



## St Mary's & St Benedict's Catholic Primary School

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Headteacher Mr D Ballard

### St Mary's & St Benedict's Pre-School Agreement

#### Provision

We have places available Monday to Friday during term time. There are 16 places available per session.

Morning session 8:45am – 11:45am – 3 Hours

Lunchtime session 11:45am – 12:15pm – 30 minutes

Afternoon session 12:15pm – 3:15pm – 3 Hours

Lunchtime care is provided if required for 30 minutes as above.

Before and After School Club care is available if required and this is provided by SMASH, information can be found here on this: <https://www.smsb.lancs.sch.uk/page/breakfast-and-after-school-club/136592>

#### Funding

The early years funding rates are the rates that the Department for Education (DfE) pays to each local authority to fund the early years entitlements. These were updated from 1<sup>st</sup> September 2025, and includes:

- the 30 hours entitlement for eligible working parents of children from 9 months up to 2 years old
- the 30 hours entitlement for eligible working parents of 2-year-old children
- the 15 hours entitlement for families of 2-year-olds receiving additional support
- the universal 15 hours entitlement for all 3 and 4-year-olds
- the additional 15 hours entitlement for eligible working parents of 3 and 4-year-olds

#### Fees and Payments

With Effect from Monday 20<sup>th</sup> April 2026 sessions are chargeable as follows:

Morning 8:45am-11:45am	£18.00
Lunch Time Care 11:45am-12:15pm	£3.00
Afternoon 12:15pm-3:15pm	£18.00

We reserve the right to increase fees at any time giving one calendar months notice.

Fees are due in advance weekly, and a monthly statement will be issued. Payment is accepted via bank transfer or using tax free childcare vouchers.

If payment is not made within one week, a reminder will be issued. If payment is not received within 2 weeks, then this could result in immediate suspension or termination of care unless reasonable arrangements are made and agreed. This would require a written explanation and proposed plan of repayment to be submitted to the governing body for review.

If additional days or hours are required, these should be booked in advance. If you book an extra session and then decide to cancel this due to sickness or holiday then this will still be chargeable.

### **Meals**

Your child may bring their own packed lunch into Pre-School or access the school meals, these are bookable and payable via parent pay

### **Application Process**

Once we have received your application, depending on availability, you will receive a letter offering you a place and confirming your requirements.

Prior to accepting the offer, you should be committed to your child regularly attending. Places may be withdrawn where attendance is unsatisfactory.

**If you are not offered a place your child's name will be placed on the nursery waiting list. If a place becomes available this will be offered in accordance with the admission criteria.**

\*\*Please note that the admissions to primary school reception classes are a completely separate process from nursery classes. If you have a child on roll at nursery school he/she will not automatically get a place in our school. For primary school admissions there is a different application procedure.

Please do not hesitate to contact the school office if you require any further information.