

2nd September 2026

Dear Parents/Carers,

Welcome back!

It has been wonderful to welcome everyone back to school looking so smart and ready for the new year ahead. We have enjoyed hearing about our children's adventures and endeavours during the summer break!

A special welcome to new children and families who have joined our school family today. We are so pleased to have you!

Changes to end of the day from Thursday 3rd September

We are making a change from Thursday 3rd September.

At the end of the day, children in all year groups will be collected from school from their classroom doors rather than from the school gates.

Parents/carers will come onto the school site and wait outside their child's classroom to collect them. Class teachers will dismiss children from the classroom door to walk to their parents/carers.

Older pupils who are walking home unaccompanied will be dismissed from the classroom once most other pupils have been collected.

Morning arrangements remain as they are. There is no change to the current system for the start of the school day.

The school gates (onto the main playground and the gate next to the park) will be opened at **3.15pm**.

Gates will close at 3.30pm. It is important that all children and parents/carers have left the playground by this time as later in the term, outdoor after-school clubs will begin.

During Meet the Teacher meetings on 2nd September, class teachers will ensure that parents/carers know where to come to collect their children at the end of the day.

We respectfully ask the following from our families:

1. Please leave the school site as soon as you have collected your child.
2. Please supervise your child once you have collected them. Pupils should not be running around or playing in the playground area whilst it is busy with families collecting children from classroom doors.
3. Please do not allow children to collect bikes and scooters and then bring them onto the playground.

To get to your child's classroom, please use the following gates (these are the same gates that your child enters in the mornings):

Year group	Class Teacher	Gate used to enter school to collect child
Reception	Mrs McDonald	Gate onto main playground (by staff car park)
	Mrs Walsh	
Year 1	Mrs Jeffs	Gate onto main playground (by staff car park)
	Miss Hildebrandt	
Year 2	Miss Carter	Gate at the side of the hall door on the side of the park
	Mrs Inns/Mrs Elston	
Year 3	Mrs Stirk/Mrs Watling	Gate at the side of the hall door on the side of the park
	Mr Underhill	
Year 4	Mrs King	Gate at the side of the hall door on the side of the park
	Mrs Jones/Mrs Kelly	
Year 5	Mrs Johnson	Gate onto main playground (by staff car park)
	Mrs Salisbury	
Year 6	Miss Buckley	Gate onto main playground (by staff car park)
	Mrs Millington	

Staff will be available to direct you to the right place as we adjust to this new arrangement.

Thank you for your cooperation in helping us to ensure that this new arrangement runs smoothly from Thursday 3rd September.

Meet the Teacher Sessions – Parents of children in Years 1 to 6

Meet the Teacher sessions take place on Wednesday 2nd September. Sessions start at 3.30pm and are then repeated at 4pm.

Please collect your child from the school gate at the end of the day tomorrow and then come into school via the main door by the office. It is likely to be busy so please bear with us!

Staff will be on hand to help you find the classroom you need.

During the meetings, staff will share useful information to ensure that this year runs smoothly. You will be given the curriculum newsletter for your child's year group so you know what they are learning about.

If you are unable to come, we will send summaries of key information home. However, I would encourage you to attend if you are able to.

Questions/Queries

As ever, I encourage families to contact school directly if you have any questions or queries about any aspect of school life.

What's Apps groups are useful for information sharing but we are always happy to answer any questions or queries which come into us directly. Please feel free to email in to admin@hooleceprimary.cheshire.sch.uk and your query will be directed to the relevant staff member.

Your query may also be answered by the newsletters, recent letter or the wealth of information available on our school website www.hooleceprimary.co.uk

Lots of information about this school year was sent in our back to school newsletter in August. A copy of this newsletter has sent with this update in case you missed it.

Thank you for your continued support and cooperation. I look forward to another busy and successful school year.

Yours sincerely,

R. Flanders
Headteacher