

MINUTES
OF THE FULL GOVERNING BODY MEETING OF
GOOSTREY COMMUNITY PRIMARY SCHOOL
Part One Non-Confidential

Date:	Thursday 19th June 2025 at 5:00 pm	
Venue:	The School	
Present	Lyndsey Atkins (LA)	Head teacher
	Rebecca Cowell (RC)	Deputy Head teacher, Co-opted Governor
	Linda Flint (LF)	Staff Governor-left at 6:30 pm
	Jacqui Schurer-Lewis (JS-L)	Co-opted Governor
	Tracey Goodwin (TG)	Chair Co-opted Governor
	Kerri Thompson	Parent Governor
	Hannah Stirling (HS)	Parent Governor
	David Solan (DS)	Parent Governor
Apologies	Kevin Few (KF)	Co-opted Governor
	Rob Northwood (RN)	LA Governor
	Amy Tod (AT)	Parent Governor
Absent	n/a	
Also in attendance	Sue Pomeroy	Clerk to Governors

Agenda item 1	APOLOGIES AND AOB ITEMS
Discussion:	a) Governors agreed to accept the apologies received from RN, KF and AT. b) There were no items of any other business agreed for discussion in part one of the meeting.

Agenda item 2	CONFLICT OF INTEREST
Discussion:	There were no conflicts of interest declared with the business to be discussed at the meeting.

Agenda item 3	MEMBERSHIP
Discussion:	a) Alex Thompson resigned from the board on 24.03.25. The Chair noted that she had been a valued member of the governing board and formally recorded her thanks to Alex for her service as a governor at the school. b) There is one vacancy on the board for a co-opted governor. It had been suggested to approach Holmes Chapel Comprehensive School for a candidate. TG would follow up on this. ACTION c) It was noted that KF's term of office is due to expire on 15.10.25 before the next meeting of the FGB. KF has indicated that he is willing to serve another term and governors agreed to co-opt him for a further 2-year term of office. d) The Chair reminded governors that she intends to stand down from the position at the end of 2026-27. KF is the current vice-chair but would be

	<p>unable to take on the role of Chair due to work commitments. TG requested that governors consider taking on the role of Vice Chair in the autumn term with a view to becoming chair in the future. She informed governors that a Chairs training course is available to provide support in the role. ACTION</p> <p>e) JSL confirmed that DBS and section 128 checks had been carried out for the new governors.</p> <p>f) Governor details are up to date on GIAS.</p>
ACTIONS	<ul style="list-style-type: none"> • TG to approach Holmes Chapel High School to enquire about a candidate to serve as a co-opted governor on the FGB. • Governors to consider taking on role of Vice Chair.

Agenda item 4	PART ONE MINUTES AND MATTERS ARISING
Discussion:	<p>a) Minutes of the FGB meeting held on 20th March 2025 Governors approved the minutes as an accurate record of the meeting. They would be uploaded to Governor Hub.</p> <p>b) Governors reviewed and updated the action log. The following matter arising was discussed:</p> <ul style="list-style-type: none"> • The clerk agreed to check that all governors had signed to indicate their agreement to abide by the Code of Conduct. ACTION <p>There were no outstanding actions.</p>
ACTIONS	Clerk to check all governors had signed to indicate their agreement to abide by the Code of Conduct.

Agenda item 5	CHAIR'S ACTION
Discussion:	There were no Chair's actions to receive.

Agenda item 6	PART ONE REPORTS FROM COMMITTEES AND REPORTS FROM GOVERNORS WITH SPECIAL RESPONSIBILITIES
Discussion:	<p>a) The minutes from the following committees were circulated to governors prior to the meeting via Governor Hub. The minutes from the following committees were approved by the board:</p> <ul style="list-style-type: none"> • Personnel and Curriculum Committee 15.05.25 • Finance and Premises Committee 12.06.25 <p>Governors noted the minutes.</p> <p>b) Link governor subject reports were included in the Headteacher's Report.</p>

Agenda item 7	FINANCIAL/COMPLIANCE MATTERS
Discussion:	<p>To approve:</p> <p>a) The summer term budget papers and summer term budget report had been shared with governors prior to the meeting via Governor Hub. The Finance and Premises Committee had considered the papers in detail at their</p>

	<p>meeting on 12.06.25 and had recommended the budget for approval by the FGB.</p> <p>The governing board approved the final budget, to include the staffing structure, for the financial year 2025-26.</p> <p>b) Covered in 7a) .</p> <p>c) The purchase of annual contracts is discussed in the Finance and Premises committee when significant contracts are due for renewal. F&P had discussed the catering contract. JS-L informed governors that the school would move from Cheshire East when the electricity contract expires in 18 months' time as there are issues with the village hall and joint use. The school would follow the DfE procurement guidance.</p> <p>d) The governing board confirmed that the appointment of clerk to the governors has been confirmed, and most of the ChESS buy back is complete.</p> <p>Q. Do the Cheshire East services provide good value for money? Are there alternative service providers which the school could consider?</p> <p>R. The SBM has only ever worked with the Cheshire East finance system. However, the school is very happy with the finance, HR and budget systems and the way they link together.</p> <p>e) A copy of the annual accounts of the Unofficial School Fund and the audit certificate had been received by the Finance and Premises committee.</p> <p>To confirm:</p> <ul style="list-style-type: none"> • The board of governors confirmed the approval and submission of the SFVS by 31.03.25. • The S175 audit had been completed and shared with governors on Governor Hub. One section regarding Level 3 training had been rated as partially effective. This would be fully effective once the relevant training had been completed in the autumn term 2025. <p>Governor noted that the format of the S175 report was misleading and did not read well unless you scroll down to the "summer" section. LA would raise this with the SCiES team.</p>
ACTIONS	LA to raise concerns with the SCiES team around the format of the S175 audit report format.

Agenda item 8	PART ONE HEADTEACHER'S REPORT AND MATTERS ARISING
Discussion:	<p>The Headteacher's report had been circulated prior to the meeting. The Headteacher drew governors' attention to the following matters from her report:</p> <ul style="list-style-type: none"> • The school is concerned about numbers for Reception in September 2025. 24 children will be admitted, and the PAN is 30. The school is actively marketing using a range of techniques such as social media and banners. The school has also requested that Cheshire East erect signage for the school. HS offered to help with this and would meet with LA. ACTION <p>Q. Can vacancies be advertised on the school's website?</p> <p>R. Yes, an update on spaces can be added to the front page.</p>

	<ul style="list-style-type: none"> Attendance stands at 96.7%. It is above the national average and the school is maintaining this level. <p>Q. How does the school's attendance compare with before Covid-19?</p> <p>R. It is roughly the same.</p> <ul style="list-style-type: none"> There had been no suspensions or exclusions and no referrals to Prevent. Page 3 provides information on the staffing allocation. Page 4 provides details of the Year 6 pupil report on what has gone well at school and what improvements they would like to see. The school will consider the Y6 suggestions eg nets on the astro turf. Year 5 pupils will speak at the new starters' meeting about different aspects of the school. There has been a wide range and high numbers of after school clubs this year. Staff will have their full appraisal meetings in the autumn term to discuss their targets from this year and consider targets for 2025-26. The Headteacher's appraisal review will be with Lesley Else and the Governors' PM Panel on 22nd October 2025. The SIP had visited on 08.05.25 and her report had been shared on Governor Hub and discussed at P&C. She had provided very positive feedback about the school from her visit. Pupil reports would be issued on 14.07.25. Families will be offered a time to come and discuss the reports if they wish – open invite. KT had visited school regarding Pupil Premium (PP) recently. The PP report will be updated by December 2025. Pupil progress meetings are held to review the progress of all pupils twice a year and these look in detail at achievement and attainment of the pupils entitled to PP funding. Priorities for 2024-25 are detailed on page 7. LA provided an update: <ul style="list-style-type: none"> Two new members of staff had settled well and had taken on extra responsibilities and enhanced provision in the school. They understand their role clearly and have made an excellent start. Adaptive teaching would be re-visited next year with a narrower focus on SEND and PP pupils. <p>Q. Does the school have a gender attainment gap?</p> <p>R. This was not highlighted a significant in the IDSR. The school has already made changes to the curriculum and will check the data this year to ascertain whether gender is a significant factor.</p> <ul style="list-style-type: none"> A "passport" for disadvantaged pupils will be introduced. It will contain information about the pupil and be used by the class teacher and reviewed twice per year. The aim is to involve the pupils in their learning and find out what barriers to learning they face and what they need to help them learn more effectively. LA will share an anonymised example with P&C in the autumn term 2025. ACTION Governors are invited to meet with senior managers on Tuesday 2nd September 2025 at 2.30pm in the Sunshine Room to discuss the future direction of the school. Attainment data: <ul style="list-style-type: none"> EYFS-GLD 76%. This is lowest figure the school has ever had. Need to see the national figure now for comparison.
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	<p>Q. Do these seven pupils have additional needs? R. Yes, and one will be repeating the reception year.</p> <ul style="list-style-type: none"> • The school is very pleased with the phonics results and 97% have passed the screening test. • The Multiplication Table Check results are due next week and the school is expecting them to be good. • Key Stage 2 SATs results are due on 08.07.25. • The SIP looked at British Values / personal development and adaptive teaching, she gave a positive report. • The previous Ofsted areas for improvement have been addressed in full. • The format of the Sports Grant report has changed. It will be uploaded to the website by the end of July 2025. • End of year school reports will be issued on 14th July 2025. Parents can contact their child's teacher if they wish to discuss the report. <p>Q. Are the reports issued on paper or electronically? R. They are issued on paper. There is space for parents to make and return a comment to school.</p> <ul style="list-style-type: none"> • SEND Review-Part 2 item. • Thanks to governors for their monitoring visits this term. <ul style="list-style-type: none"> ➢ TG-phonics, art, food technology, French, learning walk. ➢ RN and KF-both had visited school, and their reports had been discussed at F&P. KF will carry out a further visit to look at the 7 UP programme. ➢ HS-phonics, English (Year 6), learning walk ➢ DS-Met Mr Champion ➢ KT-School Council, <p>Governor comment: It was a delight to visit school. Adaptive teaching strategies were evident, as was a consistency of approach across the school.</p> <p>The Chair thanked LA for her comprehensive report.</p>
ACTIONS	<ul style="list-style-type: none"> • LA to present an anonymised example of a pupil passport for a child entitled to pupil premium funding. • HS and LA to arrange to meet regarding marketing the school.

Agenda item 9	SCHOOL IMPORVEMENT PARTNER (SIP)/EXTERNAL ADVISER
Discussion:	This item was included in the HT report.

Agenda item 10	WELLBEING ACTION PLAN
Discussion:	<p>The Wellbeing action plan had been shared at P&C and uploaded to Governor Hub. BC highlighted the following points from the presentation which had been prepared for her Trauma Informed School UK (TISUK) qualification:</p> <ul style="list-style-type: none"> • Staff have considered vocabulary to use with the children. • Staff will have group nurture time with their new class. • Drop-in sessions for families of pupils with SEND will be arranged.

	<ul style="list-style-type: none"> Support services will be signposted on the school website. Reflection sheets are being used with the children.
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Agenda item 11	GOVERNANCE STATEMENT
Discussion:	The Governance Statement was approved and will be published on the school website. It was noted that committee membership for AT and KT needed to be clarified and updated on the governor attendance record.
ACTION	TG to clarify committee membership for AT and KT and then update on the governance attendance record.

Agenda item 12	DIRECTOR'S REPORT
Discussion:	<p>The Director's Report summer term 2025 had been shared on Governor Hub at the beginning of the term. Relevant items had been discussed at length at each committee meeting.</p> <p>The Chair highlighted the following items: 1.2, 1.3, 2.1, 2.3, 2.6, 3.2</p> <p>Governors noted the following: 2.1 The school is aware of the Development Pathway 2.3 The school has access to the "Thinking Differently" resources 2.6 The school is in line with the requirements for the teaching of RE.</p> <p>Q. How do we know this? R. Staff have received training, and a package of knowledge organisers is ready for September 2025.</p>

Agenda item 13	GOVERNOR TRAINING AND DEVELOPMENT
Discussion:	<p>a) JS-L confirmed that the training report had been published. She thanked governors for their commitment to completing training and reminded them that the Cheshire East programme for autumn 2025 would be published soon. The clerk reminded governors that safeguarding training should be completed at induction.</p> <p>b) There were no reports to receive at this meeting.</p> <p>c) There are no issues regarding the attendance of governors.</p> <p>d) Governors agreed that training was worthwhile and helped them to fulfil their roles effectively.</p> <p>e) Priorities for 2025-26 would be to maintain the level of governor monitoring visits into school and that the focus of the visits should be linked to the SDP.</p>
ACTIONS	Clerk to check whether new governors have completed safeguarding training.

Agenda item 14	SCHOOL POLICIES
Discussion:	<p>The following policies were reviewed and approved:</p> <ul style="list-style-type: none"> Behaviour

	<ul style="list-style-type: none"> Admissions <p>LA informed governors that one parent had commented that the school's Behaviour Policy is too lenient. The school will take this into account but LA stressed that the emphasis is on restorative practices with an emphasis on educating the children.</p> <p>Q. How do you measure the effectiveness of the Behaviour Policy? R. Records are kept of behaviour which can be analysed to note any patterns or trends. Behaviour is generally good in school, as confirmed by outside agencies such as the SIP and Ofsted.</p>
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LF left the meeting at 6:30 pm.

Agenda item 15	PLANNED RESIDENTIAL VISITS
Discussion:	Residential visits are approved at the F&P meeting in the autumn term.

Agenda item 16	NOMINATIONS FOR VICE CHAIR
Discussion:	Nominations for Vice Chair would betaken at the autumn term FGB meeting.

Agenda item 17	MEETINGS																												
Discussion:	<p>The meeting dates for 2025-26 were confirmed as follows:</p> <table border="1"> <tr> <td colspan="2">Autumn Term 2025</td></tr> <tr> <td>Strategic Meeting</td><td>Tuesday 3rd September 2.30pm</td></tr> <tr> <td>P and C</td><td>Thursday 16th October</td></tr> <tr> <td>Head's Appraisal</td><td>Wednesday 22nd October 2pm Head's Office</td></tr> <tr> <td>F and P</td><td>Thursday 6th November</td></tr> <tr> <td>Full</td><td>Thursday 20th November SIP to join - Ofsted</td></tr> <tr> <td colspan="2">Spring Term 2026</td></tr> <tr> <td>P and C</td><td>Thursday 12th February</td></tr> <tr> <td>F and P</td><td>Thursday 5th March</td></tr> <tr> <td>Full</td><td>Thursday 19th March</td></tr> <tr> <td colspan="2">Summer Term 2026</td></tr> <tr> <td>P and C</td><td>Thursday 14th May</td></tr> <tr> <td>F and P</td><td>Thursday 11th June</td></tr> <tr> <td>Full</td><td>Thursday 25th June</td></tr> </table>	Autumn Term 2025		Strategic Meeting	Tuesday 3rd September 2.30pm	P and C	Thursday 16 th October	Head's Appraisal	Wednesday 22 nd October 2pm Head's Office	F and P	Thursday 6 th November	Full	Thursday 20 th November SIP to join - Ofsted	Spring Term 2026		P and C	Thursday 12 th February	F and P	Thursday 5 th March	Full	Thursday 19 th March	Summer Term 2026		P and C	Thursday 14 th May	F and P	Thursday 11 th June	Full	Thursday 25 th June
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Agenda item 18	AOB
Discussion:	There were no items of any other business agreed for discussion at the meeting.

Agenda item 19	IMPACT STATEMENT
Discussion:	<p>Governors helped to move the school forward in the following ways and benefitted children:</p> <ul style="list-style-type: none"> Agreed the three-year budget and considered the financial stability of the school.

	<ul style="list-style-type: none">• Governors had discussed succession planning to ensure that robust governance continues at the school.• Governors had completed monitoring visits to triangulate evidence on the implementation of adaptive teaching strategies and consistency across the school.• Governors had discussed marketing the school to increase pupil numbers.
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The meeting moved to the part two agenda.

T Goodwin **Chair**

20.11.2025 **Date**