



Kingsway Primary School
Ashville Road
Wallasey
CH44 9EF
TEL: 0151 638 5195

Headteacher: Mrs Holbrook

-Date-

Dear parents and carers,

You will remember last year, we started our new approach to improving attendance. As you know from our latest OFSTED report, attendance remains an area which our school needs to improve quickly.

We are pleased that we can report small improvements to our attendance over the last academic year. Thanks to your support:

- The number of children who are classed as persistent absentees, those with attendance less than 90%, has improved.
- We have met our government set target for attendance improvement last year.

The government have placed huge value on attendance and all schools must focus on improving their attendance. The average national attendance for primary schools is 94.8%. Last year, our whole school attendance was 89.6. As you can see, we must continue our improvements this school year. This is a key priority for Kingsway Primary. Please see the following pages for a recap of our attendance approach.

Key points to remember –

- 19 days off school in a year means your child is classed as a persistent absentee (below 90% attendance).
- To keep above the national target of 95%, children can only miss 9 days.

Both authorised **and** unauthorised absences count in absence data for your child's attendance.

Thank you for your ongoing support.

Working together as a whole school, we can achieve great things!

Mrs Cooke
Inclusion Lead

A handwritten signature in black ink that reads "R. Cooke". The signature is written in a cursive style and is underlined.

Kingsway Primary School's Attendance Support

At Kingsway Primary School, we use a multi-tiered support system.

There are 3 tiers. There are criteria which tell us which tier a child is in.

Tier 1	All children – percentage attendance above 95%. Monitor list – percentage attendance 90-95%.
Tier 2	Percentage attendance less than 90%. Regular lateness after 9am. On track to becoming a persistent absentee (more than 19 days off per year).
Tier 3	Percentage attendance less than 80%. Regular lateness after 9:30am.

If your child is unwell, please use the NHS 'is my child too ill for school?' guidance.

<https://www.nhs.uk/live-well/is-my-child-too-ill-for-school/>

If your child has a temperature, cough, cold, etc then you are allowed to give them some calpol before they attend school to help them. If you would like us to administer calpol later in the day, please fill out a medication form at the school office. And finally, please be reassured that we would never keep your child at school when they are too unwell to be here, and if we feel they are struggling we would call you.

Support for children and families at Tier 2

Parents to have a meeting or call with Mrs Cooke to discuss attendance and any support needs
→ act to support these needs, signpost to relevant services.

Offer early help support and referral to Sasha Crone, our early help advisor.

Class staff to be aware of the child's barriers and provide...

- Encouragement to attend daily
- Ask about absences
- Recognise and praise whole week attendances
- Use of sticker charts on a weekly timetable
- Regular check ins with the child

Child to discuss attendance with their teacher using their sticker chart.

**Support for children at Tier 3:
As tier 2, plus...**

Parents to have a regular discussions with Mrs Cooke about attendance and ongoing needs.

Home visits when children are absent for more than 1 week.

Meeting with LA attendance officer Ann-Marie Dennis.

Class staff to be aware of the child's barriers and provide...
-Personalised reward activities for improved attendance
-Send child for positive praise to SLT.
-Child has a special job / reason to come to school that is important to them.

Referrals to Koala family support.

Complete cards task to find barriers from child perspective