a significant influence on the outcomes of behaviours among children and young people intentionally or otherwise.

A number of roles that children can play in a bullying scenario are:

- Ringleader - Initiating and leading the bullying but not always the person 'doing' the bullying.
- Target - The person at whom the bullying is aimed.
- Assistant - Actively involved in 'doing' the bullying but not leading it
- Reinforcer - Supports the bullying, might laugh or encourage other people to 'collude'
- Defender - Stands up for someone being bullied. Knows that bullying is wrong and feels confident enough to do something about it. This might involve talking to an adult.
- Outsider/Bystander - Ignores any bullying and doesn't want to get involved.

All roles must realise their part to play and that 'not telling' means that bullying is likely to continue and other people will get hurt.

A record of all bullying incidents and the action taken is recorded on C-POMS. The sanctions imposed will be in line with those outlined above and will depend on the severity of the incident/s, the age of the child or any special educational need or disability they may have. Sanctions will be applied fairly, proportionately, consistently and reasonably, taking account of any special education needs (SEN) or disabilities that pupils may have and taking into consideration the needs of vulnerable children.

In the case of staff reporting incidents of bullying from another adult, these should be rerecorded and Staffing policies should be followed, as appropriate.

8) Policy Review

The Governing Body will undertake an annual review of the school's Anti Bullying Policy and procedures as part of its annual review of all safeguarding policies, and will remedy any deficiencies or weaknesses found without delay.

9) Further Information

The latest local and national documents relating to addressing bullying in schools can be found on the South Gloucestershire Children's Partnership Website website:

[Bullying | SafeguardingSouth Gloucestershire Safeguarding \(southglos.gov.uk\)](https://www.southglos.gov.uk)

[Schools, Colleges and Early Years Settings | SafeguardingSouth Gloucestershire Safeguarding \(southglos.gov.uk\)](https://www.southglos.gov.uk)

Our Lady of Lourdes Catholic Primary School
USEFUL SOURCES OF INFORMATION AND SUPPORT FOR PUPILS AND THEIR PARENTS

Childline 0800 1111 www.childline.org.uk

KIDSCAPE Parents Helpline (Mon-Fri, 10-4) 0808 8002222 www.kidscape.org.uk

Parentline Plus 0808 800 2222 <http://www.familylives.org.uk>

Young Minds (support for parents) 0808 802 5544 www.youngminds.org.uk

Advisory Centre for Education (ACE) www.ace-ed.org.uk

Children's Legal Centre 08088 020 008 www.childrenslegalcentre.com

Youth Access www.youthaccess.org.uk

Bullying Online 0800 800 2222 www.bullying.co.uk

NSPCC 0808 800 5000 <https://www.nspcc.org.uk/>

Anti-Bullying Alliance They recommend the Childline number (see above).
www.antibullyingalliance.org.uk

EACH (Educational Action Challenging Homophobia) 0808 1000 143
www.each.education