



St Benedict's Catholic Primary School

Online Safety

For pupils

September 2026

When I use the school's ICT systems (like computers, tablets, laptops) and get onto the internet in school I will:

- Ask a teacher or adult if I can do so before using them
- Only use websites that a teacher or adult has told me or allowed me to use
- Tell my teacher immediately if:
 - I click on a website by mistake
 - I receive messages from people I don't know
 - I find anything that may upset or harm me or my friends
- Use school computers for school work only
- Be kind to others and not upset or be rude to them or by uploading or creating things that could embarrass or harm someone
- Look after the school ICT equipment and tell a teacher straight away if something is broken or not working properly
- Only use the username and password I have been given
- Never share my password with anyone, including my friends
- Never give my personal information (my name, address or telephone numbers) or send images or videos of myself to anyone without the permission of my teacher or parent/carer
- Save my work on the school network
- Check with my teacher before I print anything
- Log off or shut down a computer when I have finished using it
- I understand that the school will monitor the websites I visit to keep me safe
- I will not bring a mobile or other electronic device into school
- Only use AI apps when my teacher tells me I can or when I have been shown how to use them safely

If I am worried about something that has happened online in school or at home (on my phone, laptop or computer), I will speak to a member of school staff.

I can find help on the school website.