

EYFS Woodwork Area Risk Assessment

School employees using this risk assessment must be aware of and refer to the CLEAPSS guidance mentioned in the 'existing control measures' section



PART A. ASSESSMENT DETAILS:

Area/task/activity: Woodwork

Location of activity: In the activity area (shared resource area)

School name: Address & Contact details:	Tonacliffe Primary School Tonacliffe Road Whitworth OL12 8SS	Name of Person(s) undertaking Assessment:	Charlotte Clutterbuck
		Signature(s):	C. Clutterbuck
Headteacher (Name):	Joanne Heap	Date of Assessment:	01.09.2026
Signature:	Mrs C L Clutterbuck	Planned Review Date:	01.09.2027
How communicated to staff:	Communicated verbally to EYFS staff/ Teachers' Shared Drive for whole staff to access	Date communicated to staff:	01.09.2026

PART B. HAZARD IDENTIFICATION AND CONTROL MEASURES:

List of significant hazards (something with the potential to cause harm)	Who might be harmed	Type of harm	Existing controls (actions already taken to control the risk - include procedure for the task/activity where these are specified)
Impact/ injury from tools	Pupils, staff, adult volunteers	Trips, sharps injuries such as cuts	- The below CLEAPSS guides are used by staff as a lesson planning and reference document prior to organising an activity: - P015- Levels of supervision - P248- Glues - P249 Glue Guns

PART B. HAZARD IDENTIFICATION AND CONTROL MEASURES:

List of significant hazards (something with the potential to cause harm)	Who might be harmed	Type of harm	Existing controls (actions already taken to control the risk - include procedure for the task/activity where these are specified)
			○ P243- Using tools in Primary Schools ○ P028-DT Cutting materials ○ P246- Using Drills ○ P253- Pliers ○ P252- Wire Strippers ○ P254- Screwdrivers and Bradawls ○ P251- Hammers, Nails and Pincers ○ P032- Using scissors • Woodwork area is located in an observable area. Area is monitored at all times by staff member (either in vicinity or close proximity). • Floor is clear and free from trip hazards. • Children know and understand importance of tidying away resources after use and safe storage of tools and resources. • Tool inventory to be completed at the beginning and end of each session. • Tool check to be completed at beginning and end of each session. Any damaged tools must be removed immediately. • First aid kit available. • Clearly marked 'work in progress' area for the secure storage of children's unfinished projects. • Children taught safety rules explicitly and walk when transporting tools; holding by their side. • Instruction on how to use tools safely (introductory 1:3/ saw 1:1) • All equipment remains in the woodwork area. • Misuse of tools will not be accepted.
Splinters	Pupils, staff, adult volunteers	Infection	• Avoid working with very splintery wood. • Adults to sand very rough edges, if necessary, first before children use wood. • Children to initially sand any rough edges, or sand after sawing if rough.

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List of significant hazards (something with the potential to cause harm)	Who might be harmed	Type of harm	Existing controls (actions already taken to control the risk - include procedure for the task/activity where these are specified)
Injury to eye from nail rebound, debris in eye	Pupils, staff, adult volunteers	Infection, sharps injuries such as cuts	- Safety glasses <u>always</u> to be worn. - Wear goggles if excessive dust. - Children that already wear glasses to keep those on and add goggles if excessive dust.
General injury from unsuitable clothing	Pupils, staff, adult volunteers	Infection, sharps injuries such as cuts	Ensure children wearing suitable clothing to move freely; for example remove gloves and scarves to facilitate coordination. Shoes to be worn.
Toxicity from treated wood	Pupils, staff, adult volunteers	Illness, infection or allergic reaction	Avoid using painted or treated wood. If in doubt the wood should not be used.
Dust	Pupils, staff, adult volunteers	Inhalation, Irritation to the eyes	- Any significant amounts of cutting/sanding to be done outdoors. - Eye protection- goggles to be worn. - Children do not cut MDF.
Nails/screws	Pupils, staff, adult volunteers	Infection, sharps injuries such as cuts	- Any protruding nails to be made safe (hammered over) or removed. - All nails/screws to be collected off floor after session. - Do not hold nails/screws in mouth.
Plywood	Pupils, staff, adult volunteers	Splinters	Avoid plywood.
Hardwood	Pupils, staff, adult volunteers	Injury	Avoid hardwood.
Dust from MDF	Pupils, staff, adult volunteers	Inhalation, Irritation to the eyes	- Caution with MDF. - Do not cut MDF in school due to excessive levels of irritating dust.
Children with SEND/ additional behavioural needs	Pupils, staff, adult volunteers	Infection, sharps injury such as cuts	Higher supervision ratios, 1-1 if necessary.

PART C: ACTION PLAN Further action / controls required						
Hazard	Action required	Person(s) to undertake action?	Priority	Projected time scale	Notes / comments	Date completed

I certify that the risk assessment above fully applies to the area/task/activity under assessment in Tonacliffe Primary School

Signed: *Mrs C L Clutterbuck*

Name: Charlotte Clutterbuck

Risk Assessor: Charlotte Clutterbuck

