Twyning School

Charging Policy

Date Created:	**October 2012**
Last reviewed on:	**Autumn 2026**
Next review due by:	**Autumn 2027**
Reviewed by:	**School Business Manager**
Governor Committee:	**Finance, Premises and Staffing**

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition. When seeking voluntary contributions from parents, the school will make clear that this is a voluntary contribution and shall not make use of the words ‘pay’ or ‘payment’ Such requests shall be made once per event. Parents who choose not to contribute will be sent a ‘Statement of account’ to ask again for a contribution.

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, all children will be included regardless of whether any contribution has been made. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request. We regularly thank parents for their contributions through a variety of media, such as the school newsletter.

2.3 The following is a list of additional activities organised in school time, which require voluntary contributions from parents. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- musical events.

3 Residential visits

3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum we do not make any charge. However, we do make a charge to cover the costs of transport, board and lodging. Parents who receive state benefits may request exemption from these charges.

4 Music tuition

4.1 All children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. Peripatetic music teachers may take individual or small group lessons. These lessons take place by private arrangement between parent and music teacher.

5 Swimming

5.1 The school organises swimming lessons for selected year groups currently years 2-4. These take place in school time and both meet and exceed National Curriculum requirements. The school asks parents for a voluntary contribution for swimming. Statement of accounts are sent if no contribution is received, however no children are excluded if no contribution is received. We inform parents when these lessons are to take place.

6 Extracurricular activities

6.1 The school offers a wide range of additional activities after school. Some of these activities may incur a charge.

7. BASC

7.1 The school offers a Before and After School club, which is chargeable for parents. Parents must ensure any debt is cleared by the end of each academic term. If the debt is not cleared by the start of the new term, the school reserves the right to temporarily withhold the place.

8. Additional Information – If paid school events have to be cancelled due to the weather, for example, or other reasons beyond the school's control, the school will try to reclaim costs accordingly from the appropriate service provider(s). If this cannot be done, then the school will not be able to refund parents for any payments made.