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Dear Parents,

As your child begins a new school year, I would like to take this opportunity to welcome you to Year 2 and provide you with some basic information about the routines and procedures of our class.

Staff

Year 2 class is taught by Miss Dillon. The class teacher and children are supported by Mrs Turner, Mrs Qureshi, Miss Moughan and Miss Hurst. Our midday assistant is Miss Wilding.

Curriculum

An annual overview of the topics and curriculum that we shall cover over the next academic year is available on the school website on the Year 2 class page.

Start of the day

Miss Dillon, Mrs Turner or Miss Qureshi will be at the classroom door ready to receive children from 8.40 am when the bell goes until 8:50 am. The children are encouraged to come into school independently. When they arrive they will begin their day by putting their belongings away and going to the cloakroom to hang up their coats. After this, they begin quiet activities or 'early work'. If children arrive after 8:50 am, then you should take your child and report to the school office on arrival.

If you wish to give a quick message at the beginning or end of the day, please speak to a member of the Year 2 staff. **Please note staff will be busy ensuring the safety of the children coming in or out of the classroom, so you will need to be patient and wait till this is complete.** If you wish to speak at length to a member of staff then please phone school or use the Class Dojo, as parents/carers will not be routinely allowed into school without an appointment. An appointment to see the class teacher can be made by contacting the school office or Class Dojo, where a mutually suitable time will be arranged.

Healthy Snack

Unfortunately, school no longer provides snacks. Children can bring their own snack in from home. These should be healthy items, **chocolate biscuits, crisps, sweets and fizzy drinks must not be brought in.** Snacks from home should be taken into class and stored in the class snack tray until playtime. Please help your child to make healthy choices. Also, please provide your child with a refillable water bottle so they are able to hydrate during lessons and at playtimes. Water fountains are available for children to access fresh drinking water and refill their bottles.

End of the day

Children in year 2 are collected from the classroom door at 3:20pm. Please be patient at this time as we must ensure the safety of the children. It is important that the class teacher knows the adult who will be picking up your child so we can ensure they leave with the appropriate adult. If there are any changes to picking up arrangements please let the school office know before 3pm. We would encourage you to collect your youngest child first wherever possible. Children cannot be sent to different classes to be picked up as each class teacher has responsibility for the children in their class.



Please note if you are late collecting your child from the classroom they will be taken to the school office for collection and your child may be placed in after school club at a cost to yourself
P.E and Forest School

All classes take part in weekly PE sessions of gymnastics/dance/games as timetabled. Children are expected to change into their PE kit; Mersey Vale kit is available - t-shirt, shorts and PE bag. Children should also have navy jogging bottoms and sweatshirt in cold weather and appropriate footwear for PE e.g. pumps or trainers. Please ensure all items of clothing have your child's name in. We find it most useful for children to bring their PE kits in school on Monday and send them home on Friday to be washed. **Year 2 PE sessions are Tuesday and Thursday. Year 2 Forest School session is on a Wednesday afternoon**, so your child will need to bring appropriate clothing and footwear when it is their turn. The children will be grouped into two groups A or B, so the group alternate weekly for forest school with Miss Wilding and Art with Mrs Turner. For further information about forest school see the class web page and Class Dojo, where Miss Wilding will share group news and pictures.

Homework

- Homework is given to all children in line with our Homework Policy. Brief details of the homework are as follows: **Homework is given out each Friday in a folder provided, please return homework in the folder by the following Friday, so it can be checked and new work given.**
- We'd also love to hear all about what you've been doing at home so please keep posting photographs or messages on your child's portfolio on Class dojo.
- Additional whole school homework projects may be set from time to time and these will be outlined on the ClassDojo website.
- Addition activities to support your child are suggested on the Class page of the school web site. Please see '**spellingframe**', '**mathsframe**', '**timetables.com**' and '**purplemash**' links as these will support the development of spelling, maths and other topics. Children will be introduced to these sites in class and receive a login, if necessary, to take home so they can access these sites at home.

School Trips and outings

Throughout the year the children will be given the opportunity to enjoy and take part in a full range of educational and sporting activities, both within and outside of school. We follow local authority guidance with regards to ratios of children to adults and teachers complete a standard risk assessment on all outings. Letters with relevant information and consent forms will be sent to you where and when appropriate.

Managing Medical Needs

We support and welcome pupils with medical conditions and aim to provide all pupils with medical conditions with the same opportunities as others at school. The school understands the importance of medication being taken as prescribed and parents must complete an authorisation form for this. All medication should be kept in our locked medicines cabinet and inhalers are kept in the classrooms.

Medicines in School

No child is allowed to self administer medicine in school. Only Ms Whitehead, Ms Varetto and Mrs Ahmed are allowed to give a child medication eg. Prescribed 4 times a day medication. Parents should be referred to the Head/Deputy Headteacher if any parent makes a request for a medicine to be administered.

Finally...

I'm sure you may have many more questions and I encourage you to come into school and ask! In the meantime there is a lot more information available via our school website on the Year Two class page.

**Many thanks from the Year Two Team,
Miss Dillon, Mrs Turner, Mrs Qureshi, Miss Moughan and Miss Hurst.**