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Dear Parents,

As your child begins a new school year, I would like to take this opportunity to welcome you to Year 1 and provide you with some basic information about the routines and procedures of our class.

### Staff

Year 1 class is taught by Mrs Edwards (Monday – Thursday) and Mrs McDonagh (Friday). The class teachers and children are supported by Miss Wilding, Miss Moughan and Miss Jilani. Our midday assistant is Miss Hoey.

### Curriculum

An annual overview of the topics and curriculum that we shall cover over the next academic year is available on the school website on the Year 1 class page.

### Start of the day

Mrs Edwards or Mrs McDonagh will be at the classroom door ready to receive children from 8.40 am when the bell goes until 8:50 am. The children are encouraged to come into school independently. They will arrive into the classroom first to begin their day with quiet activities or 'early work' and will then be taken down to the clock room to hang their coats up after we do the register. If children arrive after 8:50 am then you should take your child and report to the school office on arrival. If you wish to speak to a member of staff then please phone us or use the Class Dojo, as parents/carers will not be routinely allowed into school without an appointment. **Please note staff will be busy ensuring the safety of the children coming in or out of the classroom, so you will need to be patient and wait till this is complete.**

### Healthy Snack

Children in Reception, Year 1 and Year 2 are provided with a piece of fruit during afternoon playtime. However, unfortunately, school no longer provides additional snacks. Children can bring their own snack in from home. These should be healthy items, **chocolate biscuits, crisps, sweets and fizzy drinks must not be brought in.** Snacks from home should be taken into class and stored in the class snack tray until playtime. Please help your child to make healthy choices.

### End of the day

Children in year 1 are collected from the classroom door at 3:20pm. It is important that the class teacher knows the adult who will be picking up your child so we can ensure they leave with the appropriate adult. If there are any changes to picking up arrangements please let the school office know before 3pm. We would encourage you to collect your youngest child first wherever possible. Children cannot be sent to different classes to be picked up as each class teacher has responsibility for the children in their class. **Please note if you are late collecting your child from the classroom they will be taken to the school office for collection and your child may be placed in after school club for which you will be charged.**



### **P.E and Forest School**

All classes take part in weekly PE sessions of gymnastics/dance/games as timetabled. Children are expected to change into their PE kit; Mersey Vale kit is available - t-shirt, shorts and PE bag. Children should also have navy jogging bottoms and sweatshirt in cold weather. Please ensure all items of clothing have your child's name in. We find it most useful for children to keep their PE kits in school for the half term and we will send them home to be washed over the holidays. The children will be doing their Forest School session on a Monday afternoon so will need a pair of wellies brought into school for their sessions. Miss Wilding and Mrs Turner will group them into two groups so one week they do forest school with Miss Wilding and the next they do art with Mrs Turner.

### **Homework**

- Homework is given to all children in line with our Homework Policy. Brief details of the homework are as follows:
- Homework is given out each Thursday to be handed back in their folders each Wednesday.
- A weekly overview of what we've done that week will be in their homework folders.
- We'd also love to hear all about what you've been doing at home so please keep posting photographs or messages on your child's portfolio on Classdojo.
- Additional whole school homework projects may be set from time to time and these will be outlined on the ClassDojo website.

### **School Trips and outings**

Throughout the year the children will be given the opportunity to enjoy and take part in a full range of educational and sporting activities, both within and outside of school. We follow local authority guidance with regards to ratios of children to adults and teachers complete a standard risk assessment on all outings. This year we are planning a trip for Year 1 children to the theatre in the autumn term. Letters containing further information and consent forms will be sent to you nearer the time.

### **Managing Medical Needs**

We support and welcome pupils with medical conditions and aim to provide all pupils with medical conditions with the same opportunities as others at school. The school understands the importance of medication being taken as prescribed and parents must complete an authorisation form for this. All medication should be kept in our locked medicines cabinet and inhalers are kept in the classrooms.

### **Medicines in School**

No child is allowed to self-administer medicine in school. Only named staff are allowed to give a child medication and all medicines are stored securely at the school office. Please contact the school office for any requests regarding medicine to be administered in school.

### **Finally...**

I'm sure you may have many more questions and I encourage you to come into school and ask! In the meantime there is a lot more information available via our school website on the year one class page.

Many thanks

Mrs Edwards, Mrs McDonagh, Miss Wilding, Miss Moughan and Miss Jilani.