

Person Specification Before and After School Club Assistant

Post title: Before and After School Club Assistant
School: Turton and Edgworth CEM Primary School
Salary and grade: Grade C Point 3-5: (£20,812 - £21,575 before pro rata)
Line manager: Before and After School Club Supervisor

MINIMUM ESSENTIAL REQUIREMENTS		METHOD OF ASSESSMENT
1. Skills and Knowledge		
1.1	Ability to work effectively within a team environment, understanding classroom roles and responsibilities	Application Form/Interview
1.2	Ability to build effective working relationships with all pupils and colleagues	Application Form/Interview/task
1.3	Ability to promote a positive ethos and role model positive attributes	Application Form/Interview/task
1.4	Ability to create a caring, but firm relationship	Interview/Assessment/task
2. Experience/Qualifications/Training etc		
2.1	Willingness to participate in relevant training and development opportunities	Application Form/Interview
3. Inclusion and Special Educational Needs and Disabilities		
3.1	Understanding of inclusion within a school setting	Application Form/interview
3.2	High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic background and a commitment to raising their educational achievements	Application Form & Interview
4. Work Related Circumstances – Professional Values & Practices		
4.1	Ability to build and maintain successful relationships with pupils, treat them consistently, with respect and consideration and demonstrate concern for their development as learners	Application Form & Interview
4.2	Demonstrate and promote the positive values, attitudes and behaviour they expect from the pupils with whom they work	Application Form & Interview
4.3	Ability to work collaboratively with colleagues and carry out role effectively, knowing when to seek help and advice	Application Form & Interview
4.4	Able to improve their own practice through observations, evaluations and discussion with colleagues.	Application Form & Interview
4.5	Willing to uphold the Christian ethos of the school	Application Form & Interview

Note to Applicants: Please try to show in your application form, how best you meet these requirements