Ashleigh

Primary School.

E-Safety

Policy

Reviewed October 2025

Review date: October 2027

**British Values**

Through its curriculum, extra-curricular activities, teaching and learning this school will promote British values. By doing so, we will ensure that all learners understand the values that have traditionally underpinned British society. The teaching of these values will promote cohesiveness within our school and community. We will prepare pupils for life in England where the population has an increasingly rich diversity of backgrounds, origins, beliefs and cultures by promoting the values on which our society has been built. By teaching pupils these values we will help all to become good citizens of the United Kingdom of Great Britain and Northern Ireland.

**Race Equality and Racial Harassment**

Implicit in all our policies is a belief in race equality and everything will be done to promote this. We do not tolerate racial harassment. (Refer to School’s Race Equality and Racial Harassment Policies).

**1. Aims and Introduction**

At Ashleigh Primary School, our motto is "Together we Learn, Grow and Achieve". We recognise that the internet and related technologies are an essential part of modern life, offering powerful tools for learning and communication. Our aim is to provide our pupils with the knowledge and skills to use technology creatively, confidently, and safely.

The purpose of this policy is to ensure all members of the school community are protected online and are aware of their responsibilities. It is based on the statutory guidance **"Keeping Children Safe in Education" (KCSIE)** and the DfE's **"Filtering and monitoring standards for schools and colleges"**.

Safeguarding is everyone's responsibility. This policy should be read in conjunction with our Safeguarding and Child Protection Policy.

**2. Roles and Responsibilities**

* **The Governing Body:** Is responsible for approving this policy and monitoring its effectiveness.
* **The Headteacher & Designated Safeguarding Lead (DSL) (Ian Matthews):** Holds overall responsibility for the implementation of this policy, ensuring that appropriate systems are in place, and leading on any online safeguarding concerns.
* **All Staff:** Are responsible for reading and adhering to this policy, completing annual online safety training, modelling safe online behaviour, teaching online safety through the curriculum, and reporting any concerns immediately to the DSL.
* **Parents and Carers:** Are encouraged to work in partnership with the school by promoting safe internet use at home. This policy is available to parents on the school website.
* **Pupils:** Are taught to use technology safely and responsibly and are expected to follow the school's Pupil Acceptable Use Policy.

**3. Teaching and Learning**

Online safety education is a fundamental part of our curriculum. We aim to equip pupils with the skills to navigate the online world safely and critically.

* **Curriculum:** A progressive online safety curriculum is taught through PSHE and Computing lessons. This covers key risks such as cyberbullying, misinformation, privacy, and understanding what constitutes acceptable and unacceptable online behaviour.
* **Critical Thinking:** Pupils are taught to be critically aware of the materials they view online and are shown how to validate information and identify risks.

**4. Managing Online Safety**

The school maintains robust systems to protect and support the community.

* **Filtering and Monitoring:** The school network is protected by appropriate technical systems that meet the DfE's statutory standards. We use:
  + **Surf Protect** as our filtering system to block access to harmful and inappropriate content.
  + **Securus** as our monitoring system to monitor computer use in real-time. This helps us to identify any concerns and provide targeted support to pupils. These systems are reviewed regularly to ensure their effectiveness.
* **Acceptable Use Policies (AUPs):**
  + All staff must read and sign a 'Responsible ICT Use Agreement' before being granted access to school systems.
  + Parents are asked to sign and return a consent form confirming their child will comply with the Pupil AUP.
* **Personal Data and Images:**
  + The handling of personal data is compliant with the **UK General Data Protection Regulation (UK GDPR)** and the **Data Protection Act 2018**.
  + Written permission from parents is obtained before images or videos of pupils are published. Pupil's full names are not used in association with their photographs.

**5. Incident Response and Reporting**

A clear and consistent approach is taken for all online safety incidents.

* **Reporting Concerns:** Any member of staff or the community who has an online safety concern relating to a child's welfare must report it to the **DSL (Ian Matthews)** or **Deputy DSL (Matt Harty)** immediately.
* **Recording:** All safeguarding concerns are recorded on the school's central system, **CPOMS**.
* **Types of Incident:**
  + **Child Protection Concerns:** Any complaint of a child protection nature (e.g., grooming, online abuse) must be dealt with in accordance with the school's Safeguarding and Child Protection procedures.
  + **Cyberbullying:** Incidents of online bullying will be addressed in line with the school's Anti-Bullying Policy.
  + **Staff Misuse:** Any complaint regarding staff misuse must be referred directly to the Headteacher.

**6. Links to Other Policies**

This policy operates alongside other key school policies, including:

* Safeguarding and Child Protection Policy
* Staff Code of Conduct and Acceptable Use Policy
* Behaviour Policy
* Anti-Bullying Policy
* ICT Security Policy