



Dobcroft Junior School

Headteacher

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Monday 13th July 2026

Reminders for This Term & September Routines

Dear Parents and Carers,

I am writing with an update on a few key routine reminders for September and the end of term which you may find handy to refer to in one communication.

Class teachers, reports, Y6 SATs	- Letter regarding new class teachers was shared on Friday 10th July - Reports were sent home Friday 10th July- please contact the school office if you wish to have a paper copy - There is an opportunity to pop-in to speak to existing teachers or next year's teachers this week, Wednesday 15th July 335pm-5pm. This is a drop-in session and no appointments are needed. - Wednesday 15th July children in year 3,4 and 5 will spend the afternoon with their new class teachers. Year 6 will be taught by other staff. All pupils will be dismissed as usual. - We endeavour to have all SATs results sent home with Y6 pupils by Friday 17th July- please bear with us as there has been a delay and we should receive them 16.7.26. We will send home a paper copy with your child due to the tight turnaround time.
End of term routines	- Friday 17th July- Class teachers will post via DoJo (in good time) if there are any special messages regarding activities for the last day of term and other end of term routines such as bringing home books etc. - ClassDojo classes will close for this year and our team will be busy setting up new classes. Please save any Class Story photos or key information that you wish to keep. - Lost Property will be on display under the canopy the final week of term
2026-2027 Calendar	Our parent calendar has now been populated on the school website and can be accessed via this link: https://www.dobcroft-jun.sheffield.sch.uk/events
INSET September	1st September is a whole school INSET/training day. - All pupils return to school Wednesday 2nd September.
Drop off routines- September	All gates will open at 8.45am. From this time, the front and back playground will be supervised by a member of staff.

- **Year 3 pupils** should gather on the back playground- teachers and staff will be there to greet you *please refer to the Headteacher Powerpoint for more information*
<https://www.dobcroft-jun.sheffield.sch.uk/page/transition-to-year-3/124918>
- **Year 5 pupils will enter school on the front playground, under the canopy for the first week only** (this is so the back playground is less congested for our new year 3's)
- **Day 1- Year 4, 5 and 6 pupils** should enter school on the front playground and class teachers will come out to greet them.
- **Day 2- Year 4, 5 and 6 pupils** will make their own way to class from 8:45 where class teachers will be there to greet them.
- For safety reasons the following are not allowed before school: ball games, playing on the climbing frame, scootering or cycling through the playground. Please dismount from bikes and scooters at the gate. Please note electric scooters and electric bikes are not permitted on the school playground.

**Pick up routines-
September**

- There will be two gates open at 3.30pm- the cinder path gate and the large carpark gate at the bottom of the front playground.
- All pupils will be brought onto the front playground by the class teacher and be dismissed from a designated area to adults collecting.

Year 3	Flexible field area
Year 4	Year 4 mobile classroom area
Year 5	Lower smooga area (green barriers)
Year 6	Upper smooga area (green barriers), below the Cinder path

- Adults will therefore need to come onto the playground to collect their children. We will obviously be as flexible as possible, and are mindful that some adults will be collecting pupils from different year groups or classes.
- Teachers will have the details of after school routines for their class; for example attending DASH, going home with a child minder, attending a club.
- It is therefore essential that you keep the office up to date with end of day routines in order for us to support safe end of day routines.
- 'if your child's pick-up arrangements are due to change in September, please contact the school office by Wednesday 16th July.
- If any changes need to be made to end of school routines moving forwards, even for a one-off occasion, please email enquiries@dobcroft-jun.sheffield.sch.uk. We cannot guarantee that messages reach the children after 320pm, but we obviously try our best,

Mobile phone policy (pupils and parents)	• We are a mobile phone free school for pupils. In exceptional circumstances parents may request pupils having a phone in school by emailing the headteacher, however we only allow feature free phones (no smartphones). • No visitors to school including parents, carers etc are permitted to use mobile phones on the school site. Please be mindful and support us of this during pick up and drop off times for all pupils' safety.
PE kits reminder	• All pupils will need their usual PE kit (PLEASE LABEL EVERYTHING!) in a bag (labelled) ready for the 2nd September. White T shirt, black bottoms (leggings, shorts, joggers....). Optional Dobcroft hoodies can be ordered from the office.
School Uniform reminder	• Our school uniform has not changed and all staff are asked to reinforce the policy. • Please be reminded that footwear should be a dark colour (navy, grey, black....) and therefore bright trainers or football boots are not allowed. • The uniform policy is available on our website and we thank you for your support in reinforcing it. https://spaces.schoolspider.co.uk/uploads/379/page/18805103_page_file.pdf?ofn=djs-school-dress-code.pdf
Lost Property	• Please note that the lost property drawers are located in main reception. Parents are welcome to check lost property at any time. • We will lay out all of the lost property on the last week of each half term on a Wednesday and Thursday under the canopy on the front playground. The office will send a text message reminder. Any unclaimed items are donated to FODs for recycling.
Stationery	• We no longer ask pupils to provide their own stationery as we find that pencil cases and other items take up a lot of space. We would therefore like to discourage pencil cases in school. Pupils will still need a labelled water bottle for the classroom.
School meals/Lunches and snacks	• If your child brings a packed lunch, we ask that it contains a healthy balance of items (no nuts, sweets or fizzy drinks) • Packed lunches are placed on the year group trolley on entering the school. They are then collected from the same place at the end of the school day. PLEASE ask your child to bring them home as we have to throw them away for health and safety reasons if they are not named. • Morning snacks should be healthy (no crisps, sweets or chocolate) and class teachers will advise their class where to keep their snacks on the first day- normally in a snack box in the classroom. • School meals are ordered during registration and should be paid for via parent pay.

I hope you find the above information useful. There is also a PowerPoint/video available on our website covering these items which has been prepared for our new Year 3 families:

<https://www.dobcroft-jun.sheffield.sch.uk/page/transition-to-year-3/124918>

If you have any other questions regarding school routines at the end or beginning of term please get in touch. In the meantime, I would like to wish all of the year 6 pupils and families who are leaving us every success for the future and a happy holiday to everyone from all at DJS.

Kind Regards,

Nicola Sexton- Head Teacher

