



MAULDETH ROAD PRIMARY SCHOOL

Policy for Charging and Remissions

Introduction

All pupils should have an equal opportunity to benefit from school activities and visits (curricular and extra-curricular) independent of their parents' financial means.

Aims

The aim of this policy is to:

- Outline what the school can and cannot charge for.
- Outline the school policy for voluntary contributions, remissions and lettings.

Charges

During the school day all activities that are a necessary part of the National Curriculum will be provided *free of charge*. This includes any materials, equipment and transport to take pupils between the school and the activity and includes music tuition.

The activities and items which *charges could be made for* include:

- Activities outside of school hours for example after school and breakfast clubs.
- The cost of lost school equipment, books and resources.
- The cost of breakages and damages to school equipment, books and resources.

Voluntary Contributions

Voluntary contributions may be sought for activities during the school day which entail additional costs, for example, visits out and visitors in. In these circumstances no pupil will be prevented from participating in school day activities because his/her parents cannot or will not make a contribution.

Parents and carers will be informed:

- If planned activities depend on voluntary contributions for part or all of the cost.
- That there is no obligation on them to make voluntary contributions.
- That an educational visit or activity will be cancelled if sufficient costs are not raised via voluntary contributions.
- That no pupil will be excluded from an educational visit or activity if a parent and carer is unwilling or unable to pay.

Should the school decide that it is not financially viable to continue with a visit or activity due to insufficient funds, parents who have contributed towards the costs will have their money repaid in full.

Remissions

The Governors reserve the right to financially support a family in hardship.

Lettings

Lettings would only be considered by the Governing Body in exceptional circumstances and decisions would be taken solely by the Governing Body. There are no lettings at present.

Responsibilities

The Headteacher will ensure that staff are familiar with and correctly apply the policy
The Governors will review the policy every two years.

Reviewed by Administration, Finance and Personnel Committee

Reviewed Every Two Years

Last Reviewed November 2023

Next Review Date November 2025