



**CORRINGHAM**

Corringham C. E. Primary School

## Charging Policy

To be reviewed January 2026

Signed \_\_\_\_\_ Date \_\_\_\_\_

## *Our School Vision*

*... Learning to value ourselves, others and our world...*

## *Our School Values*

*Thankfulness, Community, Perseverance, Courage, Trust, Compassion*

## **Charging Policy**

### **1 Introduction**

**1.1** The Governors support the view that extra-curricular activities are an integral part of the entitlement of every pupil to an effective and balanced curriculum. Educational visits, including residential, provide a meaningful context for learning and impact on achievement. Workshops and visitors to school also enhance and enrich the curriculum to increase motivation and engagement enabling children to learn through first-hand experience. These experiences, along with extra-curricular clubs, promote spiritual, moral, cultural and social development.

### **2 Voluntary contributions**

**2.1** The School may invite parents/carers to make a voluntary contribution towards the cost of an activity for which a charge may be made. Such requests will clearly state that this is not obligatory. Pupils will not be treated differently according to whether or not a voluntary contribution has been made. However, it is the school's policy that where insufficient funds are collected an activity may be cancelled the following year by the Headteacher and Governors.

Charges made to parents/carers must not exceed the actual cost of the activity however there is nothing to prevent parents/carers making a voluntary contribution over and above the cost if they so choose.

**2.2** If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

**2.3** The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- residential trips;
- musical events.

### **3. REMISSIONS**

Remission from charges will be agreed in cases where families receive the following which also entitle their children to receive free school meals:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- The cost will be met from the school's funds. Governors will decide whether any remissions or subsidies will be made additional to those required by law and if relevant will pay for them from the school's funds.

### **3 Residential visits**

**3.1** If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board and lodging. Parents of children entitled to Pupil Premium as it is presently constituted will receive a discounted fee.

### **4 Music tuition**

**4.1** All children study music as part of the normal school curriculum. We do not charge for this.

### **5 Swimming**

**5.1** The school organises swimming lessons for all children in Key Stage 1 and 2. These take place in school time and are part of the National Curriculum. Our swimming offer is however, is above that expected by the National Curriculum as we continue to take children annually, even if they can swim 25 metres. We make a small charge to cover part of the cost for this activity: the P.T.F.A pay for the lifeguards and instructors, the school pay for the cost of the swim and we ask parents to contribute £3.00 as at September 2026 for the cost of the coach.

### **6 School Meals**

The current price for meals as at September 2026 is £2.50 per day; this includes a main meal and a dessert.

The school regularly inform parents of the option to apply for free school meals. New procedures on entry ensure that every one who is entitled to free school meals receive them.

## **7 BREAKAGES AND FINES**

In the event of deliberate damage which breaks or damages equipment parents/carers will be asked to make a voluntary contribution towards the cost of replacing items for example:

- A broken window
- Lost or damaged reading folders or books
- Equipment such as rulers, pencils etc
- Other items of property belonging to the school
- Items of property belonging to other pupils

## **8 Wrap Around Care**

The school offers a before and after school care. This is known as BASE Club and runs from 7.45 until 6pm. Prices are shared with parents before booking, either via the online system, or in cash using a paper booking form. Currently, fees are £2.00/£4.00 for the morning session and £4.50/£6.50 for the evening session.

## **9 Lettings**

We have an agreement with the Parish Council that they can hold their meetings in the Cabin once a month in the colder months and they pay a £10 contribution.