

ATTENDANCE NEWSLETTER



JAN
2026

School leave during term time

Children are expected to be in school daily. We display all holidays/training days on the school website and email the calendar every Spring for the upcoming school year. Holiday requests are for exceptional circumstances.

You must request and complete a holiday request form from the school office.

Appointments

Appointments should be made outside school time. If this is not possible evidence is required to support the pick up during the school hours.

SEE SCHOOL HOLIDAYS ATTACHED.



OUR SCHOOL

our school attendance target is %. The overall attendance last year was %.

It is really important that we continue to work together to prioritise the children's attendance at school.

Unauthorised absences:

- Arriving late
- Absence with no reason/contact
- Child off school because a relative is ill or having an appointment.
- Treats for birthday

Top Tips

- Early bedtime
- Have school bags/ clothing ready the night before.
- Talk to your child about school