



Pebble Brook Primary School, Balmoral Avenue, Crewe, CW2 6PL

01270 918840

Penalty Notices may be issued for

Term time leave: Penalty Notice fines may be issued for term time leave of 5 or more days (10 sessions) in a 10-week period.

10 Sessions of Unauthorised absence in a rolling 10 week period: A Penalty Notices may be considered when there have been 10 sessions of unauthorised absence in a 10-week period.

However, school retain the discretion to request a Penalty Notice before the threshold is met. For example, where parents/carers are deliberately avoiding the national threshold by taking several term time holidays below the threshold.

Per Parent/Per Child

Penalty Notice fines will continue to be issued per parent/carer per child. For example: 3 siblings absent for term time leave, would result in each parent/carer receiving 3 separate fines.

First Offence

The first time a Penalty Notice is issued for term time leave or irregular school attendance the fine will be charged at:

£160 per parent/carer, per child if paid within 28 days of the issue, reducing to £80 per parent/carer, per child if paid within 21 days.

(Unpaid penalty notices may result in a parental prosecution)

Second Offence

Where it is deemed appropriate to issue a second penalty notice to the same parent/carer for the same pupil within 3 years of the first penalty notice, for either term time leave or irregular attendance the second penalty notice will be charged at:

£160 if paid within 28 days. (Unpaid penalty notices may result in a parental prosecution)

Third Offence

On the third time that an offence is committed within 3 years of the first penalty notice for either a term time leave or irregular attendance a penalty notice will not be issued.

The Local Authority may place the matter before the court. The Magistrates may impose a fine up to £2500.