Christleton PRIMARY SCHOOL

Be the best you can be

Dear Parents and Carers,

Parent Governor Vacancy – An Opportunity to Make a Difference

I am writing to invite nominations for a **Parent Governor** to join the Governing Body of Christleton Primary School. We currently have one vacancy, and I would warmly encourage any parent or carer who is interested in contributing to the continued development and success of our school to consider putting themselves forward.

Our governors play a vital role in helping to shape the future of Christleton Primary School. Working alongside the Headteacher and school leaders, the Governing Body provides both support and constructive challenge, ensuring that the school continues to offer the very best possible education and opportunities for all our children.

The Governing Body has three key strategic responsibilities:

- **Vision and direction:** Ensuring the school has a clear vision, strong values and a well-considered strategic direction.
- **Educational standards:** Holding school leaders to account for the quality of education, pupils' achievement and the school's overall performance.
- **Financial oversight:** Ensuring that resources are managed effectively and that financial decisions support the school's priorities and long-term sustainability.

Who are we looking for?

You do not need any previous experience of school governance or any particular qualifications to become a parent governor. What matters most is a genuine interest in education, a commitment to the success of our school and a willingness to contribute thoughtfully and objectively to discussions and decisions.

We would particularly welcome interest from parents and carers who have **experience or professional expertise in education**, including teaching, school leadership, early years, special educational needs or other areas of educational provision. Such knowledge and experience can bring valuable insight to the strategic work of the Governing Body.

However, this is by no means a requirement. Parents and carers from all backgrounds have valuable perspectives, skills and experiences to offer, and we would encourage anyone who feels they could make a positive contribution to consider applying.

Being a governor is a rewarding opportunity to make a meaningful difference to the school community. It does, however, involve a commitment to attending meetings, reading relevant information, undertaking training and contributing to the wider work of the Governing Body. Full induction and ongoing training are available, and all new governors are expected to complete the appropriate induction programme.

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Parent governors bring an important parental perspective to discussions, but their responsibility, like that of all governors, is to act in the best interests of the school and all its pupils, rather than representing individual parents or particular interests.

How to apply

If you would like to stand for election, please complete the enclosed nomination form and return it to the school office **no later than 12:00 on Friday 4th December 2026**

You are also invited to provide a short personal statement of no more than 250 words, outlining your background, relevant experience and reasons for wishing to become a governor. This will be shared with parents and carers should an election be required.

Self-nominations are welcome. If you would like to nominate another parent or carer, please ensure that you have their consent before submitting the nomination.

To be eligible, you must be a parent or carer of a child registered at the school when nominations close. Certain restrictions apply, including to elected members of the Local Authority and those paid to work at the school for more than 500 hours in any consecutive 12-month period. Further details of eligibility and disqualification criteria are provided in the accompanying information.

If more than one eligible nomination is received, an election will be held by secret ballot, with voting arrangements communicated to all parents and carers.

If you are interested but would like to understand more about the role and its responsibilities before making a decision, please do not hesitate to contact me. I would be very happy to discuss what being a governor involves.

Our school benefits enormously from the time, commitment and expertise of those who volunteer to serve as governors. I hope that some of you will consider taking up this opportunity to contribute to the future of Christleton Primary School.

Thank you, as always, for your continued support.

Yours sincerely,

Mr O Mitchell