



24 September 2026

Dear Parents

Drinks and nibbles incorporating the PTA Annual General Meeting (AGM)

We would like to give notice of the AGM of the Hazeldown Extended Schools PTA to be held on Monday 16th November 2026. The evening will start at 7.30pm accompanied by drinks and nibbles in a classroom at the school.

The PTA plays a vital part in the school community and all parents, as members of the PTA, are invited to support the AGM. This is your chance to hear and see how the funds you have helped to raise have been used for the benefit of the children at our school. The AGM is also an opportunity for you to elect the PTA committee, who represent the association throughout the forthcoming year. Nominations should be sent in advance of the AGM for anyone wishing to stand as an Officer or Ordinary Committee Member, for the first time. Existing committee members wishing to stand for re-election do not have to be nominated again but should inform the PTA of their intention to stay in their role.

If you would like any further information about being a committee member, please email pta.hazeldown@gmail.com. Any new committee members would benefit from the support of existing members. As our PTA is a registered charity, all committee members automatically become Trustees of the Charity. Before submitting your nomination please read the Charity Commission publication '[The Essential Trustee - what you need to know](#)'. We look forward to welcoming you to the AGM in November.

Kind regards

Giulietta Swift and Helena Robson (PTA Co-chairs)