



Cheshire Academies Trust
Inspiring hearts and minds



Good things grow here

Wealstone Lane, Upton-by-Chester
Chester CH2 1HB

Head of School: Ali Gibbons BEd (Hons) NPQH

Email: admin@millview.cheshire.sch.uk

Tel: 01244 381443

Little Wrens Nursery Application Form 2027-28

Section 1: Child's Details					
Surname of Child:	Forename of Child:	Middle Name(s):	Preferred Name:		
Date of Birth:		Gender: Male ☐ Female ☐			
Parent/Guardian Name:					
Address:				Postcode:	
Contact Telephone Number:					
Email Address:					
Intended Date of Admission:	September 2027 ☐	January 2028 ☐	April 2028 ☐		
Section 2: Preferred day/session times					
(Please note there is no guarantee that you will be offered your requested sessions but we will try our hardest to accommodate your preference). Please tick the sessions you would prefer to be offered:					
	Monday	Tuesday	Wednesday	Thursday	Friday
AM 08:45-11:45					
Lunch 11:45-12:15					
PM 12:15-15:15					
Comments:					
Section 3 - Funding please tick all those that apply:					
Universal Early Years Entitlement (15 hours)		Extended Early Years Entitlement (30 hours)		Privately Funding	

It is vital that you disclose all information. Please be assured that this will not be prejudicial to your application.

General Data Protection Regulations: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with other school systems providers as detailed in our Privacy Notice.

Section 4 - Wrap Around Care

We are able to offer wrap around care at additional cost. Please indicate below which sessions, if any, you are likely to need for your child:

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast 07:30am-start of school					
Session 1 (after school until 4:45pm)					
Session 2 (4:45-6pm)					Not Available

Comments:

Section 5 – About Your Child

Current / Pre-school / Childcare setting:

Do you expect your child to attend another childcare setting alongside their time at Little Wrens?

Name of setting:

Term time only? Y () N ()

Stretch funding? Y () N ()

Privately funded? Y () N ()

Siblings at Mill View Primary School (please give the name and class of any siblings attending Mill View):

Country of Birth:

Nationality:

Language child speaks at home:

Details of medical needs:

Does the child have any recognised Special Educational Needs or have any concerns been raised regarding this by professionals? If yes please provide details:

Do you have any concerns that your child may have any Special Educational Needs? If yes please provide details:

Is the child currently looked after or previously looked after (i.e. in the care of the local authority)? If yes please provide details:

Are any other professionals working with your child such as a social worker, health professional, educational psychologist, outreach worker or education welfare officer? If yes please provide details:

It is vital that you disclose all information. Please be assured that this will not be prejudicial to your application.

General Data Protection Regulations: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with other school systems providers as detailed in our Privacy Notice.

Name of GP:	
GP Practice:	
Name of Health Visitor:	
Section 6 - Parents/Carers Details	
Primary Carer 1	Primary Carer 2
Title:	Title:
Forename:	Forename:
Surname:	Surname:
Relationship to pupil:	Relationship to pupil:
Address (If different from child's address above):	Address (If different from child's address above):
Telephone number:	Telephone number:
Mobile Number:	Mobile Number:
Email address:	Email address:
Section 7 – Declaration (Please tick all to confirm your application)	
I wish to apply for a place for my Child at Little Wrens Nursery.	
I certify that I am the person with parental responsibility for the child named in this application and that the information given is true to the best of my knowledge and belief.	
I understand that any false or deliberately misleading information given in this form and/or supporting information may render this application invalid, or lead to any offer of a place being withdrawn. I understand that Electoral Roll and Council Tax records may be consulted in connection with this.	
I understand that a place at Little Wrens Nursery does not guarantee a place in reception class at Mill View Primary School. (All admissions to reception class follow guidelines set out in the local authority's admissions policy).	
<p>I understand that I will be required to provide proof of address and my child's date of birth upon receipt of an offer of a place at the nursery. Failure to provide acceptable evidence will lead to the offer being withdrawn. You must submit the following proofs with all applications:</p> <p>a. Proof of date of birth (passport or birth certificate)</p> <p>b. Two proof of address (utility bill, driving licence, council tax bill, rent agreement etc. Bank statements will NOT be accepted)</p> <p>I will also be required to pay a £50 deposit to secure the place which will be refunded once my child takes up their place.</p>	
Please sign and date below:	
Signed:	
Date:	

It is vital that you disclose all information. Please be assured that this will not be prejudicial to your application.

General Data Protection Regulations: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with other school systems providers as detailed in our Privacy Notice.



Cheshire Academies Trust
Inspiring hearts and minds

It is vital that you disclose all information. Please be assured that this will not be prejudicial to your application.

General Data Protection Regulations: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with other school systems providers as detailed in our Privacy Notice.

Cheshire Academies Trust Limited. Registered in England and Wales 08108086. Registered office Kelsall Primary School, Flat Lane, Kelsall, Cheshire CW6 0PU.

Notes and Guidance for Completing the Application Form

Please complete the application form as fully as possible and ensure it is returned to school by **30th April 2026**. Any applications received after this date will be classed as a 'Late Application' and will be assessed after places have been allocated to those who applied before the deadline.

Places will be allocated according to our admissions policy (available on the school website).

We will contact you before the end of May 2026 to confirm if we are able to make an offer of a place for your child. If we are unable to make an offer, we will let you know and add your child to our waiting list for a place.

Please read the notes and guidance below to help you complete the application form. If you have any questions, please contact the school office on 01244 381 443 or littlewrens@millview.cheshire.sch.uk

Section 1 – Child's Details

Intended date of admission –

Children are eligible to start at Little Wrens (if offered a place) from the start of the term after they turn three.

Section 2 – Preferred day/Sessions Times

Please enter your preferred sessions. You can request a minimum of two sessions per week up to a maximum of 10 sessions per week which equates to 5 full days. There is no guarantee that you will be offered your requested sessions but we will try our hardest to accommodate your request. Please tick all sessions you would like to apply for. Please use the comments section to indicate your flexibility over sessions (for example if you have applied for a full time place with us, whether you would consider a part time place if that was all we were able to offer. Or please note if there are any sessions in the week you would not be able to attend).

If your child attends for a full day (8:45am -3:15pm – 6.5 hours), please be aware that there is a charge for the extra 30 minutes over and above standard morning and afternoon 3 hour sessions (currently £3.50 per day) that cannot be included as part of the 15 or 30 hours provision and must be self-funded.

If your child is offered a full day that will be fully funded using either your 15 or 30 hours funding, you will have the opportunity to opt for them to attend for a shorter day and pick them up at 2:45pm. There will be no additional cost to self-fund if you take this option.

If your child only attends a morning or an afternoon session, you can still request a place at lunchtime so they eat with their peers. This will incur the 'extra 30 minutes' cost (currently £3.50). Please note that this charge does NOT include food. Children can bring a packed lunch (free) or book a school meal (for an additional charge, currently £3.00).

Section 3 – Funding

All children who have turned 3 are entitled to 15 hours of free childcare per week during term time. Unless you are using this entitlement at another setting, you will be able to use it to fund some of your sessions at Little Wrens if offered a place.

Some families will be entitled to 30 hours of free childcare per week during term time. The eligibility rules for 30 hours free child care are detailed in the link below:

[30 hours free childcare - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

If you think you are entitled to 30 hours free childcare, you can apply from when your child is 2 years and 36 weeks old.

It is vital that you disclose all information. Please be assured that this will not be prejudicial to your application.

General Data Protection Regulations: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with other school systems providers as detailed in our Privacy Notice.

When your child turns 3	When they can get 30 hours from	Recommended time to apply
1 September to 31 December	Term starting on or after 1 January	15 October to 30 November
1 January to 31 March	Term starting on or after 1 April	15 January to 28 February
1 April to 31 August	Term starting on or after 1 September	15 June to 31 July

Any charges not covered by your 15 hours or 30 hours entitlement must be privately funded and will be charged to the child's parents. You can use your Tax Free Childcare Account or Workplace Childcare Vouchers to pay for any self-funded sessions or the 'extra 30 minutes' charges.

Section 4 – Wrap Around Care

Wrap around care is available to book. Our Wrap around care is called Miller Club and there are several sessions available each day.

Breakfast – 7:30am until the start of school - current cost £7.25

Session 1 – end of school until 4:45pm – current cost £8.75

Session 2 - runs from the end of session 1 until 6pm - current cost £6

Please indicate which sessions you are likely to need (if any) if your child is offered a place at Little Wrens.

Please note that charges for Miller Club cannot be included as part of the 15 or 30 hours funding provision.

You can use your Tax Free Childcare Account or Workplace Childcare Vouchers to pay for Wrap around care sessions.

Section 5 – About Your Child

Please complete this section as fully as possible. Any information disclosed will not be prejudicial to your application but helps us to form an idea of the level of support we will need to provide in our Nursery to ensure the safety and wellbeing of all of our children.

We ask about any other settings your child is likely to be attending alongside Little Wrens so we can ask relevant questions about funding to ensure you don't go over your full entitlement and incur unexpected charges. You can split your 15/30 hrs. funding entitlements between settings but this can lead to complications, especially if you are using 'stretch funding' with another setting (stretch funding is where your 15/30 hours entitlement is stretched across the full year including school holidays, rather than term time only).

Section 6 – Parents/Carers Details

Please complete as fully as possible for any parent/carer that has parental responsibility for the child.

Section 7 – Declaration

Please read and ensure you understand before signing and dating. If offered a place, you will be required to provide proof of address and proof of your child's date of birth. If you are unable to provide this information, your offer of a place may be withdrawn.

You will also be asked to pay a £50 deposit if offered a place. This will be refunded once your child starts attending their sessions at Little Wrens.

It is vital that you disclose all information. Please be assured that this will not be prejudicial to your application.

General Data Protection Regulations: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with other school systems providers as detailed in our Privacy Notice.