**Perryfields Enterprise Academy Trust**

**HOME – SCHOOL AGREEMENT**

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| Review Date: | June 2026 |
| Approved by: | PEAT Board |
| Approved date: | 15th October 2026 |
| Review: | Every 2 years |
| Next Review Date: | June 2028 |
| Communicated to Staff | By: Email:<br>Date: 03/11/2026 |
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| SUMMARY OF CHANGES – June 2026 | |
|---|---|
| **Section** | **Detail** |
| New section | Parent communication guide |
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# Perryfields Junior School

## Home – School Agreement

**Name of Pupil** _____

At Perryfields Junior School, we deeply value our partnership with parents, recognising that a strong home-school relationship plays a vital role in our children's progress, happiness, and success. We know that when parents are actively involved, children thrive both academically and personally.

**Aims of the Agreement**

**Together we aim to:**

- Communicate positively, openly, and respectfully at all times.
- Value and respect each member of our school community.
- Work together to support each child's learning and development both at home and at school.
- Provide rich and high-quality learning experiences that help each child grow intellectually, emotionally, socially, and spiritually.
- Create a safe, secure, and happy environment where children can thrive.
- Encourage good behaviour through consistent expectations, fair rules, and supportive systems.
- Treat each other with kindness, empathy, and mutual respect.

**School Agreement. The School will:**

- Encourage your child to always try their best, show respect, and develop a strong sense of responsibility.
- Provide a caring, safe, and inclusive learning environment.
- Promote high standards of behaviour and learning through clear policies and positive relationships.
- Ensure that your child is given equal opportunities to succeed.
- Keep you informed about your child's progress, behaviour, and general school matters through regular communication, meetings, and reports.
- Welcome you into the school community and offer opportunities for you to get involved in school life.
- Work in partnership with you to resolve any concerns quickly and respectfully, following statutory procedures if needed.

Support families in keeping children safe online, offering guidance where appropriate.

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| **Headteacher's signature** |  | **Date:** |

**Parental Agreement. The Family will:**

- Ensure our child attends school regularly and on time, equipped and ready to learn.
- (School hours: arrive between 8:40–8:50 a.m., collect at 3:15 p.m.)
- Contact the school by 9:00 a.m. on the first day of any absence.
- Keep the school updated with current contact details and any changes.
- Support the school's values, rules, and expectations, including school uniform guidelines.
- Respect school staff and support their decisions.
- Help keep our school community safe online by using social media responsibly and not sharing content that could upset or harm others.
- Monitor our child's internet use, including social media, and model responsible online behaviour.
- Maintain regular contact with the school and attend meetings to discuss our child's progress.
- Inform the school of any concerns or issues that might affect our child's learning or wellbeing.

Support learning at home by encouraging reading, completing homework, and taking an active interest in our child's education.

| **Parent/Guardian's Signature** | | **Date:** |
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Parents and carers are kindly reminded to follow the school's established procedures when raising any concerns or complaints about the school or its staff. We respectfully ask that such matters are not discussed on social media, to ensure that all issues are handled fairly, appropriately, and in the best interests of our school community. Please see attached Parent Communication Guide.

If at any point during your child's time at Perryfields Junior School you wish to make a complaint,, then you are advised to follow the school's complaints procedure which can be found on the school website https://www.perryfields-jun.essex.sch.uk/page/school-policies/137246 . We recommend that all parents and carers refrain from using social networking sites to discuss sensitive issues about the school.

**Learning Opportunities at Home – Homework Policy**

Homework is an important part of the home-school partnership and is encouraged in a supportive and positive way. It helps children develop independence, personal motivation, and lifelong learning skills. Tasks may include practical activities, research and investigations. All children are expected to read at home every day. In addition, they will usually be given maths activities and spellings to practise regularly.

Homework expectations will be shared with parents at the beginning of the school year and will increase progressively as children move through the school. Class teachers will provide specific guidance for their year group each September. In Upper School, particularly in Year 6, homework may become more formal to support preparation for secondary school.

The school recognises the value of out-of-school clubs organised by parents, as well as the importance of children having free time to relax and pursue their own interests after school. We actively encourage a healthy balance between structured activities and downtime.

# Parent Communication Guide

## Perryfields Junior School

### Our Commitment to You

We value open communication between home and school and are committed to responding to your queries promptly. To help us manage this effectively, we've set out clear timescales and processes below.

## Response Times

**Telephone Calls**

- All calls will be returned within **48 hours** (2 working days)
- If your call is urgent, please make this clear when leaving a message
- Calls received after 3:30pm on Friday will be returned by the following Tuesday

**Emails**

- We aim to respond to emails within **48 hours** (2 working days)
- During busy periods (e.g., report writing, parents' evenings), responses may take slightly longer
- Emails sent at weekends or during school holidays will be responded to within 48 hours of the school reopening

**Documents and Letters**

- Requests for documents, letters, or reports will be processed within **5 working days**
- This includes requests for reference letters, copies of reports, or other administrative documents
- If we need more time, we'll let you know

## Who to Contact

**For queries about:**

- **Your child's learning or behaviour** → Class teacher (via email or phone message)
- **Attendance or medical matters** → School office
- **SEND support** → SENCo Miss S Cole
- **Safeguarding concerns** → Designated Safeguarding Lead Mrs Edwards
- **Complaints or serious concerns** → Headteacher Mrs Edwards

**Making Appointments**

- Please contact the school office to arrange meetings with teachers
- We'll do our best to accommodate your availability
- Teachers are not available for unscheduled conversations at drop-off or pick-up times, but can arrange a convenient time to speak

**Parents' Evenings**

- We hold parents' evenings twice per year to discuss your child's progress
- You'll receive advance notice and booking information
- If you cannot attend, please contact us to arrange an alternative time

**Our Expectations**

We ask that all communication is:

- Respectful and courteous towards all staff
- Clear and focused on your child's needs
- Sent during reasonable hours (we don't expect staff to respond to emails outside of working hours)

**What happens if expectations aren't met:**

Parental conduct expectations are outlined in our Parent Code of Conduct, available on our school website.

## Emergency Contact

If you have an urgent safeguarding concern, please contact the school office immediately on 01245 250781.