

Guilden Sutton Church of England Primary School



'Love and Justice for All'

'And what does the Lord require of you? To act justly and to love mercy and to walk humbly with your God.'
Micah 6:8.

*through the teachings of Jesus all can flourish spiritually, emotionally and academically throughout life,
living out love and justice for all.*

Bumped Head Protocol

A minor head injury can be a frequent occurrence in a school. Fortunately, the majority of head injuries are mild and do not lead to complications or require hospital admission. However, a small number of children may suffer from a severe injury to the brain and concussion. Complications such as swelling, bruising or bleeding can happen inside the skull or inside the brain up to 24 hours after the bump to the head. The presence or absence of a lump at the site of the bump is not an indication of the severity of the head injury, however if you feel the bump or impact to the head isn't classed as a concern then the following procedures apply.

Minor bump to head

A minor bump to the head is common in children, particularly those of infant school age. If a child is asymptomatic: No bruising, swelling, abrasion, mark of any kind, dizziness, headache, nausea or vomiting. The child appears well, then the incident will be treated as a "bump" rather than a "head injury"

Action to be taken:

- Child to be assessed by a First Aider
- Apply cold compress
- Complete first aid slip with details of incident
- Bumped Head sticker given
- Report to Teacher/adult in class
- Parent MUST be spoken to at the end of the day, first aid slip given to them.

Minor head injury – no loss of consciousness

A minor head injury often causes bumps, swellings or bruises on the exterior of the head.

Other symptoms:

- Nausea
- Mild headache
- Tender bruising or mild swelling of the scalp
- Mild dizziness

Action to be taken:

- Child to be assessed by a First Aider
- Apply cold compress
- Complete first aid slip with details of incident
- Bumped Head sticker given
- Observation
- No Pe/physical activities
- Report to Teacher/adult in class
- Parent informed by phone call straight away. If parents wish to come and assess for themselves that option is to be given.

Severe head injury – loss of consciousness

A severe head injury will usually be indicated by one or more of the following symptoms:

- Unconsciousness briefly or longer
- Difficulty in staying awake
- Seizure
- Slurred speech
- Visual problems
- Difficulty in understanding what people are saying
- Balance problem
- Loss of power in arms/legs/feet

- Pins and needles
- Amnesia
- Leakage of blood or clear fluid from nose or ears or blood
- Bruising around eyes/behind ears

Action to be taken:

- If there is a neck injury and child is unconscious DO NOT move child
- Call 999 and ask for AMBULANCE from first aid mobile phone in first aid room (to be arranged)
- Contact Parent immediately
- Inform Head teacher
- Member of SLT and First Aider to be with child at all times.
- Complete First aid form and report Incident to trust level

The bumped head policy also applies to all adults and visitors to our school site.