



2026 AGM



1 October 2026

Agenda

01. The financials

Overview of fundraising, donations and our position coming into the new academic year

02. Our initial ambitions

What we set out to achieve as we joined FOSS as new Co-Chairs

03. What we delivered

Highlight tweaks to our event calendar and celebrate some of the work of our parent & carer volunteer team

04. FOSS Constitution

Introduction to our proposed updated FOSS constitution

05. Grants and Funding

A sneak peak at our ambitious grant application pipeline to support our school improvement plan

06. Trustees

The formality of voting in of new committee

The Financials

Opening cash in account	£22,544
Income (fundraising & grants)	£103,127
Charity running expenses	£2,024
Total Accounting Profit	£101,104

Donations:

School equipment / space upgrades	£6,138
School Invoices	£63,517
Malala Fund	£2,134
Total Donations	£71,789
Cash surplus	£29,315
Closing cash in account	£51,859

2025 / 2026 that will be captured in 2026 / 2027

Income:

Gift Aid – Children's Christmas Market	£269
Small Donations Gift Aid Scheme	£2,000

Donations:

Bike Ride - ADHD Embrace	£2,203
Bike Ride - Children's Book Project	£2,203

Event Fundraising

Bike Ride	£27,305
Rugby Stall	£15,444
Bounce-A-Thon	£10,928
Summer BBQ	£9,411
Literacy Fun Run	£5,446
Cake Sales	£4,701
Talent Show	£4,090
Uniform Shop	£3,530
Quiz Night	£3,525
St Margs Fair	£2,942
Corporate Giving	£2,620
Kids Xmas Market*	£2,106
Silent Disco	£2,057

Wreath Making	£1,999
Tea Towels	£1,866
Teacher Appreciation	£1,402
Lottery	£983
Easy Fundraising	£935
Book Week	£909
Football	£552
Crazy Hair Day	£167
Grant Income	£150
Bank Interest	£61

Green = 2024 / 2025 but funds captured in 2025 / 2026

*Gift Aid not yet included

Donations to School

School equipment / space upgrades £6,138

- Book Corners	£1,850
- Performing Arts Room	£225
- Sensory Room	£523
- Staff Room	£825
- PPA Room	£45
- Picnic Benches	£400
- Signage & gate covers	£1,527
- Garden Games	£120
- Other	£623

School Invoices: £63,517

- Playground re-development	£19,814
- Richmond Music Trust	£18,498
- French Tuition	£12,172
- Music Technology (M-Tech)	£7,200
- Whiteboards & iPads	£2,350
- Athletics subscription	£2,190
- Accelerated Reader subscription	£1,293

Comparison to previous years



2023 / 2024

Net Income	£101,608
Expenses	£2,646
Profit	£98,962
Donations	£137,138

2024 / 2025

Net Income	£85,186
Expenses	£1,926
Profit	£83,260
Donations	£78,853

2025 / 2026

Net Income	£103,127
Expenses	£2,024
Profit	£101,104
Donations	£71,789

Financial Year reporting

Currently financial year - September – August

Have applied to shift year to match school financial year which is April – March

Will support conversations with school on spend – aligning with school's budget

Moving forward, AGM will take place circa May each year.

This coming year will be a short accounting year - and then in routine of school's financial year

Allows for overlap of incumbent committee with incoming committee

FOSS Constitution

Previously adapted in 2015

Important as FOSS has grown into a substantial charity, rather than an informal parent group.

Our charitable purpose remains essentially the same

Parent legal & governance expertise to finalise updated version

Main adjustments:

- We have formally moved from “PTA” to “Friends of St Stephen’s”
- We can operate as a modern, flexible organisation – virtual general and committee meetings
- Trustee responsibilities are much clearer
- Clearer conflict of interest rules – declare interest – not count towards the quorum for that matter / note vote
- Clearer about financial and administrative governance – from minute taking to account & charity records

Vote through new constitution

What. A. Year.

We are proud to have been voted to Co-Chairs and be given the opportunity to work with school, the impact and momentum of it all has really gripped us and we have ambitious plans for this academic year.

People are fundamental to the success of FOSS, we have put a lot of focus on;

- Parent relations, with Leads / event volunteers / class reps / new families / accessible WhatsApp community
- Our relationships with school

Commercial success is incredibly important to us, we are here to fundraise first and foremost so have focussed on;

- Assessing fees on every event, we gently raised some prices while keeping cost sensibly low and maximising our fundraising totals
- The world of grants – lots of big money to tap into

We celebrate the success of last year with you all this evening

Have loved (mostly) every minute of it!

School Collaboration



Proud of our relationship with the whole team at St Stephens

As a new committee we have been welcomed in and supported

The strength of our relationships has brought positive energy and momentum around all the projects we have been involved in.

Teachers have rolled up their sleeves – coming into school in holidays and on weekends to help us with the space improvements. They ran stalls at the Summer BBQ and continue to come to us with plans for events that link to school priorities.

Thank you especially to Liz, Crystal, Jess, Andre, Rachel and Lydia

Reflecting on our new Co-Chair ambitions

A 'committee' – divide and conquer

It's been a wonderful year learning more about each other and what the role of our committee really is and where our gaps are.

We have some leads stepping back after year so will be looking for some more volunteer support.

Importance of Class Reps

As the voice of the school community we know this group is incredibly important, one of our targets was to have a termly catch up and we haven't managed that so it's a focus for this year.

Integration with School

We are incredibly proud of our relationship, the strength of which has brought positive energy and momentum around all the projects we have been involved in.

It's been wonderful to see teachers rolling up their sleeves and coming to us with ideas and plans for events that link to school priorities.

Review of existing events & new ideas

We made some changes to our event calendar and we committed to carefully choosing two projects that are not specific to fundraising but important to our parents and school community.

External fundraising opportunities

In the last year we have had a laser focus on outside Grants and Funding, researching all that's available to us and making applications for tens of thousands of pounds to update our school environment.

We have continued with Easy fundraising and corporate match funding - specifically with our Bike Riders but there is more to do, even volunteering at the fair can be match funded by some employers.

Talent within our School Community

We have more work to do to tap into skill sets and network across the school but we have made some headway e.g. reception sandpit.



Book Week – School Collab

National Year of Reading - Week of book related activities

- Book Bingo / Book corner bunting
- Author visits & class trips to local libraries
- 2nd hand book sale
- 1800 books donated to The Children's Book Project



Book Corners

Feb Half Term – Book Corner Refresh

Removed old books

Replenished with Literacy Fun Run funded new books

Start of FOSS Fixer Uppers

Desire to support space upgrades!



Wreath Making

Sold out all 64 spaces

Wholesome evening

Demand to do two settings – hope to do so in 2026

Several teachers joined – including Mrs Cotton on mat leave!



FIXER UPPERS - Space Enhancements



First Impressions & easy wins

- Entrance Signage on all gates
- Gate covers
- Gardens
- Office
- Playground picnic tables
- Giant playground games

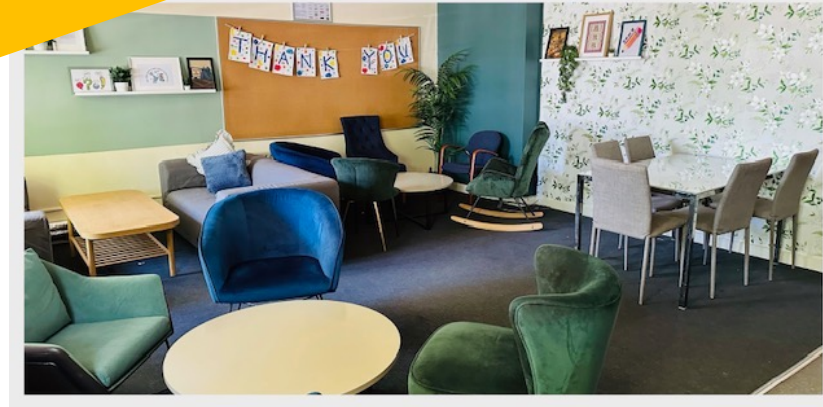
Rooms

- Book Corners
- Staff Room
- Performing Arts Room
- Sensory Room
- PPA Room

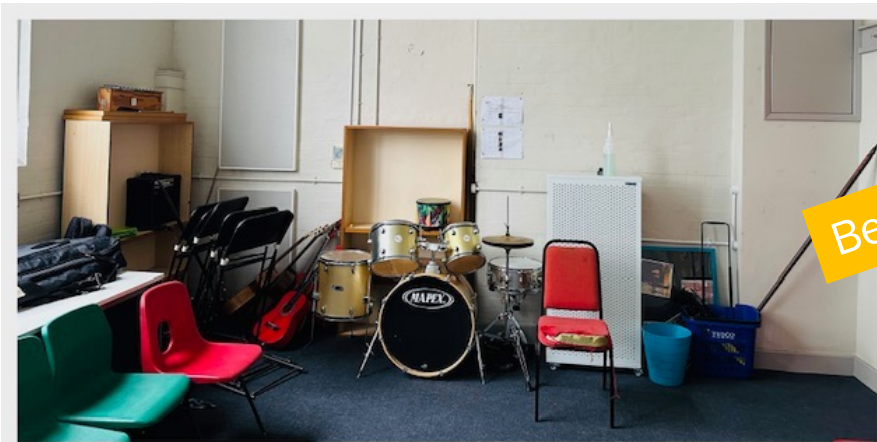
“Easy Wins”



Staff Room



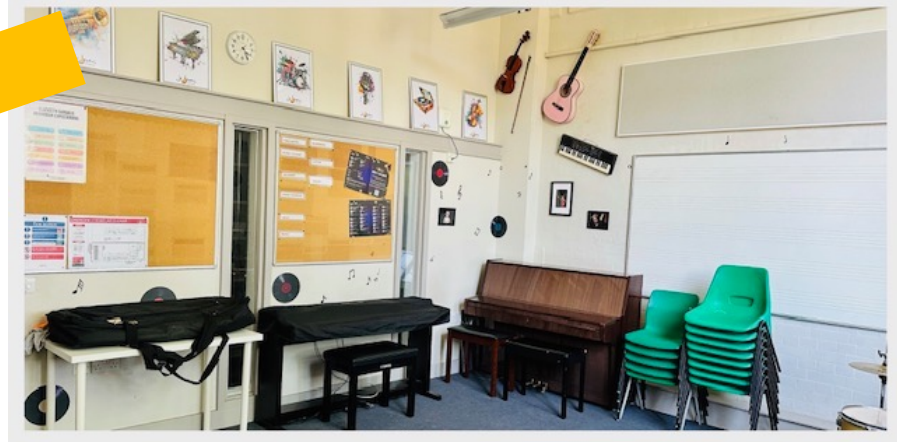
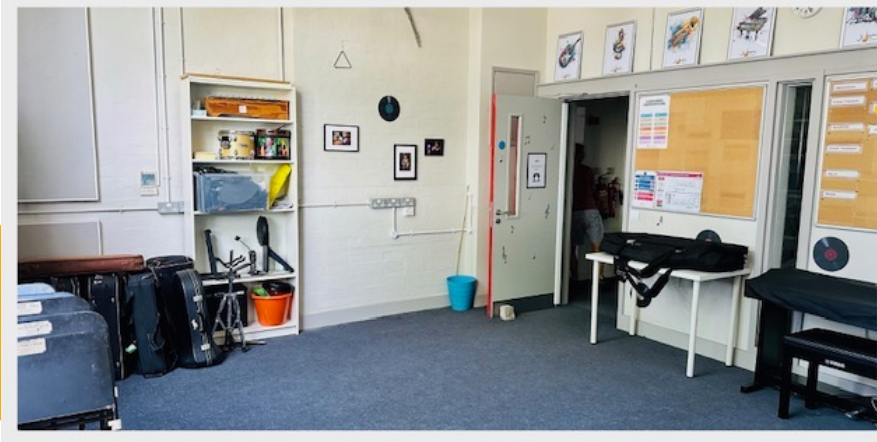
Performing Arts Room



Before



After



Sensory Room



Before



After



Before



After

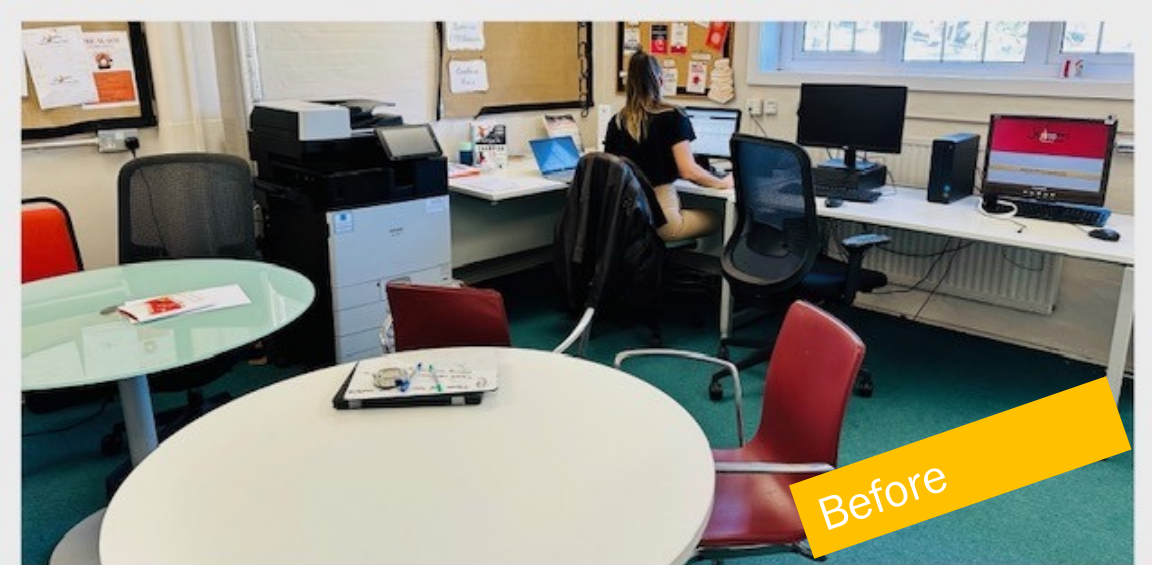


Before



After

PPA Room



All the admin!

SharePoint & email

Refreshed event posters & logos (free charity Canva account)

Updated & standardised Risk Assessments

Event Delivery Plans

Promotional videos

Refining the platforms we use

Organisational Policies – including safeguarding

Our FOSS Charity Constitution



Launch of revised Safeguarding Processes

Silent Disco & Talent Show

Sign up Terms & Conditions

Drop off / pick up procedures



School Community Engagement

- WhatsApp Community – links all FOSS events & volunteering opportunities together
- Inclusive and accessible for any of our school community to join
- Two new additions to volunteer support
 - Roots & Shoots – Shout out to Emma
 - Fixer Uppers – Shout out to Chris



Refreshed event posters



FOSS Fundraisers

Celebrating the children

New families joined us

Most successful year at our Rugby Stall - £15k!!!

Family day out!



Winners

FOSS fundraisers won us a competition!

PTA Events – Marquee and £150!



Partnership with Earnt

70 volunteers joined 10 of our own parent volunteers
Paint & decorate communal areas



Last Year's Committee

Spanning:

- Legal
- Finance
- Event Operations
- Comms & PR
- Project Management

... WHAT A TEAM!



FOSS COMMITTEE



Jessie
Co Chair
Years 1, 3
Jessie@FOSSTW1.uk
07958 370999



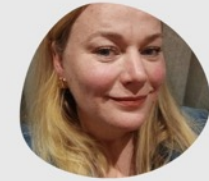
Lou M
Co Chair
Years 1, 3
Louise.Mackie@FOSSTW1.uk
077950 78173



Chantelle
Secretary & Scheduling
Year 3



Crystal
School Liaison
Years 2, 6



Dianne
Fundraising
Year 3



Georgia
Legal & Compliance
Years 1, 2



Lou B
Treasurer
Years 1, 3



Natalie
Communications
Years 1, 5, 6



Richard
Social Media & Fundraising
Year 4



Stuart
Events
Years 1, 3

Email: FOSS@FOSSTW1.uk

Insta: @foss slowdown

Facebook: <https://www.facebook.com/groups/167233240438201>

WhatsApp Community: <https://chat.whatsapp.com/COFUzQn7mZcCauV0uCMzJX7mode=wwc>

Last year's Event Leads

THANK YOU!!!

And to the 100s of us that support across our crazy calendar of events – THANK YOU!!!!

We couldn't do it without you!

We are always keen to welcome new volunteers, please come and chat to us if you want to get involved.



FOSS EVENT TEAM



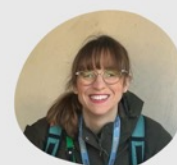
Bike Ride
Dave, Miranda & Vicky
Year 6



Bounce A Thon
Marianne & Vicky
Year X



Cake Sale
Ann
Reception & Year 4



Cashier
Twyla
Year 2, 4



Christmas Cards



Christmas Market
George
Reception, Year 3



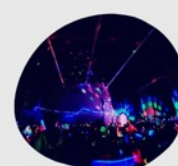
Open Air Cinema
Stu
Year 1, 3



Quiz Night
Christian, Emily & Jessie
Year 1, 3



Rugby Stall
Dianne & Lou
Year 1, 3



Silent Disco
Ali & Miranda
Year 6



St Margs Fair
Hannah & Nora
Year 2, 4, 6



Summer BBQ
Jessie & Lou
Year 1, 3



Talent Show
Gemma & Laura
Year 2, 5



Teacher Appreciation
Caroline & Tracey
Year 2, 4



Tea Towels
Natalie
Year 1, 5, 6



Uniform Shop
Lou & Vanessa
Reception, Year 1, 2, 3



World Book Week
Ceri, Chris & Joss
Reception, Year 1, 2, 3



Wreath Making
Romily, Shona, Steph
Year 3









Ambitious School Improvement Plans

Our building is 130 years old!

Continued 'fixing' – we want to get ahead of it!

Circa £300k for all our ambitious school upgrade plans (Grants £160k / FOSS fundraising £140k)

2 year plan

FOSS Fundraising:

- Eco Den	£25,000
- Stars Kitchenette	£10,000
- Hall upgrade (equipment)	£35,000
- Classroom layouts	£10,000
- Playground upgrade	£35,000
- Replacement sheds	£10,000
- Window louvres	£15,000

Trustees 2026 / 2027



Formality – appoint trustees for 2026 / 2027

Committee Members – work through over coming weeks

Join our FOSS Team

Event Coordinator x 2

- Support for event leads
- Event plans
- Budgets
- Risk Assessments
- Volunteer sign up sheets
- School liaison
- Ticket & fundraising portals

Event Leads

- Summer BBQ
- Silent Disco x 1 (join Chris & Saira)
- St Margarets Fair

Shadow existing outgoing leads for:

- Bike Ride
- Bounce-A-Thon

Transformation Team

- Roots & Shoots
- Project Management
- Trade

Remembering why we do all of this!

- New school video