



Breakfast and After School Club - Terms and Conditions

We aim to provide a high-quality, safe and enjoyable wrap-around care service for all children. Please read the information below carefully so that we can ensure the club runs smoothly for families and staff.

Session Times and Fees

Breakfast Club

7:30am - 8:45am

- Pre-school children (aged 3+): **£7 per session**
- Reception - Year 6: **£5 per session**

After School Club

3:15pm - 5:30pm

- Pre-school children (aged 3+): **£12 per session**
- Reception - Year 6: **£10 per session**

Late Collection Charges

To ensure we can meet staffing and safeguarding requirements, an additional charge will be applied if children are collected after **5:35pm**.

- **5:35pm - 6:00pm: £20 per child**

This charge covers the cost of keeping staff on site beyond their contracted hours.



Booking Procedures

- Only 15 spaces are available per day for breakfast and after school clubs.
- All sessions must be booked at least **7 days in advance** via the School Spider app.
- **Last-minute bookings:**
If you require a booking after the deadline, please contact the school office by phone. We can open a "late booking" product for you, which includes an additional **£2 per session, per child**.
- **Emergency bookings:**
These will be accepted where possible and charged at the school's discretion.
A **£10 late payment fee** may be applied if payment is not made within 7 days.

Please ensure all bookings are paid **before** your child attends the session.

Payments and Arrears

- Fees must be paid promptly.
- If an account falls into arrears, we may need to **pause access to the club** until the balance is cleared.

This measure helps to ensure the club remains financially sustainable for all families.

Activities and Food

Children will enjoy a range of age-appropriate indoor and outdoor activities.
Breakfast Club also provides a healthy breakfast.

We prioritise mental health and wellbeing at Hazelbury and enjoy fun time Friday, the last Friday in every month. On this day, we provide a 'treat breakfast, offering a selection of pastries, fruit, crumpets or pancakes. Children are welcome to bring an additional snack to After School Club if they wish.

Agreement

By signing below, you confirm you accept the terms and conditions outlined above and wish your child/children to attend Breakfast and/or After School Club.

Signed: _____

Name of child 1: _____ **Class:** _____

Name of child 2: _____ **Class:** _____

Name of child 3: _____ **Class:** _____

Review of Fees All fees, charges, and timings are correct at the time of issue. They may be reviewed periodically. You will always be notified in advance of any changes.