



St Austin's
Catholic Primary School
Riverbank Road
Liverpool L19 9DH
Tel: 0151 427 1800

www.st-austins.co.uk



Teacher Vacancy

Part-time fixed term post for 1 year (Mon-Wed)

Job Description

Main Purpose of the Job

- To fulfil the requirements set out in the Teachers' Pay and Conditions documents
- To make contributions to the development of the school in the following areas:
 - as a committed and effective classroom practitioner
 - to be an enthusiastic, able teacher with proven outstanding practice
 - as a contributor to the whole staff team
 - as a creator of good and effective relationships throughout the school and the wider community thereby, supporting the schools' established Catholic ethos.

Main tasks will include

- to comprehensively plan and prepare work as part of a cohesive team which reflects the pupil's age and ability within the class
- to keep appropriate and efficient school records and tracking, integrating formative and summative assessment into weekly and termly planning as a class teacher and subject leader
- to regularly mark, record, assess and report to Head teacher on the attainment and progress of pupils
- to regularly track and monitor pupil progress, through observations and the school's assessment processes to plan next steps for learning
- to implement all agreed school policies and guidelines
- to promote positive relationships with the parents within class and school and regularly report to parents regarding their child's progress
- to support initiatives introduced by the Head Teacher, SLT and staff
- to develop a sense of positive self-discipline in all children in accordance with the school's policy
- to communicate and co-operate with outside agencies regarding families and support the transition of children within school and with any external transfer
- to create an interesting and stimulating indoor environment, which is enhanced to reflect current topics and children's individual interests



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everyone is special,



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- to organise materials and display children's work, and to nurture a sense of appreciation and value of children's work reflecting current themes and topics
- to participate in the school's performance management programme
- to participate in and contribute to the school development plan
- to assist in a whole school approach to the delivery of the curriculum
- to take or support a leading role in a curriculum area
- to play an active part in staff meetings and INSET days
- to assist the management of the school in creating a climate conducive to the development and positive welfare of pupils and staff
- to strive to create good and effective relationships with pupils, teaching and support staff, parents and the wider community
- to continue their own professional development after consultation with the Head Teacher, taking into account the wider development plans for the school as a whole
- to assist in affording equal opportunities for all pupils and to liaise with the Senior Leadership team and Inclusion Manager to assure the inclusion of all children

This job description is subject to regular review with the Headteacher.



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