



# Newsletter

Keeping you informed about Team Quinta news.

Friday 13<sup>th</sup> June 2025

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### June Off to a Flying Start at Quinta!

June has been full of energy and exciting experiences! Year 5 enjoyed robot programming at Radbrooke Hall and explored the world of books during a trip to Congleton Library. Meanwhile, all of our Key Stage 2 pupils had a fantastic time learning to breakdance and beatbox-a huge thank you to our staff and Miss Jeffrey for making these brilliant opportunities happen.

### Cricket Success!

We're proud to share that 42 pupils represented Quinta in a recent cricket tournament at Congleton Cricket Club. The Girls' A Team won their competition and the Boys' A Team finished runners-up. Both teams now head to the County Finals in Warrington-a fantastic achievement!

### A Snapshot to Remember

Finally, it was wonderful to see all our pupils come together for the whole school photograph and new website media-exhausting but so worth it!

### Summer Family Fun Day

We have our annual summer family fun day next Friday 20<sup>th</sup> June. This event will be great community fun with inflatables, funfair games, a real tractor to explore, face painting, crafts, ice creams, cool refreshments, and delicious bakes. Not to mention a bar and BBQ. Make sure you head over and enjoy the fun after school!

Have a great weekend,  
Mr. Sharpe



**Mr Sharpe,  
Head Teacher**

# Looking ahead to next week



*We like to make sure you are ready for the week ahead so here is some key information:*

**When:** Monday 16<sup>th</sup> June

**Item:** Crewe Alex PE with Year 5

**What you need to know:** Crewe Alex are coming into school to run an athletics PE session with our Year 5 pupils. Please make sure that your child comes to school in their PE kit.

**When:** Monday 16<sup>th</sup> June

**Item:** Prechool Parents Evening

**What you need to know:** Parents and carers have been communicated with via SeeSaw with regards to their informal 5 minute telephone catch-up about their child.

**When:** Tuesday 17<sup>th</sup> June

**Item:** SEND Meeting – Slurp and Chirp

**What you need to know:** Join us for an informal drop-in session offering you the opportunity to meet and chat with our SEND Team over a cuppa.

Date: Tuesday 17<sup>th</sup> June  
Time: 9:00am – 10:00am  
Location: The School Hall

**When:** Thursday 19<sup>th</sup> June

**Item:** Year 4 Hedgehog Day

**What you need to know:** We will be having hedgehog experts into school to talk to children about these beautiful animals. There will also be baking and stone painting along with other activities making this a super fun and interactive day.

**When:** Friday 20<sup>th</sup> June

**Item:** Macclesfield Sports Event – Year 5

**What you need to know:** Year 5 will be visiting Macclesfield Leisure Centre for Everybody School Games. Children will be leaving at 9:00 and lifts have been arranged independently. This is set to be an action-packed event with: obstacle courses, new age curling, nerf gun alley, giant dartboard, crashmat surfing, face painting and more. Children will return to school before the end of the school day and please make sure all children are dressed in their PE kits.

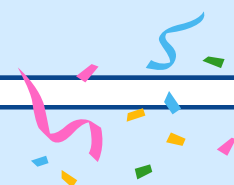
**When:** Friday 20<sup>th</sup> June

**Item:** Non-uniform Day for Tombola Donation

AND FOQ Family Fun Day!

**What you need to know:** The much-loved tombola is back! To help us prepare, children can wear non-uniform on 20<sup>th</sup> June in exchange for a raffle prize brought into school at the beginning of the day. (No chocolate or nut items, please!)

**Enjoy** an afternoon of excitement as Quinta's Summer Family Fun Day returns on Friday, 20<sup>th</sup> June, 3:30–6:00pm –and best of all, it's free to enter! See further information on page 6.





# Robots at Radbroke for our year 5's

Earlier this month our Year 5 students had an exciting opportunity to visit Radbrooke Hall, home to Barclays' state-of-the-art technology centre, for a hands-on robotics programming workshop. The day was filled with curiosity, creativity, and code as the children explored how robots can be programmed to perform simple tasks.

Guided by friendly Barclays staff and tech experts, the pupils learned the basics of coding and applied them to program small robots to move, follow lines, and even respond to voice commands. There was plenty of teamwork and problem-solving on display as they debugged their programs and watched their robots come to life.

The workshop sparked a lot of enthusiasm for technology and left the children inspired about future possibilities in STEM. A huge thank you to the team at Barclays Radbrooke Hall for hosting such a fantastic learning experience!





# Year 5's trip to Congleton Library

Our Year 5 pupils had a fantastic visit to Congleton Library, where they learned all about how the library is organised, the wide variety of books available to borrow, and how to find and reserve them—even from other libraries. The librarian team set them a fun challenge to locate specific books and genres, which they embraced with enthusiasm. Great work, Year 5!



A huge well done to Eliza Ball in Year 3 for her bee houses – she even made local news!





# Brilliant Beats and Breaks with Urban Activities!

On Wednesday 11th June, our Key Stage 2 pupils took part in exciting breakdancing and beatboxing workshops led by the brilliant Urban Activities team. The children threw themselves into learning new moves and rhythms, showing great enthusiasm, creativity and teamwork.

The breakdancing sessions helped build confidence and coordination, while the beatboxing introduced pupils to making music using just their voices. It was a fantastic day full of energy and expression—thank you to Urban Activities for an unforgettable experience!





# Summer Fun Awaits at the Amazing Friend's of Quinta Family Fun Day!

Get ready for an afternoon of excitement as Quinta's Summer Family Fun Day returns on Friday, 20th June, 3:30–6:00pm—and best of all, it's free to enter!

Expect an action-packed lineup: funfair games, a real tractor to explore, face painting, crafts, ice creams, cool refreshments, and delicious bakes from Emily Bakes. Grown-ups can enjoy refreshments from the Friends of Quinta bar, with food served up by Reubens.

The much-loved tombola is back! To help us prepare, children can wear non-uniform on 20th June in exchange for a raffle prize. (No chocolate or nut items, please!)

Other highlights include:

- Inflatables: Unlimited access wristbands available for £5
- Football Tournament: Mini matches, £2 per player

Join us for a fun-filled afternoon celebrating school spirit and community, with hopefully a little sunny weather. We can't wait to see you there!





# Meet the SEND Team for a Brew

We are delighted to invite you to our next "Slurp and Chirp" – an informal drop-in session offering you the opportunity to meet and chat with our SEND Team over a cuppa.

Date: Tuesday 17th June  
Time: 9:00am – 10:00am  
Location: The School Hall

Whether you have a specific question, would like to learn more about how we support children with additional needs, or simply want to put faces to names, we'd love to see you there. It's a relaxed and friendly space to share ideas, ask questions, or just say hello! We look forward to seeing you there.



## Holiday Forms Must be Completed

We have observed that some parents and carers have been taking children out of school without completing the Leave of Absence Form. Please be reminded that it is a legal requirement for the school to know the whereabouts of pupils at all times. Without prior notification, we will be required to contact home, which could result in unnecessary fines. If you require a holiday form please pop the office and pick one up.

**The Quinta Primary School**  
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Phone: 01260 221640  
Headteacher: Mr WE Sharpe RSC: Hana PGCE  
head@thequinta.cheshire.sch.uk  
Website: www.thequinta.cheshire.sch.uk

**LEAVE OF ABSENCE FORM**

NAME OF PUPIL(S) .....

TEACHER(S) NAME (S) .....

REASON FOR LEAVE OF ABSENCE .....

FIRST DAY OF LEAVE .....

DATE OF RETURN TO SCHOOL .....

NUMBER OF DAYS ABSENT FROM SCHOOL .....

SIGNATURE OF PARENT / GUARDIAN .....

SIGNATURE OF HEAD TEACHER .....

OR  
NOMINATED REPRESENTATIVE .....

LEAVE OF ABSENCE HAS / HAS NOT BEEN GRANTED

PLEASE NOTE: Schools must conform to DfE regulations concerning leave of absence for holiday purposes during term time.

TAKING YOUR CHILD ON HOLIDAY WITHOUT THE SCHOOL'S AUTHORISATION MAY RESULT IN THE LOCAL AUTHORITY ISSUING A FIXED PENALTY NOTICE TO EACH PARENT/CARER FOR EACH CHILD FOR WHOM THE HOLIDAY REQUEST HAS BEEN REFUSED.

"The Council is reviewing its practice with regards to the issuing of Penalty Notices for term time holiday absence as a matter of priority and is seeking urgent guidance from the DfE."

Healthy Schools    Gateshead Gold    Arts Council England    The Quinta Primary School    a school excellence award    We are a British School





# Safeguarding: Family Support Opportunity

We are exploring the possibility of working in partnership with the Cheshire East Family Hub to offer two supportive workshop programmes here at The Quinta Primary School from September. These sessions would be aimed at helping both parents and children with emotional wellbeing and resilience.

The first programme, SPACE, is designed for families with children in Reception to Year 6. It would run over five sessions, each lasting two hours, and would provide strategies for building resilience from both a parent and child's perspective. It also looks at how early life experiences may have impacted children and their families.

The second programme, HENRY (Healthy Families: Right from the Start), is aimed at parents and carers of children aged 0 to 5. This 8-week course offers practical support and tips to help families build healthy routines and strong relationships during the early years.

To help us determine interest, please complete the form linked below. Miss Massey will be collecting responses to assess whether there is enough demand to run these sessions from September.

[Safeguarding Workshop Interest Form](#)



## SPACE

Supporting Parents and Children Emotionally

The SPACE course is a programme designed for all parents with the aim of providing information and awareness about children's and adult's emotional well-being.

We discuss some of the factors which might account for challenging behaviour in children, and we look at how our adult behaviours can have an impact on children.

The course aims:

- To develop strategies for building your resilience and that of your children.
- To gain a better understanding of the impact that early life experiences have had on you and your children.

Highly recommended by the parents who attended the course so far with Cheshire East.



### What will the course involve?

You will attend a total of 5 sessions which will be two hours long at your local Family Hub or Family Hub Connect .

Contact your local Family Hub or school to find out more.







# Safeguarding: Family Support Opportunity



## A great start for babies and young children

Everyone wants the best for their children, but it can be hard to know what to do as a parent in the early years. That's where HENRY comes in.

The HENRY programme is free to join and helps you give your child the best possible start in life.



"This programme changed my life."

[www.henry.org.uk](http://www.henry.org.uk)

### About the programme

The programme is for parents or carers of children aged 0 to 5 years old. It is free to join.

Everyone wants the best for their children, but with so much conflicting advice it can be hard to know what to do for the best as a parent, especially in the early years.



The HENRY *Healthy Families: Right from the Start* programme is running locally. Join the thousands of families across the country who have benefited from the support and tips it provides for young families.

Research shows that the key ingredients to ensuring babies and young children have a healthy start in life are:

- Parenting confidence
- Physical activity for little ones
- What children and families eat
- Family lifestyle habits
- Enjoying life as a family

The programme covers these 5 themes across 8 weeks and provides everything you need to help get your little one off to a great start.

### Weekly sessions

Each week helps you provide a healthy, happy, supportive environment for the whole family.

**Week 1** – Decide what changes you want to make and set your own goals

**Week 2** – How to juggle life with young children so you all get what you need

**Week 3** – How to respond to children's needs without giving in to all their demands

**Week 4** – Positive mealtime tips for a happy family – reducing mealtime stress for everyone

**Week 5** – Ideas for active play to help children learn, develop and stay happy

**Week 6** – Food groups, food labels, portion sizes for under 5s, first foods, and snack swaps

**Week 7** – Understanding and managing your child's behaviour for a happier home

**Week 8** – Celebrate your success as a parent and plan the future for your family

"I highly recommend it. It was brilliant."



### Is the HENRY programme for me?

The HENRY programme can help everyone with a baby or young child. Every parent who joins learns something new and useful.



If you have at least one child under 5 years old and can answer 'yes' to any of the questions below then HENRY is for you:

- Would you like to feel more confident as a parent?
- Would you like some support to give your child a healthy start?
- Do you wish your child would eat more fruit and vegetables?
- Would you like to reduce mealtime stress?
- Would you like to enjoy being active together as a family more often?
- Are you interested in some ideas to get children away from the TV?

### What is HENRY?

HENRY is a UK charity working to give babies and young children a healthy start in life.

### What do other parents say about it?

- 97% of parents would recommend it
- 89% feel more confident as a parent

"I'm so glad I did this programme. Do it!"

"This was the best thing I could possibly have done to help me be a better mum"

### What do I get on a HENRY programme?

Every parent joining a HENRY programme receives a HENRY toolkit which includes everything you'll need during the programme and helpful resources to use in your family.

The HENRY toolkit will help you give your child a great start in life, get the whole family involved, and keep track of how well you're doing.



The HENRY Parent Toolkit – free to everyone joining a HENRY programme

### How can I join a programme?

HENRY programmes are running locally. Talk to your local Children's Centre or Family Hub, Early Intervention or Family Support Service to find out more, help you decide if you would enjoy it, or to join a programme.

For more information about HENRY go to:

[www.henry.org.uk](http://www.henry.org.uk)

@HENRYHealthy

facebook.com/HENRY.HealthyFamilies

01865 302973



Charity number 1132581 | Company number 6952404



# Childcare Choices

**Final phase of childcare expansion:  
get 30 hours childcare – apply now**

From this September, 15 hours childcare for working families with children under 3 will expand to 30 hours, meaning eligible working families can now apply for 30 hours of childcare from the term after their child turns 9 months until they reach school age.

This expansion is designed to support your child's early education and help you better balance work and family life. It's the final phase of the childcare expansion, which could save families up to £7,500 per year.

Apply for your childcare code by 31 August to start using the support from September. What you need to do:

**[Check if you're eligible](#):** Working parents in England may be entitled to up to 30 hours childcare per week for children aged 9 months to school age, during term time (38 weeks per year).

**[Apply online via GOV.UK](#):** If you're eligible, apply now for your childcare code – you'll need this to access your hours.

**Apply by 31 August:** To start using your hours from 1 September, make sure you apply before the deadline.

**Speak to your childcare provider:** Check that they offer the hours and confirm their arrangements.

**Keep your code up to date:** You'll need to reconfirm your details every 3 months via your GOV.UK account. You'll get a reminder when it's time.

For a step-by-step guide on how to apply, watch the video below with Early Years Educator, Steff, explaining the process. [Click here](#).

## **Already using 15 hours childcare for working families?**

You don't need to reapply for a new code.

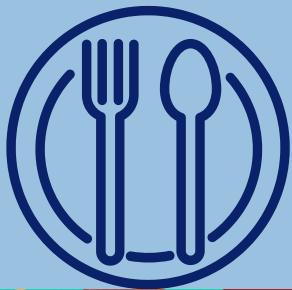
Simply continue to reconfirm your details every 3 months on your GOV.UK account and your existing code will update automatically to enable you to take up 30 hours from September.

There are a wide range of childcare offers available to help you juggle family life, and they all have different eligibility criteria and application processes.

Here's a quick summary of what is available to you, so you apply for the one that fits your family. Remember – you might be able [to use more than one offer together](#).

- [30 hours childcare for working families in England](#) with children from 9 months old up to school age.
- [15 hours early learning for families in England with a child aged 2 and receiving additional support](#) such as Universal Credit or whose child has an Education, Health and Care (EHC) plan.
- [15 hours childcare for all families in England](#), regardless of their income, with children aged 3 and 4 years old.
- [New free breakfast clubs in 750 schools](#) from April this year, providing 30 minute sessions before school to help children start every day ready to learn.
- [Tax-Free Childcare for working families](#), including the self-employed, in the UK with children aged 0-11 (or 0-16 if they have a disability).
- [Universal Credit Childcare for working families claiming Universal Credit](#) with children under 17.
- [Wraparound childcare \(before and after school childcare\)](#) for all primary school aged children in England during term time, running between 8am – 6pm. If you are eligible, you can use Tax-Free Childcare or Universal Credit Childcare to help pay for your place.





# School Menu

[ORDER NOW](#)

## FOOD MENU

Spring Term 2  
2025

### SCOPAY CODES

Main - R

Vegetarian/Vegan - Y

Jacket Potato (DF/VE) - G

Ham Sandwich (DF) - H

Cheese Sandwich (V) - C

Tuna Mayonnaise Sandwich (DF/V) - F

Cold Pasta Salad (DF/VE) - P

Hot Mascarpone Pasta Salad (V) - B

DF = Dairy Free

VE = Vegan

V = Vegetarian

Dairy free desserts are available.

### MONDAY

Battered chicken nuggets (DF) or vegetable nuggets (VE), skinny fries and baked beans.

Strawberry and vanilla mousse or chocolate and vanilla mousse (V) and assorted fruit (VE/DF).

### TUESDAY

Beef pasta bolognese (DF) or plant based bolognese (DF/VE), garlic bread and carrots.

Cookies (V) and assorted fruit (VE/DF).

### WEDNESDAY

Homemade Pizza Bap (V) (cheese and tomato) with sauté potatoes, sweetcorn and a choice of ketchup or BBQ sauce.

Flapjack (VE/DF) and assorted fruit (VE/DF).

Water and milk  
served Monday -  
Thursday

Water, milk and juice  
served on a Friday

### THURSDAY

Chicken Strips (DF) or Meadowvale vegan strips (VE), with a wrap, salad (lettuce, sweetcorn) and a choice of ketchup, BBQ or mayonnaise.

Vanilla sponge cake (V) and assorted fruit (VE/DF).

### FRIDAY

Sausage rolls or vegan sausage rolls (VE/DF), French fries and baked beans.

Vanilla, chocolate or Strawberry ice cream (V) and assorted fruit (VE/DF).

### AVAILABLE EVERY DAY



Fresh fruit



Sandwiches



Jacket potatoes



Build your own pasta

## Build Your Own Pasta

We have a wide selection of yummy and healthy ingredients for children to create their very own exciting pasta salad each day.

### Cold Selection



Ham (DF)



Tuna Mayo  
(DF/V)



Cheese (V)



Sweetcorn  
(VE/DF)



Cucumber  
(VE/DF)



Tomatoes  
(VE/DF)

### Hot Selection



Hot pasta with tomato and mascarpone sauce. (V)





# FOQ Events for your Diary

## **20th June Family Fun Evening**

- 3.30pm-6pm
- Family fun event including some of the following and many more: Inflatables, funfair and games, bar, Ice cream man, craft area, face painting, Reubens BBQ.
- Colour raffle- non uniform on the day of the event to bring in donations for a raffle.

## **Some dates for the start of the next academic year...**

- 17th October Halloween Disco
- 14th November Big fat Quiz of Quinta (adults only)
- 3rd December Elfridges
- 5th December Quinta Merry Markets





# Important Dates And Events

## June

13th June - Reception and Year 6 photos only

16th June to 19<sup>th</sup> June - Year 6 Cornwall trip

16th June - Preschool parents evening

24th June - KS1 and EYFS Sports Day -

- KS1 (Year 1&2) - 9:30am until 11:30am
- Reception - 1:30pm until 3pm.

25th June - KS2 Sports Day -

- KS2 (Year 3&4) - 9:30am until 11:30am
- KS2 (Year 5&6) - 1:15pm until 3:15pm.

30th June - Year 5 water sports day

## July

1st July - Year 3 water sports

7th July - Year 4 water sports

7th July - End of year production dress rehearsal in front of whole school during the day

9th July - Preschool sports day - 9:30am until 11am.

9th and 10th July - end of year production evening performances 6pm

15<sup>th</sup> July - library visit, school assembly

17th July - leavers assembly





# Local Events and Opportunities

**BOOK NOW**



## BALLET BUNNIES WITH SOPHIE

My Ballet Bunnies class is an inspiring, creative and imaginative Ballet class for young children. This class aims to introduce young dancers to basic Classical Ballet technique using imaginative methods and ideas. The dancers will also explore creative skills, experience mime, and replicate choreography.



**WHERE?** The Quinta Primary School.

**WHEN?** Mondays 3:20-4:10pm, 9<sup>th</sup> June – 7<sup>th</sup> July.

**WHO?** Reception, years 1 and 2.

**HOW MUCH?** The five-week course is £25 per student (£5 per class). This payment will be made in full, upfront, for the duration of the full course. (In the circumstance of an absence, no refunds will be made).

**SPACES ARE LIMITED!**



To secure your place for the workshop and process your payment, please email Sophie Moores; [sophiemoores37@gmail.com](mailto:sophiemoores37@gmail.com)





# Local Events and Opportunities

**BOOK NOW**



## Rambert grades



### CREATIVE DANCE WITH SOPHIE

Creative Dance for Early Years is an innovative dance syllabus, created by Rambert Grades. Each dance class will take the children on an imaginative journey with endless themes. An energetic warm up is followed by physical skills development as the children learn structured movement material. Creative intuition is encouraged with a closing creative exploration to dive deep into their imagination. Swimming with whales, flying rockets to the moon or adventuring through the desert- every class is different.

Each session will explore movement in a new way and help to develop physical skills, harness musicality and empower confidence in young children.

**WHERE?** The Quinta Primary School.

**WHEN?** 3<sup>rd</sup> June – 8<sup>th</sup> July 2025, **15:20-16:10** every **TUESDAY**.

**WHO?** The club is open to **reception and years 1 & 2**.

**HOW MUCH?** The six-week course is £30 per student (£5 per class). This payment will be made in full, upfront, for the duration of the full course. (In the circumstance of an absence, no refunds will be made) **SPACES ARE LIMITED!**

Each child will have the opportunity to work towards taking a Rambert Grades Creative Movers exam, which are a celebration of each student's progress at the end of each grade. Each child is rewarded with a bright fabric badge and a certificate. Children who move through the grades are commended on six qualities: Communication, Teamwork, Generosity, Effort, Listening and Enthusiasm.



To secure your place and process your payment, or for further information, please email [sophiemoores37@gmail.com](mailto:sophiemoores37@gmail.com).



# School Communications and Applications

## Seesaw

Seesaw is the application that we use within school to document your child's learning journey. If you require further information regarding this please see below.

### [Seesaw app information](#)

You will receive a handout from your child's class teacher with a QR Code specific to your child. If you are having difficulties please see your child's class teacher.

## School Spider

School Spider is The Quinta Primary School's main form of communication. If you are new to the school or are having problems using the application please follow the steps opposite.

## School Spider – For New Parents

How to create a School Spider Account:

- Download the FREE School Spider App
- Select our school
- Click Parent Login
- Click 'Create Account'
- Input the email address we have on file for your child/children
- Follow the steps in the email you receive. Please note, your username is NOT your email address

## School Spider – For Existing Parents

If you have used School Spider before but you cannot remember your login details:

- Make sure you have the latest version of School Spider App
- Select our school
- Click Parent Login
- Click Forgot Password
- Enter your email address and it will send you a reset password link and username. Please note, your username is NOT your email address

[Parent App Guide.pdf](#)







# Fundraising for School



## **You spend, brands donate.**

Sign up to easyfundraising and see your favourite brands donate to the cause you care about whenever you shop with them. All you need to do is nominate a PTA to get cashback when you shop at hundreds of retailers including Amazon, Marks and Spencer, Argos plus insurance companies and travel companies are included. We have raised over £1200 to date from our supporters this way – have a look, sign-up is easy – [Sign up here](#).



## **Support our Local Community Fund through the Co-op!**

Members of the Co-op can select Friends of Quinta as their cause of choice, helping us make a difference together.

Joining the Co-op is easy—membership costs just £1, which you get back with your first shop. With a Co-op right here in Congleton, many of you may already be members!

To learn more and select our cause, visit: [Friends of Quinta Cause](#).



# Fundraising for School

There are so many ways that you can help support your school, lots that don't even cost you a penny it's just simply the knowledge of how to do it and sign up. Take a look at the below, with just a few moments of your time you could make a massive difference to the school fundraising.



The Quinta Primary School Lottery has been set up specifically to raise money and make a difference for our children!

The School Lottery is an exciting weekly lottery that raises money for schools in the UK. All schools supported by the lottery will benefit the UK and its residents. Tickets for the lottery cost just £1 per week, with a top prize of £25,000!

Each ticket will consist of 6 numbers and each number will be between 0 and 9. There will be a draw every Saturday night when a 6 digit winning combination will be picked. Match all 6 and you win the JACKPOT!

There is also a guaranteed winner for each school every Saturday which is drawn on a raffle basis, so there are two chances to win a prize.

The lottery and its prizes are our way of putting the fun in fundraising. The real winners are the schools. From every £1 ticket sold 40p will go to schools in the UK! To put this in perspective when you play the National Lottery 25% goes to good causes – we've nearly DOUBLED the ticket percentage that goes to schools.

Even better, you can choose which school benefits from 40p of the ticket sales. You know (and you can see) that your money is going back into your community and your school will benefit from your contribution.

Click here to take part - <https://www.yourschoollottery.co.uk/lottery/school/the-quinta-primary-school>



# Taking Holiday in Term Time

Here at The Quinta we are passionate about providing your child with the best learning experience. We understand on some instances it is essential to take your child out of school but please be aware of the new fining structure.

## PENALTY NOTICE FINES FOR SCHOOL ATTENDANCE ARE CHANGING !



With the introduction of the new National Framework for Penalty Notices, the following changes will come into force on 19 August 2024.

### Penalty Notices will be issued for

**Term time leave:** Penalty Notice fines will be issued for term time leave of 5 or more consecutive days.

**10 Sessions of Unauthorised absence in a rolling 10 week period:** A Penalty Notices may be considered when there have been 10 sessions of unauthorised absences in a 10 week period.

However, we retain the discretion to issue a Penalty Notice before the threshold is met. For example, where parents are deliberately avoiding the national threshold by taking several term time holidays below the above thresholds.

### Per Parent/Per Child

Penalty Notice fines will continue to be issued per parent per child. For example: 3 siblings absent for term time leave, would result in each parent receiving 3 separate fines.

### First Offence

The first time a Penalty Notice is issued for term time leave or irregular school attendance the fine will be charged at:

£160 per parent, per child if paid within 28 days of the issue, reducing to £80 per parent, per child if paid within 21 days.

(Unpaid penalty notices may result in a parental prosecution)

### Second Offence

Where it is deemed appropriate to issue a second penalty notice to the same parent for the same pupil within 3 years of the first penalty notice, for either term time leave or irregular attendance the second penalty notice will be charged at:

£160 if paid within 28 days. (Unpaid penalty notices may result in a parental prosecution)

### Third Offence

On the third time that an offence is committed within 3 years of the first penalty notice for either a term time leave or irregular attendance a penalty notice will not be issued. The case may proceed to Parental Prosecution under the Single Justice Procedure. If found guilty of the offence of 'Failure to send a child to school' the Magistrates can impose a fine up to £1000 or legal proceedings under Section 444 (1a) can include a fine of up to £2500.



## Further details regarding fixed penalty fines

Please see fixed penalty notice table opposite.

Penalties for unauthorised absence (See Appendix 5 for further information)		
Timeline	One child	Two Children
Paid within 21 days	£80 per parent as per the definition in the education act, section 576	£80 per child = £160 per parent
After 21 days and before 28 days	£160 per parent	£160 per child = £320 per parent
After 28 days	A summons to appear before the Magistrates' Court on the grounds you have failed to secure your child's regular attendance	A summons to appear before the Magistrates' Court on the grounds you have failed to secure your child's regular attendance

**Fixed Penalty Notices have been introduced as part of the Government's drive to improve attendance.**