



THE GILLFORD CENTRE

Remote Learning Policy 2025/2026

1. Purpose of This Policy

This policy sets out how The Gillford Centre provides remote education when pupils are unable to attend school in person.

In line with Department for Education (DfE) guidance, remote education is used only as a last resort, once a decision has been made that attendance at school is not possible.

2. Aims of Remote Education

Remote education aims to:

- Ensure continuity of learning for pupils unable to attend school
- Provide learning that is ambitious, meaningful, and aligned to the curriculum
- Maintain appropriate interaction between pupils and staff
- Support pupil wellbeing and safeguarding

3. Circumstances Where Remote Education Will Be Used

Remote education may be provided when:

- A pupil is unable to attend due to illness or medical needs
- Attendance is not possible due to exceptional circumstances
- Temporary arrangements are agreed with parents/carers

Remote education is not intended to replace full-time attendance where pupils can attend safely.

4. Platform and Access

All remote education is delivered via the school website.

Parents and pupils are provided with individual login details to access learning materials securely.

- Access to Devices and Internet
- If a pupil does not have access to a suitable device, the school will provide one where possible
- If a pupil does not have access to the internet, paper-based learning resources will be provided
- Any access issues should be reported to the school office, who will coordinate support

5. Curriculum, Interaction, and Feedback

Remote education will:

- Be planned and sequenced in line with the curriculum
- Be provided daily during periods of remote learning
- Requesting Help

Pupils can request help by emailing their class teacher.

- Feedback and Checking Understanding
- Feedback is provided through marked work
- Teachers check understanding through review tasks and follow-up activities

6. Timings and Expectations

- Pupils

Remote learning follows the structure of the school day:

- The Gillford Centre: 9:00am – 3:00pm
- School 180: 9:00am – 2:30pm

Pupils are expected to engage with learning during these hours.

- Staff

Teachers and Teaching Assistants are available to support remote education during:

- 8:45am – 9:15am

During this time, staff may upload learning materials, respond to queries, and provide feedback.

7. Supporting Pupils with SEND

Remote education will be adapted to meet the needs of pupils with SEND.

- Reasonable adjustments will be made based on individual need
- Differentiated tasks will be accessible through the school website portal
- Teaching Assistant support will be provided where available

8. Roles and Responsibilities

- The School Will:
 - Provide high-quality remote education in line with DfE expectations
 - Monitor pupil engagement
 - Provide support where barriers to access are identified
 - Communicate clearly with parents and carers
- Parents and Carers Will:
 - Support pupils to access remote learning
 - Encourage completion of work
 - Keep login details secure
 - Contact the school office if concerns arise

- **Pupils Will:**
- **Engage with learning activities**
- Use the school website responsibly
- Communicate respectfully with staff

9. Monitoring Engagement

The school will monitor engagement through:

- Website access and participation
- Completion of learning tasks
- Communication with pupils and families

Where engagement is a concern, the school will:

1. Contact parents/carers to check for barriers
2. Offer support or adjustments
3. Escalate concerns through appropriate attendance or safeguarding procedures where necessary

10. Safeguarding, Online Safety, and Data Protection

The school's safeguarding and child protection policies apply during remote education.

- All learning and communication must take place through approved school systems only
- No unscheduled or personal communication channels are permitted
- Safeguarding Concerns

The Designated Safeguarding Lead (DSL) can be contacted — see contact details on the school website.

- Data Protection

Remote education is delivered in line with UK GDPR and data protection requirements. Personal data will be processed lawfully and securely at all times.

11. COVID-19 and Exceptional Circumstances

Remote education may be implemented during:

- COVID-19 related restrictions
- Public health advice limiting attendance
- Emergency closures
- Other exceptional circumstances

In such cases, the school will:

- Implement remote education as soon as reasonably practicable
- Ensure provision is accessible and appropriately adapted
- Maintain regular communication with families

12. Information for Parents and Carers (DfE Requirement)

In line with DfE guidance, the school publishes information on its website explaining:

- When remote education will be used
- How it will be delivered
- Expectations for pupils and parents

This policy supports a parent-facing Remote Education Information page, which summarises the school's approach.

13. Monitoring and Review

This policy will be reviewed regularly and updated in line with:

- Department for Education guidance

- School practice and evaluation