



# St. Sebastian's R.C. Primary School

## Pupil Mobile Phone Policy

### **Introduction**

The welfare and well-being of our pupils is paramount. This policy on the use of mobile phones in school has been drawn up in the best interests of pupil safety.

### **Use of mobile phones**

Pupils are not permitted to have mobile phones at school or on trips. If in the rare event of a parent wishing for their child to bring a mobile phone to school because they travel to school independently or they need to contact a parent after school, parents must sign an acceptable use of mobile phone agreement. (see Appendix 1)

Any phones brought to school must be switched off and taken to the school office on arrival at school in the morning and collected from the school office by the child at the end of the school day.

Mobile phones brought to school without permission will be confiscated and must be collected by a parent.

The school will not be held responsible for the security of a mobile phone brought into school unless they are handed in/sent to the school office for safekeeping.

This policy will be subject to regular review and updating in order to ensure that the personal safety of pupils and school staff is protected and that the learning environment is not disturbed by current or emerging technology.

We very much appreciate our parents' support in implementing this policy in order to keep your children and our pupils safe.

*Reviewed July 2025*

*Keeping Christ at the heart of all we do.*

## Acceptable use of a mobile phone agreement

Pupils are permitted to bring a mobile phone to school, to support safety issues if they travel home from school independently (Year 6) or to contact parents after school. All mobile phones should be handed into the school office at the beginning of the day and collected at the end of the day.

If parents want their child to bring a phone, it is on the understanding that they agree with the following conditions:

- the phone will be kept in the main school office during the day
- mobile phones must be switched off at all times during the school day, including break and lunchtimes, and remain off whilst pupils are on the school premises
- It is not permitted to film or photograph anyone on school grounds
- content on the phone (e.g. messages, emails, pictures, videos, sound files) will be shown to a teacher if requested.

### Misuse of phones

Parents are notified that appropriate action will be taken against those who are in breach of the acceptable use guidelines following the schools discipline and behaviour policy.

In the case of misuse, the phone will only be returned to a parent/carer who will be required to visit the school to collect the phone.

Serious misuse may lead to the confiscation of the mobile phone, communication with parents and the imposition of other sanctions, up to and including exclusion from school. In some instances, an offence may have to be reported to the Police.

I agree to follow these limitations on use and consequences of misuse.

My child needs to bring their mobile phone to school because:

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Pupil's Name \_\_\_\_\_

Signed (parent) \_\_\_\_\_

Signed (pupil) \_\_\_\_\_

Date \_\_\_\_\_

*Keeping Christ at the heart of all we do.*