



St Paul's Catholic Primary School

Charging and Remission Policy

Mission:

*Our pupils and all members of our school community encompass, celebrate and live our values by:
Journeying together, The St Paul's Way.*

Our Vision

An exceptional community where acceptance, compassion and diversity is valued. We will encourage and inspire our children to serve God for the good of all, to excel in their learning and be resilient and caring. Our community will recognise, celebrate and protect God's gift of the world through the provision of a creative, relevant and ambitious curriculum which enables our children to be confident and prepared for modern life.

Our Values:

Respect, Friendship, Perseverance, Honesty, Caring, Thankfulness and Confidence which are rooted in the Gospels of Jesus Christ and we support and encourage those values which form our modern British Society – Democracy, Rule of Law, Individual liberty, mutual respect and tolerance (value) of those of different faiths and beliefs.

Signed (chair): <i>C Lawler.</i>	Name: Carol Lawler	Date: 26-01-2026
Signed (Head):	Name: Maxine Sewell	Date: 26-01-2026
Ratified by: Governing Body on: 26 th January 2026		Next Review: Bi Annual Review January 28

Equality Impact Assessment (EIA)

Part 1: EIA Screening

Policies, Procedures or Practices		Date	26/01/26
EIA CARRIED OUT BY:	Carol Lawler	EIA APPROVED BY:	Maxine Sewell

Groups that may be affected:

Are there any concerns that the policy could have a different impact on any of the following groups? (please tick the relevant boxes)	Existing or potential adverse impact	Existing or potential for positive impact
Age (young people, the elderly: issues surrounding protection and welfare, recruitment, training, pay, promotion)		YES
Disability (physical and mental disability, learning difficulties; issues surrounding access to buildings, curriculum and communication).		YES
Trans Gender		YES
Marriage and civil partnership		YES
Pregnancy and maternity		YES
Racial Groups (consider: language, culture, ethnicity including gypsy/traveller groups and asylum seekers)		YES
Religion or belief (practices of worship, religious or cultural observance, including non-belief)		YES
Gender (male, female)		YES
Sexual orientation (gay, lesbian, bisexual; actual or perceived)		YES

Any adverse impacts are explored in a Full Impact Assessment.

1 Introduction

1.1 Our school's mission states that:

Our pupils and all members of our school community encompass,

celebrate and live our values by:

Journeying together, The St Paul's Way.

Knowing that we are all made in the image of God, we value the individuality of all our children whom God has brought to us from all over the world to befriend. We strive to provide a good education for all our children. The head teacher and staff work very hard to build positive relationships with all parents and carers. We aim to work in partnership with parents in the best interests of the children by providing the best learning opportunities we can. This will mean using the schools delegated budget to finance some activities, but this policy also sets out where parents could contribute to those learning opportunities.

As we Journey together the St Paul's Way we endeavour to give the children as many different experiences as possible in an effort to aid learning and understand the world in which they live. Some form of visit or trip, or an invitation to an outside agency to give a display, presentation, performance or specialist workshop is encouraged every term into school. All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

2 Voluntary contributions

2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we will have to cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. We request that parents who have difficulty making voluntary contributions or are unwilling to contribute make an appointment to discuss this with the head teacher – all such discussions will be confidential. Sometimes, budget allowing, the school may pay additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums and galleries
- visits to music recitals and the opera, theatre or ballet;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits by a theatre company, puppet shows, poets, science projects, architecture workshops, resident artists, dance and drama workshops;
- musical events

3 Residential visits

- 3.1** If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we ask for voluntary contributions towards the education and travel expenses. However, in addition, we do make a charge to cover the costs of board and lodging. Parents who receive state benefits are exempt from payment. Added teaching or teaching assistant costs such as supply costs are not charged. All trips are charged to parents/carers at cost.

4 Music tuition

- 4.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2** There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but LAC pupils and pupils in receipt of Pupil Premium may be exempt from payment. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

- 5.1** The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We therefore make no charge for this activity. We inform parents when these lessons are to take place.

6 Football, Rugby, Multi-skills

- 6.1** The school offers additional coaching after school. Qualified coaches, who are not members of the school staff, run and organises these sessions. They make a charge for these sessions.
- 6.2** Other sport may also be provided but an extra charge will be made if the provision is made by an outside provider.

7 Monitoring and review

- 7.1** This policy will be reviewed every two years, or earlier if necessary.

The FGB will be responsible for the reviewing, monitoring and approval of this policy.

Signed:

Head Teacher

Chair of Governors

Date: 26th January 2026

Review Date: January 2028