

Charging and Lettings Policy



The Federation of Antrobus St Mark's and Great Budworth CE (A) Primary School

'Love one another, as I have loved you' John 13:34

No.	Income Activity	Approved Charge
1	Music Tuition	Paid directly to tutors Sound Techniques
2	Adult Education	As per LA recommended "Schools Lettings Charges".
3	Other Casual Lettings	As per LA recommended "Schools Lettings Charges" unless market can withstand higher charges (to be agreed by Headteacher) for lettings of a commercial nature.
4	Staff Personal Phone Calls	15p for standard phone calls. As per itemised bill for longer-distance calls.
5	Personal Photocopying	5p per black & white copy. 10p per colour copy.

Schools Lettings Charges – Sept 2024 to Sept 2025

The recommended charge for the use of school premises for community use for the 2024/25 academic year is as follows:-

	Adult & Community Learning Usage (£ per day)	Community Use (2/3 of actual cost of return rate) (£ per day)	Commercial Use (Actual Cost Return Rate) (£ per day)
Primary Schools			
Hall	50	50	50
Classroom	50	50	50
On-Cost for Sunday and Bank Holiday Lettings	30	30	30
Football Pitch	Weekday	60	
	Weekend	60	

These letting charges have been designed to be used as a GUIDE when charging for the use of School facilities.

Schools are advised to use their own discretion when deciding on the exact charges to be levied. Please take into account local conditions and levels of charging from similar venues.

Signed:.....Lisa Rigby..... Chair of Governors

Signed:.....Rhian Perry..... Head Teacher

Date:.....February 2025.....

Review Date:.....September 2026

