## How to borrow digital copies of books from Manchester libraries

## **Step one:** If you are not a member of the library - you can join here:

https://manchester.spydus.co.uk/cgi-bin/spydus.exe/MSGTRN/WPAC/JOIN

You may join the library online by clicking on the button below. Your membership card will be available to collect from whichever Manchester Library you choose.  Conditions of membership  To borrow items you must use your library membership card, and you should use the self-service machines if possible  OVDs and CDs are available for 1 week's loan, all other items, including books, maybe borrowed for three weeks.  You may borrow up to twelve items on your card. These can be borrowed from and returned to any library in Manchester  I tems may be renewed three times online or at any library. If a reservation has been placed on an item you have on loan a renewal is not permitted.  Items may be returned at any library.  Overdue fines are charged for the late return of items. Under 16s are not fined for overdue items  You may not be able to borrow items if you have overdues items and outstanding charges.  A reservation and/or inter-library loan service is available for those items which are on loan, available at another branch or at another library service. You can place your own reservations for most items via the online catalogue.  All costs incurred by the Library due to items lost or damaged whilst in your care must be paid.  All inter-library loan and lost membership card charges are non-refundable.  If you change your address or name please notify us immediately.  Please report lost cards to the library immediately. You will be held responsible for any items borrowed before the loss is reported.  Membership details are confidential and will not be disclosed to other parties.  Acceptance  Click the button below to accept these conditions and proceed to the registration form	LAccent
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Becoming a member of Manchester Libraries	

## <u>Step 2:</u> Complete the registration form - it will let you know you have become a member.

You can now access books online.



## **Step 3:** Once registered go to Manchester libraries Borrow Box and login.



You can now digitally borrow up to six books at a time!

Happy reading!