



Brookside Nursery & Care Club
Bright Street
Clitheroe
BB7 1NW
Mobile 07980 177411
nursery@brookside.lancs.sch.uk

Registration Form

All children who attend Brookside Out of School Care Club must be registered with us. Children will remain at Care Club until collected by a named person.

Child's Details

First name/s	Surname:
Date of Birth:	What s/he likes to be called:

Parent/Guardian details (Please inform us if either parent does not have legal parental responsibility)

Title:	First name:	Surname	Title:	First name:	Surname
Home address:			Home address (if different):		
☐ Tick if child normally lives at this address			☐ Tick if child normally lives at this address		
Work address:			Work address:		
Home number:	Mobile number:	Work number:	Home number:	Mobile number:	Work number:
Email address:			Email address:		

Details of any other adults residing at the same address as the child:

Title:	First name:	Surname	Title:	First name:	Surname
Home address:			Home address:		
Work address:			Work address:		
Home number:	Mobile number:	Work number:	Home number:	Mobile number:	Work number:
Email address:			Email address:		

Name and address of adults authorised to collect child (other than parents/guardians)

Name:	Telephone number:	Mobile number:
Address:		Relationship to the child:
Name:	Telephone number:	Mobile number:
Address:		Relationship to the child:
Name:	Telephone number:	Mobile number:
Address:		Relationship to the child:

Alternative emergency contact details (please provide details of **three** people we can contact if we are unable to get hold of you)

Name:	Telephone number:	Mobile number:
Address:		Relationship to the child:
Name:	Telephone number:	Mobile number:
Address:		Relationship to the child:
Name:	Telephone number:	Mobile number:
Address:		Relationship to the child:

Password

For your child's safety we have a password system in place at Care Club. This is used to allow Care Club to release your child into the care of another person when the usual adult is unable to collect them. The password is recorded by Care Club, and staff will check that the person you have asked to collect your child has the correct password before allowing them to leave the premises. You are not obliged to use this system, but please note that for their safety we cannot allow a child to go home with an unauthorised person. Please complete and sign below if you wish to set up this facility. (Please note that passwords will be updated regularly)

Password _____ Signature of Parent/Guardian _____

Details of child's doctor

Name of Doctor:	
Address:	Telephone:

About your child

Please detail any known medical problems (e.g. asthma)

Please detail any additional/special needs your child has: (please provide full details)

Please detail any dietary requirements/ food allergies for your child: (please provide full details)

Is there anything your child doesn't like (food, games etc) or is scared of?

What are your child's favourite activities?

Religion

Any other information you think we need about your child?

Medical Consent

In the event that your child requires medical treatment during their time at Care Club we require your consent for staff to

- administer first aid where required (all staff have first aid training)
- seek medical advice when deemed necessary

In the event of a medical emergency we require your consent for us to

- accompany your child to hospital by ambulance when medical treatment is needed urgently
- sign any form of consent required by the hospital on your behalf if the delay in getting your signature is considered to endanger your child's health and safety.

Please list any known allergies to medicines/medical equipment (e.g. plasters) that may affect your child's treatment.

I give my consent to medical treatment being given to my child as defined above

Signed

Date

Parental Consent

There are various activities/events that occur in Care Club which are subject to your permission. These are listed below. Once you have read them, please can you then sign the relevant section if you give your permission for that particular activity/event.

- Occasionally the routine activities of Care Club may include visiting the park or going for walks, etc.
- **The use of photographs is an important developmental tool which is widely used in play settings for recording, sharing and displaying activities that your child has undertaken. At Care Club we take the issue of child protection very seriously and we would never knowingly publish an image of your child without your consent.**
- Care Club has a section on the school website; photographs of the children at play in Care Club are displayed on this.
- Toothbrushes etc. are provided by us for your child's use whilst at Care Club.
- Occasionally we access the internet with the children.
- We use the main school feed of class dojo to share communication.
- If your child has medical needs that affect their daily life (eg asthma) and you need us to administer medication/treatment we need your permission to do this or if they have been prescribed short term medication such as antibiotics.

I give my consent for my child to take part in external activities as described above		
Signed		Date
I give my consent for images of my child to be used for the following purposes (please leave blank where consent is not granted): ☐ Electronic and printed information, displays and exhibitions at Care Club ☐ Care Club Website ☐ Promotional material for Care Club ☐ To accompany staff or student coursework ☐ Observation and assessment ☐ Care Club records of my child ☐ Local newspaper or magazine ☐ National newspaper or magazine ☐ Dojo school page feed. ☐ Other, please specify _____ ☐ NO PERMISSION		
Signed		Date
I give my consent for medicine/treatment to be administered to my child		
Signed		Date

Attendance		
We can cater for both regular and occasional users at Care Club. To aid us to plan efficiently please can you state which days you will require your child to attend Care Club?	<u>Regular User</u>	<u>Occasional User</u>
	Monday	Monday
	Tuesday	Tuesday
	Wednesday	Wednesday
	Thursday	Thursday
	Friday	Friday

Signature of Parent/Guardian Date