

Emergency Procedures

Contacting Emergency Services

Dial 999, ask for an ambulance and be ready with the following information:

1. Your telephone number.
2. Give your location as follows.
3. State the postcode.
4. Give exact location in the school of the person needing help.
5. Give your name.
6. Give the name of the person needing help.
7. Give a brief description of the person's symptoms (and any known medical condition).
8. Inform ambulance control of the best entrance and state that the crew will be met at this entrance and taken to the pupil.
9. Do not hang up until the information has been repeated back to you.
10. Ideally the person calling should be with the child/young person, as the emergency services may give first aid instruction.
11. Never cancel an ambulance once it has been called.

Speak Clearly and Slowly

**Moss Hey Primary School
Eskdale Avenue
Bramhall
SK7 1DS
Telephone Number: 0161 439 5114**