Sudley
Primary School

Safeguarding TOR

Sudley
Primary School

SUDLEY PRIMARY SCHOOL

TERMS OF REFERENCE 2025-26

SAFEGUARDING COMMITTEE

Membership and Operation

- The Headteacher and Chair of Governors to be ex officio on all of the Committees
- The membership of the Committee will consist of a minimum of four Governors, appointed by the Governing Board
- The Committee will appoint the Chair of the Committee at their first meeting of each academic year
- The Committee shall meet not less than three times each academic year.
- The Committee will have the power to co-opt additional members, as, when and how it sees fit, but those additional members shall not have the power to vote on matters before the Committee.
- The Committee shall submit to each meeting of the Governing Board minutes of all its business and the decisions it takes
- The Committee shall annually review its Membership, the attendance records of its members and its Terms of Reference, recommending to the Governing Board in time for consideration at the first meeting of the Governing Board in each School Year, such amendments thereto as may be deemed necessary.

Quorum

A quorum for any meeting of the Committee shall be 50% of the total membership, rounded up to the nearest whole number.

Responsibilities

- On behalf of the Governing Board, the Committee will ensure that there is a senior member of the leadership team designated to take responsibility for dealing with safeguarding issues, and a nominated governor with responsibility for safeguarding issues.

Powers

The Committee shall: -

- Ensure that the school's ethos promotes positive practice in relation to safeguarding.
- Ensure that safeguarding / child protection policies and procedures are in place and can be made available to parents/carers.
- Monitor the implementation of safeguarding / child protection policies and procedures, to review them annually and to provide the required information on policies and procedures to the LA.
- Ensure that appropriate arrangements are in place to safeguard children who take part in or are affected by the provision of extended services and other school activities that take place outside of normal school hours and education visits.
- Ensure that the school site is safe and secure in adherence of practices for safeguarding for all.

- Ensure that staff, governors, and other relevant adults have undergone appropriate training.
- Any other matters relating to Safeguarding can be dealt with by this Committee

Confirmation the Terms of Reference for the Safeguarding Committee at Sudley Primary School have been agreed and approved by the Governing Board

Signed by:

Chair of Governors: Date 17 October 2025

Chair of Committee: Date 17 October 2025

Headteacher: Date 17 October 2025

To be reviewed Autumn Term 2026