

MINUTES
OF THE FULL GOVERNING BODY MEETING OF
GOOSTREY COMMUNITY PRIMARY SCHOOL
Part One Non-Confidential

Date:	Thursday 20 th November 2025 at 5:00 pm	
Venue:	The School	
Present	Lyndsey Atkins (LA)	Head teacher
	Rebecca Cowell (RC)	Deputy Head teacher, Co-opted Governor
	Linda Flint (LF)	Staff Governor
	Jacqui Schurer-Lewis (JS-L)	Co-opted Governor
	Tracey Goodwin (TG)	Chair
	Kerri Thompson (KT)	Parent Governor
	Jack Holloway (JH)	LA Governor-appointed at item 6
	Amy Tod (AT)	Parent Governor
	Hannah Stirling (HS)	Parent Governor
Apologies	Kevin Few (KF)	Co-opted Governor
Absent	David Solan (DS)	Parent Governor
Also in attendance	Lesley Else Sue Pomeroy	SIP, left after the presentation Clerk to Governors

Agenda item 1	PRESENTATION FROM LESLEY ELSE: THE NEW OFSTED FRAMEWORK-OVERVIEW FOR GOVERNORS
Discussion:	<p>Lesley Else (SIP) delivered a presentation on the new Ofsted framework. She referred to the following documents which had been circulated via Governor Hub:</p> <ul style="list-style-type: none"> • Aspects Grid • Inspection Information for state funded schools • School Inspection Operating guide for inspectors • State funded school inspection toolkit <p>The following points were highlighted:</p> <ul style="list-style-type: none"> • Inclusion will be at the forefront of all inspections • All inspections will be graded and take place over two days. • “Achieve, Belong, Thrive” are the key priorities. • The focus of inspections has changed, The previous framework was focussed on curriculum. The assumption is that this is now fully embedded and so the focus is on inclusion. (Inspectors will look at the curriculum if it was an AFI from the last inspection). • There will be a focus on the voice of the child. • Inspectors will carry out case sampling, but schools are not expected to prepare case studies. LA added that the Headteacher will be asked to provide a list of pupils in vulnerable categories. The school will review the list and provide additional context to the inspectors. • Inspectors will carry out learning walks but will not do deep dives. • Schools will be evaluated against 10 areas. They are not expected to prepare a SEF but will be asked to grade the school against the areas. <p>Governors asked if the framework would align with the revised national curriculum. LE responded that the new curriculum has been delayed and that there are no major changes expected.</p>

	<ul style="list-style-type: none"> • The toolkit sets out how inspectors will gather evidence. • The Handbook for Inspectors is a useful document which has not been shared before. It should ensure transparency and standardisation. • The grades most likely to be awarded are”, “Expected Standard”, “Strong Standard” and “Needs Attention.” • It is no longer a best fit model; schools need to meet all the criteria. • The less frequent grades will be “Exceptional Standard” and “Urgent Attention”. • Feedback from schools so far that have undergone an inspection is positive. There is a much more collaborative approach and there will be much more interaction with senior leaders. • Schools will be notified on a Monday, usually between 9:30 am and 10:00 am if they are to be inspected that week. • Schools can appoint a nominee. This is more likely to be relevant in a large school. • Inspectors will speak to as many governors as possible. They will want to know how governors carry out their functions and have an impact on school improvement. • Report cards will contain the key findings. <p>Q. The school has a high percentage of vulnerable children, but a low percentage of pupils entitled to Pupil Premium (PP) funding. So, will the focus of the inspection be on just a small section of the school population?</p> <p>R. The focus in on how well all pupils achieve, belong and thrive, with a particular focus on vulnerable and disadvantaged groups.</p> <p>Governors asked whether staff would feel more confident under the current framework to challenge inspectors. LA confirmed that they would.</p> <p>Governors agreed to review the section on Leadership and Governance in the toolkit at the next meeting of the FGB in the spring term 2026. LA would upload this document to Governor Hub in advance of the meeting. ACTION</p> <p>Governors thanked LE for the presentation.</p> <p><i>LE left the meeting at 5:35 pm.</i></p>
ACTIONS	<ul style="list-style-type: none"> • LA to upload the Leadership and Governance document to Governor Hub for governors to consider prior to the spring term 2026 FGB. • Clerk to add this item to the spring term 2026 FGB agenda.

Agenda item 2	APOLOGIES AND AOB ITEMS
Discussion:	<p>a) Governors agreed to accept the apologies received from Kevin Few.</p> <p>b) There were no items of any other business agreed for discussion at the meeting.</p>

Agenda item 3	CONFLICT OF INTEREST
Discussion:	<p>a) There were no conflicts of interest declared with the business to be discussed at the meeting.</p> <p>b) Governors had marked as signed the annual declarations on Governor Hub.</p>

Agenda item 4	ELECTION OF CHAIR
Discussion:	Tracey Goodwin had been elected as Chair in the autumn term 2024 for a period of two years, or until the first meeting of the FGB in the autumn term 2026.

Agenda item 5	ELECTION OF VICE CHAIR
Discussion:	Hannah Stirling was elected as Vice Chair for a period of two years, or until the first meeting of the FGB in the autumn term 2027.

Agenda item 6	MEMBERSHIP
Discussion:	<p>a) The following changes to the membership of the board of governors were noted:</p> <ul style="list-style-type: none"> • Resignation of Rob Northwood as LA Governor 10.10.25. • Jack Holloway had been identified as a suitable candidate for the vacant LA Governor role, had completed the paperwork and had been approved by the Local Authority. Governors approved his appointment as the LA Governor for a 4-year term of office from 20.11.25-19.11.29. Jack Holloway was welcomed to his first meeting of the FGB. <p>b) There is one vacancy on the board for a co-opted governor. An ex-pupil who is head of a PE Department had expressed an interest and the school is also pursuing a link with the local high school. The clerk recommended filling the vacancy to maintain the balance on the board between staff and non-staff governors. LA to contact the ex-pupil to request that he provide a written expression of interest in the co-opted governor role. ACTION</p> <p>c) It was noted that there are no terms of office due to expire before the next meeting of the FGB.</p> <p>d) JSL would carry out the necessary DBS and Section 128 checks for JH and register him on Governor Hub. ACTION</p>
ACTIONS	<p>LA to contact the ex-pupil to request that he provide a written expression of interest in the co-opted governor role.</p> <p>JS-L to carry out the necessary DBS and Section 128 checks for JH and register him on Governor Hub.</p>

Agenda item 7	PART ONE MINUTES AND MATTERS ARISING
Discussion:	<p>a) Minutes of the FGB meeting held on 19th June 2025 Governors approved the minutes from the above meeting as an accurate. The minutes would be marked as signed and uploaded to Governor Hub.</p> <p>b) Governors reviewed the action log, and it was confirmed that all actions had either been met and closed as appropriate or would be addressed on this agenda.</p>
ACTIONS	Clerk to upload minutes to Governor Hub.

Agenda item 8	CHAIR'S ACTION
Discussion:	There were no chair's actions to report since the previous meeting of the FGB.

Agenda item 9	COMMITTEES AND NOMINATED GOVERNORS
Discussion:	a) LA had circulated a document detailing committee membership and governor link responsibilities prior to the meeting. Governors reviewed the

	<p>document, and LA would post an updated list on Governor Hub following this meeting.</p> <p>b) The committee chairs are noted in the above document.</p> <p>c) AT was confirmed as the SEND link governor, Tracey Goodwin as the safeguarding link governor and Kevin Few as Health and Safety link governor.</p> <p>d) Terms of reference for the standing committees had been reviewed by the committees. JSL explained that these are included in the MIFP which would be reviewed and approved by governors in the spring term 2026.</p> <p>e) The Headteacher's performance management panel consists of TG, KT and AT. Leslie Else is the external adviser to the panel. The Pupils' Exclusions Committee and the Appeals Committee would be formed as required from governors who were available, had completed the training and had no prior knowledge of the matter.</p> <p>Governors agreed to form a Pay Committee for 2026-27. The clerk would forward a template ToR and agenda for a Pay Committee. AT, KF, TG and JH would join the committee. ACTION</p>
ACTIONS	<ul style="list-style-type: none"> • LA to update and upload the list of governor responsibilities to Governor Hub • Clerk to provide a template ToR for a Pay Committee and an example Pay Committee agenda.

Agenda item 10	GOVERNORS' CODE OF CONDUCT
Discussion:	Governors agreed to abide by the Code of Conduct which was circulated via Governor Hub prior to the meeting. TG highlighted the main sections from the code and explained how it relates to the Nolan principles.

Agenda item 11	PART ONE REPORTS FROM COMMITTEES AND REPORTS FROM GOVERNORS WITH SPECIAL RESPONSIBILITIES
Discussion:	<p>a) The minutes from the following committees were circulated to governors prior to the meeting via Governor Hub.</p> <p>Personnel and Curriculum Committee 16.10.25 Finance and Premises Committee 06.11.25</p> <p>Governors noted the minutes.</p> <p>b) The school would follow its usual monitoring schedule where LA would send a pro forma to governors in the spring term 2026. Governors would then meet the link teacher and produce the monitoring link reports by June 2026. Governors were requested to record link monitoring visits via the new function on Governor Hub.</p>
ACTIONS	Governors to record link monitoring visits via the new function on Governor Hub.

Agenda item 12	FINANCIAL/COMPLIANCE MATTERS
Discussion:	<p>JS-L explained that a full budget report had been delivered to the F&P Committee.</p> <p>a) BvA: There was a decrease in the projected deficit for 2025-26 of £18,783 following the budget meeting with the FMSO. This is due to an increase in SEN funding and a decrease in some costs such as premises and supplies and services.</p> <p>b) There is an in-year deficit of over £75k and a predicted end of year deficit of £21k. This would be the first time the school has been in a deficit budget position. However, the school has £60k in Earmarked Reserves (EMR) to</p>

	<p>protect staffing and has funds available from Wrap Around Care. The school is being prudent in its spending. The fall in pupil numbers will have an adverse effect on the budget in future years. There are 14 places available across the school. The school has developed its social media presence and has held two successful open mornings. It is expected that pupil numbers will be higher in September 2026 for the reception class. Year 2 position: deficit of £199,874 Year 3 position: deficit of £443,670. However, future income streams are not included in these figures and the projected year 3 position does not usually materialise.</p> <p>c) The Pupil Premium strategy would be uploaded to the school website before the Christmas holiday 2025.</p> <p>d) JS-L, TG and KF would meet in January 2026 to start work on the SFVS submission.</p> <p>e) The MIFP would be updated and approved in the spring term 2026 as part of the SFVS submission. (Clerk to add approval to the spring term 2026 FGB agenda.)</p>
ACTIONS	Clerk to add approval of the MIFP to the spring term 2026 FGB agenda.

Agenda item 13	PART ONE HEADTEACHER'S REPORT AND MATTERS ARISING
Discussion:	<p>The Headteacher's report had been circulated in advance of the meeting on Governor Hub. LA highlighted the following matters from her report:</p> <ul style="list-style-type: none"> • The school had received an email following the Remembrance Day parade which had praised the behaviour of pupils from Goostrey. • End of Key stage 2 Data is provided on page 4. It shows that the school is above national. <p>Q. Are there any issues that governors need to be aware of?</p> <p>R. Boys are performing well, and girls' attainment is above national.</p> <ul style="list-style-type: none"> • The IDSR confirmed what the school already knew. • The results include one EHCP child (+3%) and two pupils with SEND. • There is no external progress data for 2024-25. • BC will deliver a session on the IDSR for governors. • Page 5 provides examples of inclusion related to sporting activities. The F&P Committee had discussed how to make school trips accessible to all pupils. • Page 6 details the following celebrations: Exhibition, Social media presence, retained the ECO award with distinction, Forest School in September for all classes, Football and Tag Rugby tournaments, Open mornings and visits to school, parent survey. • Pupil wellbeing: weekly reflection sheets are used, and a survey will be carried out in the spring term 2026. • A staff wellbeing charter has been agreed. This involved making parents evenings more flexible. • Appraisals for teaching staff have been carried out. • Anonymised pupil premium information is presented on page 17 and the support available for disadvantaged pupils is detailed on pages 18, 19 and 20. • Attendance is well above the national average. All schools have been set a target by the DfE and have been ranked against comparator schools. Goostrey was at the top of the list. The target is to increase attendance by 0.3%. The school is aware that attendance for

	<p>disadvantaged pupils needs to improve. There are three children identified within one family, and the school is working closely with them. Attendance for pupils with SEND has improved and is above national. TG thanked LA for her comprehensive report.</p>
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Agenda item 14	DIRECTOR'S REPORT
Discussion:	<p>The Director's Report autumn term 2025 had been shared on Governor Hub at the beginning of the term. Relevant items had been discussed at each committee meeting. The Chair highlighted the following items: 1.1, 1.2, 1.3, 2.4, 3.1 It was confirmed that the school uses the model DfE Complaints Policy.</p>

Agenda item 15	GOVERNOR MONITORING, TRAINING AND DEVELOPMENT
Discussion:	<p>a) JS-L had uploaded a training link governor report to Governor Hub. b) There was no feedback to receive at this meeting. c) The clerk reminded governors that Safeguarding training needs to be completed at induction and updated regularly. Prevent and Cyber security training should also be completed by governors. d) A link to the skills audit had been provided by TG and governors were reminded to complete this. They were also requested to complete the Governor Hub effectiveness tool.</p>
ACTIONS	<ul style="list-style-type: none"> • Governors to ensure that they had completed Safeguarding training at induction and had done Prevent and Cyber Security training. • Governors to complete the skills audit and the Governor Hub effectiveness tool.

Agenda item 16	SCHOOL POLICIES
Discussion:	<p>The following policies were reviewed and approved:</p> <ul style="list-style-type: none"> • Child Protection Policy and Procedures (Safeguarding) • Special Educational Needs • Whistleblowing • Teachers' Pay • Prevent Action Plan • Equality Statement • Staff Code of Conduct <p>TG noted some minor amendments required to the Safeguarding Policy which she would discuss with JS-L for actioning. This policy was approved subject to the amendments being made.</p>
ACTION	TG to forward details of amendments required to the Safeguarding Policy.

Agenda item 17	TERM DATES 2026/27
Discussion:	<p>The term dates had been published on Governor Hub. It was confirmed that they are in-line with Cheshire East dates and meet the required number of days in school.</p>

Agenda item 18	MEETINGS
Discussion:	<p>The FGB meeting dates for 2025-26 were confirmed as follows: Thursday 19th March 2026 Thursday 25th June 2026 Meetings to be held in school at 5:00 pm.</p>

Agenda item 19	ANY OTHER BUSINESS
Discussion:	None for this meeting.

Agenda item 20	IMPACT STATEMENT
Discussion:	<p>Governors helped to move the school forward in the following ways and benefitted children:</p> <ul style="list-style-type: none"> • Received a presentation from the SIP on the new Ofsted framework to help them further understand their role in school improvement. • Reviewed committee structure and link roles to ensure that the governing board is effective. • Agreed a governor monitoring schedule. • Ensured that staff and governor safeguarding training is up to date. • Reviewed inclusion procedures and practices to ensure that all children can access the curriculum. • Agreed to complete the skills audit and review their effectiveness as a board.

The meeting moved to the part two agenda.

..... **Chair**

..... **Date**

Appendix 1



Goostrey Primary School Governing Board Committees / Responsibilities

To be reviewed November 2026

<u>Personnel & Curriculum</u>	<u>Finance & Premises</u>	<u>Village Hall Management</u>
Miss L Atkins	Miss L Atkins	Miss L Atkins
Mrs J Schurer-Lewis 06 26	Mrs J Schurer-Lewis	Mrs J Schurer-Lewis
Mrs R Cowell 06 26	Mrs R Cowell	Ms H Stirling
Mrs L Flint 08 24	Mrs T Goodwin 09 28	
Ms A Thompson 03 26 CH	Mr K Few CH	
Mr K Few 11 25	Mr R Northwood 11 26 VC	<u>Headteacher's Appraisal Panel – 2 required for the meeting</u>
Mr D Solan 01 27	Mr D Solan	
Ms H Stirling 10 27 VC	Mrs Kerri Thompson 10 28	
Mrs T Goodwin	Mrs Amy Tod 10 28	Mrs T Goodwin
Mrs Kerri Thompson 10 28		Mrs Amy Tod
Mrs Amy Tod 10 28		Mrs Kerri Thompson

Governors' areas of responsibility

Health and Safety	Jacqui Schurer-Lewis	Mr R Northwood
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OFFICIAL

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SEN	SENco Matthew Warhurst mr.warhurst@goostrey.cheshire.sch.uk (Wendy Cuttle SEN support)	Mrs Amy Tod
Training Liaison Governor		Mrs J Schurer-Lewis
Data Governors	Becky Cowell and Lyndsey Atkins	Mrs T Goodwin Mr K Few Ms A Thompson
Disadvantaged / Pupil Premium / Looked After / Vulnerable Equalities	Lyndsey Atkins head@goostrey.cheshire.sch.uk	Mrs Kerri Thompson
Safeguarding	Lyndsey Atkins & Jacqui Schurer-Lewis	Mrs T Goodwin
SFVS	Jacqui Schurer-Lewis admin@goostrey.cheshire.sch.uk	Mr K Few Mrs T Goodwin
Wellbeing	Lyndsey Atkins	Ms H Stirling

Subject Link Governors

Curriculum Area	Staff Lead	Governor
Design & Technology and Art	Stephanie Riddell and Becky Cowell mrs.riddell@goostrey.cheshire.sch.uk	Mrs T Goodwin

Geography and History	Becky Cowell and Keith Campion	Mr K Few
PE	Linda Flint mrs.flint@goostrey.cheshire.sch.uk	Ms H Stirling
SMSC / B Values / PSHE / Relationships	Sonia Sant Becky Cowell mrs.sant@goostrey.cheshire.sch.uk	Mrs T Goodwin
Science	Keith Campion mr.warhurst@goostrey.cheshire.sch.uk	Mr D Solan
ICT	Becky Cowell	Mr K Few
Mathematics	Becky Cowell and Lyndsey Atkins mrs.cowelll@goostrey.cheshire.sch.uk	Mrs Amy Tod
Modern Foreign Languages	Louise Timmins	Mrs T Goodwin
English – reading, grammar, punctuation, spellings and writing	Louise Timmins mrs.timmins@goostrey.cheshire.sch.uk	Mrs H Stirling
Phonics	Linda Flint	Mrs H Stirling
RE	Keith Campion	Mrs Kerri Thompson
Music	Sonia Sant	Mr Jack Holloway
EYFS	Linda Flint	Mrs Amy Tod

