Welcome to Year 1 and Year 2
2026-2027

Class Teachers:

Mrs Kay (Assistant Head for Key Stage 1)
Year 1: Mrs Oakley (Class 1MO) and Mrs Smith(Class 1AS)
Year 2: Mrs Dudgeon (Class 2SD) and Ms Williams (Class 2ED)

Information for the parents of children in Year 1 and Year 2

The following information has been designed to hopefully answer any questions you may have before your child starts in their new class in September. Transition and change can be a potentially anxious time for families but by working together we know that this will enable you to feel confident that our priority is to provide a consistent and supportive environment where your child can feel safe and secure and happy.

Communication
Communication between parents/carers and the school is very important as this is the best way to ensure the right support is in place for your child. We know how busy it can be at the start and end of a day but if you need to speak to the class teacher we are always happy to make time for either a face to face conversation or a phone call. If you need to send an email to school, please consider if a face to face conversation would be more appropriate first.

How to send an email to school

There are three email addresses that all parents must send their email to.

- For emails to class teachers, please email parentinbox@brookburn.manchester.sch.uk
- For emails to the school admin team or members of the Senior Leadership Team, please email admin@brookburn.manchester.sch.uk
- For emails to the SENDCo, please email senco@brookburn.manchester.sch.uk

Alternatively, please ring the school on 0161 881 8880 to arrange an appointment. If you ever require an urgent response, please call the school office and a member of the team will get back to you as soon as possible.

Please note that all our communication will be via Parentmail. Any payments that you need to make are to be made through Parentpay. It is vital that you log in to these, please let the school office know if you have any issues.

Independence and positive behaviours for learning
We work hard in Year 1 and 2 to build upon previous year's learning to further develop the children's independence. They respond to clear expectations and are encouraged to take responsibility for themselves and for each other in many small ways e.g. by taking responsibility for their homework etc. Children learn best when they feel that they and their efforts are valued. Praise and encouragement, in many forms, are used to develop and maintain a positive atmosphere.

Uniform:

- Grey or black trousers/ shorts, skirts/ pinafore dresses
- White polo shirt or shirt
- Red school sweatshirt/jumper, cardigan
- Red checked summer dresses (when the weather is warm)
- Red, black or grey tights
- Black, sensible shoes (no added colours or heels, open-toed shoes or sandals)

Please note: No jewellery, no tags or key chains on books bags or school bags.

Branded uniform can be purchased at Little Angels on Wilbraham Road or online at Your School Uniform. Alternatively, individual badges can be purchased at the school office.
Second hand uniform is available via Second hand uniform is available via PTA volunteers.

Please ensure all items of uniform are clearly labelled/marked with your child's name.

PE: On PE days, your child will come to school already in their PE kit. This consists of a white polo or t-shirt, black shorts or black jogging bottoms/ leggings and trainers. Please can they wear their normal school jumper or cardigan and have an extra layer (black hoodie/ fleece) to put on in cold weather.

If you feel your child needs a change of clothes in school, please leave this in a bag on their peg.

Start and end of the day:
The doors to Key Stage 1 will open at 8:50am and close at 9am. There is always a learning activity ready in the class at 8:50am so the earlier the children arrive the better. A member of the team will be in the playground on the first day of term to direct you to the right place if you aren't sure where to go.
School finishes at 3:25pm and a member of staff will hand over each child to you. Please inform the office if there are any changes to who will be collecting at the end of the day.

Homework:
Homework is an integral part of the children's learning and an opportunity for children to apply what they are learning at school at home. It also hopefully provides you with an insight into the progress that they are making. In Key Stage 1 we will spend the first few weeks of the new school year getting to know your child and then will let you know how homework will be structured for each year group.

Reading books:
Reading is at the heart of our curriculum and it is always our priority to send a book home for your child to read with you as soon as we can. It is important that the books that we send home are at the right level for your child so that they feel confident and successful. The children will receive three books for the week and your child's class teacher will let you know when they will need to be in school to be changed.

Healthy Snacks
Most children require a snack at morning break to keep them going throughout the day. Children in KS1 have a daily snack of fruit or veg provided for free by the government, so additional snacks for these ages may not be required but we also know how hungry children can get at this stage so you are more than welcome to send in a snack if you wish to. We encourage children to bring in healthy snacks full of vitamins and minerals containing no added salt, fat or sugar. Many of these will help contribute to their 5 daily portions of fruit and vegetables, keep them alert and help them to concentrate.
If you are intending to send in healthy snacks with your child please limit them to the list below.

- Vegetable sticks – such as celery, cucumber, peppers or carrot, a range of colour ensures different vitamins and minerals.
- A piece of cheddar cheese or babybel
- A piece of fresh or dried fruit, high in soluble fibre and vitamins would also be a great snack– pineapple, mango, kiwi, plain raisins, apricots, blueberries, banana slices.
- Bread sticks, plain pretzels, banana bread, malt loaf, oat/rice cakes and small pitta breads are also good snacks, providing children with carbohydrate to sustain them in-between meals.
- Homemade snack - flapjacks or other oat/whole grain based snack. **These must be nut free**. Items brought into school should be carefully checked by you, to ensure this. We have pupils who are severely allergic to a range of nuts.

We are aiming for a common-sense approach, with the key being to keep it healthy and **no chocolate, sweets or crisps.**

Your child should bring their own personal water-bottle to school. This can be refilled throughout the day. We will send the bottles home each day so that the children can bring them back into school refilled for the next day.

Medical Conditions and Allergies
If your child has a medical condition or allergy, it is important that we know about it so that we can support them in school. You can do this by completing a 'Information about a Child's Medical Condition Form' which can be obtained from the school office of downloaded from the school website. If your child needs medication in school (i.e. inhaler, adrenaline injector pen), please

speak to the school office. You can find more information on our website: https://brookburn.manchester.sch.uk/parents-carers/medicines/

Celebrations
Celebrating children's birthdays is important to us and we know they will have been counting down for weeks. It's a Brookburn tradition that children can wear their own clothes on their birthdays if they would like to. If your child wants to bring snacks in for their class to celebrate this, then please can it be a small healthy snack. Alternatively, you may want to buy a book for the class library that the class can read on your child's birthday.

Attendance and Punctuality
We all know how important it is that our children are in school so that they can learn, spend time with their friends and feel part of the school community. We understand that there are times when your child may be ill or there might be something happening that might make it harder for them to come to school. Whatever the reason, it is important that you let us know so that we can offer any support that might be needed.
If your child is ill, please call the school so we know why they are absent. If we do not hear from you and your child is absent, a member of the admin team will call to check that everything is ok. This is to ensure that we know that all children are safe. We will always talk to you if we are becoming worried about a child's absences from school.

Mobile Phones:
Parents/carers are encouraged to refrain from using their mobile phones at drop-off and pick-up times in the playground to model Brookburn's phone-free environment.

Issues/Concerns:
If you have any worries about your child then please speak with your child's class teacher or Mrs Kay who is the Assistant Head for Year 1 and 2. We are always here to listen and offer support.

'Meet the team'
We will be holding a 'Meet the team' event for:
Year 1 on Tuesday 8th September at 3:45 and again at 5pm
Year 2 on Wednesday 9th September at 3:45 and again at 5pm
We hope as many of you as possible will be able to come to one of the sessions as this will be an opportunity to meet the Key Stage 1 team, for us to share everything else you need to know and for you to ask questions.

Thank you as always for your support. It makes all the difference. It is only working together with you that we can enable each of your children to achieve their very best.

We look forward to working with you.

Mrs Kay, Mrs Smith, Mrs Oakley, Ms Williams and Mrs Dudgeon