



Year 3
Information booklet
for parents and carers

2026-2027

Key Members of Staff



Mrs. Sexton
Head Teacher
Mon—Thurs

Designated
safeguarding lead



Mrs Doyle
Deputy Head Teacher

Head teacher:
Friday

Designated safeguarding lead and
Senior Mental Health Lead



Mr Harrison
Assistant
Head Teacher



Mrs Kirk
Assistant
Head Teacher



Ms Fear
Pastoral &
family
liaison lead

Deputy
safeguarding lead



Mrs Little
SENCO

Key Members of Staff



Ms Taylor Y3T
Class Teacher
Full time



Miss Jackson Y3J
Class teacher
Full time



Mr Frampton Y3JF
Class Teacher
Full time

Welcome

We are really excited to welcome your child to the Junior School. Hopefully this booklet will answer lots of your questions about the routines in our school. If you have any more questions, please do not hesitate to email the junior school office on enquiries@dobcroft-jun.sheffield.sch.uk.

Start of the School Day

Pupils can arrive to school from 8:45am. There will always be a member of staff wearing a high vis jacket on the playground from 8:45am and your child will arrive at school (via the DASH gate / back yard) and will then head into their classroom from 8:45 am, where their teacher will be waiting for them. Pupils must be in school by 8:55am, when the bell rings. If your child is having a tricky morning in terms of the transition between home and school, Ms Fear (a member of our pastoral team) will be by the DASH gate doing meet and greet and part of her role is to support children within that transition. Please do approach her if this time of day is challenging at any point.

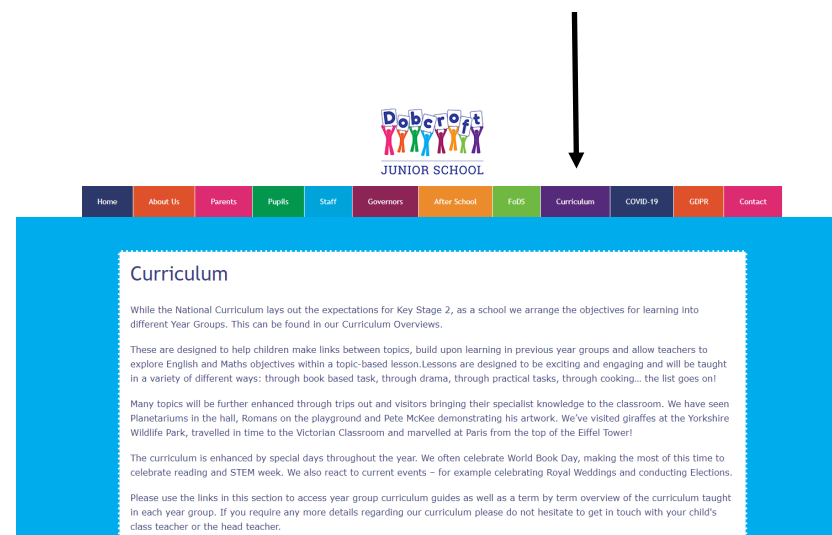
The End of the school day

The school day finishes at 3:30pm and all children are brought onto the front playground to a specific, consistent area of the playground. Our office will collect information each term about who picks up each day, or if your child goes to a club so that teachers are well informed and can release children to their identified adults. Please ensure your child is clear about who and where they are picked up from to support a smooth transition. Staff will not be able to let children go with someone who isn't on the provided pick up information, unless this has been communicated with the office. Children who not collected by 3:40pm are taken into the office area where they will be supervised. In an emergency, please ring the school office if you are delayed collecting your child.

If someone different is picking up your child, or if your pick up plans have changed, please inform the office in advance.

Curriculum

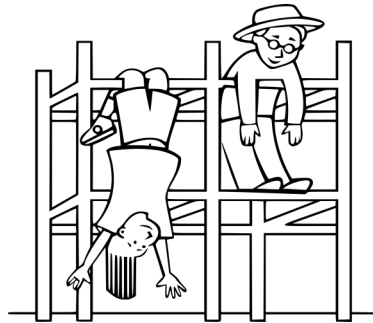
Most lessons will be taught in the classroom by your child's class teacher. Most mornings, the children will be taught Maths and English. In the afternoons, they are taught whole class reading and the wider curriculum subjects. Please visit our school website for details of the topics which are covered in Year 3 for each subject.



One afternoon a week, the children have access to subjects taught by specialists. These subjects include: R.E., Music and French. In Year 3, this occurs on alternate Tuesdays and Thursdays. Your child's teacher will have PPA (Planning, Preparation and Assessment) during this time.

Playtimes

Children will be outside during playtimes and lunchtimes, so please make sure that your child has the appropriate outdoor clothing for the weather. Children must not bring footballs or any other toys into school. School will provide balls at certain points of the day.



Snacks

Children should bring a **healthy** snack to eat during morning playtime. This is in line with our Healthy Schools and Healthy Minds initiatives.

We are a 'nut free' environment as we have several children with severe allergies. This includes items that 'may contain nuts or traces of nuts'.



Toilets

Children are encouraged to go to the toilet at break times to reduce the amount of disturbance during lessons. However, they may ask to visit the toilet at any time. If your child has any difficulties or a plan to follow regarding toileting, please communicate this with your child's class teacher.

Lunchtime

Children choose their lunchtime option daily. You can use the options flexibly.



There are two options to choose from :

- Healthy cooked dinner from school

Vegetarian options are available everyday.

Halal options are available on request on Wednesdays

(Roast Dinner Day).

- Packed lunch from home

We would encourage you to choose healthy options.

When your child has hot dinners, they will be asked to make a choice from the menu when they come into school. This will be done on a computerised ordering program. Your child's teacher will show them how to do this. This choice is saved ready to remind them as they enter the dining hall.

Children eat their dinner in the hall. The year 3 children are the first year group to eat every day.

Lunch Payments

Lunch payments are made using ParentPay. You will receive a unique activation username and password which will enable you to access the ParentPay website and pay online. We would like to encourage parents to pay for meals a half term in advance if at all possible, however, parents can pay a minimum of £10.00 each time.

School Uniform

Children are expected to wear school uniform. Our school colours are the same as those of the Infant School, but we have a different logo. School uniform consists of:

- Navy / Jade sweatshirt, cardigan or fleece (with school logo)
- Navy / Jade / White or polo shirt or shirt
- Navy / grey / black smart trousers, smart shorts, pinafore or smart Skirt
- Blue or green checked dresses
- Plain dark and sensible shoes, boots or trainers—no bright stripes. In warmer months, black or white sturdy sandals may be worn.

P.E.

P.E kit consists of:

- Navy or black shorts, white plain T-shirt
- Trainers or Plimsolls.
- Jogging bottoms and a sweatshirt are a good idea for outdoor P.E

Please ensure all items of clothing are clearly named. Please ensure your child brings their P.E kit in a **named bag** and it is kept in school until the end of term.

Equipment

In the autumn term of Year 3, we would like the children to solely use equipment provided by school to allow them to adjust to sitting at a desk with minimal distractions (over time we have noticed that the lovely pencil cases that pupils bring in are often significant distractions in the Autumn term as pupils settle). Once classes have adjusted to their new environment and routines, (after Christmas) teachers are more than happy for children to bring a small pencil case containing the following basic equipment:

- Several pencils (with their name on!)
- Pencil sharpener
- Rubber
- Ruler
- Glue stick (with their name on!) and a spare for their tray
- Coloured pencils
- A green biro

Lost Property

Please note that **NAMED** property has a much better chance of being reunited with its owner! Our lost property is kept in our reception area so that parents and pupils can easily check. This is sorted through every week and any named property is returned to its owner. Please encourage your child to go and check if they have lost anything—we will also do the same. Anything not claimed is stored for one month then washed and sold by FODs and the proceeds go to school funds.

Medications

An asthma card must be completed by parents and given to the school office. Asthma inhalers should be clearly labelled with your child's name, class and the dosage. These are kept in the classroom so that all adults and children have access to them easily should they be needed.



Emergency medicines, such as Epipens, should be clearly labelled and are kept in the Medical Room. Please ensure that these are always in date.

Other medicines (e.g. antibiotics) can be administered in school if you complete a Medicine Form available from the School Office or Website. (See School Medicine Policy on our website).

Illness

We follow NHS guidance on 'Is my child too ill for school' to manage illnesses. We are committed to supporting strong attendance and, when appropriate, we may be able to help children feel comfortable enough to attend or stay in school. For example, with your permission, we can administer Calpol or make adjustments to your child's day, in order to ease specific struggles or minor symptoms and enable your child to continue their day. If your child is experiencing challenges or symptoms which we could support them with, please contact us to discuss the best course of action. We are committed to working together to support your child's well-being and attendance.

Behaviour

Children are provided with clear expectations of behaviour during lessons, established by teachers along with a set of rewards and sanctions. More information about these can be found in the school's Behaviour and Anti-bullying policies.

We celebrate and record positive behaviours using ClassDojo, an app and website. You will receive an invitation to join, and once connected, you will receive notifications whenever your child demonstrates positive behaviour and earns points.

Every child is encouraged to contribute to a focused, respectful atmosphere in lessons and to foster friendly, cooperative relationships during break times. Teachers regularly remind children of their responsibilities towards one another and the importance of behaving in a way that is acceptable to everyone. The school rules are designed to ensure the safety and well-being of all children and to promote a positive, productive environment for learning and play.

We expect children to follow our 5 school values:

- **Together we are safe**
- **Together we are kind**
- **Together we do our best**
- **Together we are problem solvers**
- **Together we embrace difference**

We reward positive behaviour with:

- Dojo points — children collect points. When they reach a target, they visit the dojo shop to collect a prize.
- Postcards home—celebrating a great week.
- Head Teacher's award—one child is chosen from each class and this is shared in assembly, typically on Thursdays.
- Curriculum champions—one child is chosen from each class, each half term and this is shared in assembly. The subject changes each half term.
- Warrilow Award winner —awarded to 6 children over the year for living the school values. Pupils win a Dobcroft Bear.

Responding to negative behaviour

We understand that behaviour is a form of communication and see it as an opportunity for growth and understanding. Through restorative activities, we provide children with the chance to talk openly about their choices, reflect on their actions, and explore ways to make positive changes in the future. This approach encourages children to take responsibility, develop empathy, and build stronger relationships within our school community.

We categorise negative behaviour into four different colours. When children are given the opportunity to reflect, we use 'restorative practice' questions to guide thoughtful, child-friendly reflection. A member of staff will talk through the situation with the child, helping them understand what happened and encouraging them to consider how they can respond differently in the future. Further details can be found in the school's Behaviour Policy.

Behaviour at DJS is roughly categorised into 4 colour bands:

- **Yellow behaviour** (low-level disruption): children are given a reminder related to the school value they have broken. If a child receives a second verbal reminder, a strategy will be put in place e.g. moving spaces. 3 reminders in either a morning or afternoon will result in a reflection activity to be completed (with an adult) the following break time.
- **Orange behaviour** (e.g. unkind or rude words, being untruthful, being a bystander, unsafe behaviour): children will be asked to complete a reflection activity during the following break time (with an adult).
- **Red behaviour** (actions with an intent to cause physical or verbal harm): children would reflect with a member of the Senior Leadership Team the following lunch time for 30 minutes. They would lose a privilege for a set amount of time following this.

Home Learning

We have a Home Learning Policy. In Year 3, the suggested time allocation for the home learning activities listed below is around 30 minutes per week, although your child may be happy to do more. This time is in addition to any regular reading and spelling activities.

Every Friday, the Year 3 teachers will inform you on ClassDojo of what your child's homework is. In September, they will be given 3 home learning booklets for Maths, Comprehension and Grammar—you will be told which booklet and which pages your child will need to complete each week.

To ensure your child gets the most from their home learning please encourage them to work in an appropriate place, free from distractions, where they will work happily. **We ask that you do not mark the homework with your child as this will be done as a class.**



Logins for online platforms will be given to your child in September to bring home so that they can access these useful websites. If you have any concerns regarding a piece of work, don't hesitate to contact your child's teacher.

Reading

We ask that over the Summer Holiday you provide opportunities for your child to read every day so that pupils maintain their reading skills over the holidays.

We use KS2 Book Bands for the majority of children in Year 3. You might find that your child (who may have previously completed the KS1 Book Bands to become a 'free reader' in KS1) returns to colour banded books as they settle into our KS2 library. You will receive more information about Reading at Dobcroft Junior School at the Year 3 information evening.

Maths

Your child's maths home learning will reinforce their learning either from that week or as a recap of prior learning. We also use *TT Rockstars* online learning resources, which your child will receive logins for in September.

We also ask you to practise number bonds and times tables (including \div facts) with your child until they can recall them rapidly. Again, strategies and games to support will be shared in September, and children will have daily times tables practise in school, with a particular focus on the 2, 4 and 5 times tables.

Children leaving Y2 should be able to read the time to the nearest five minutes. This can be very tricky for children so please help your child embed this skill over the holidays!

Spelling

Spelling tests are every Thursday. Your child will receive weekly spellings and these will be uploaded to Class Dojo. Please encourage your child to practise these for 5 minutes each day in preparation for their test. The new spelling pattern will be introduced by the teacher ahead of the list being shared with you, and your child will have access to Spelling Shed where they can learn their list through a range of games. Each week, there will be 5 words on the list in bold. If your child struggles with spelling, you might choose for them just to focus on the 5 words in bold. Please speak with your child's class teacher if this is what you would like for your child. Children with more significant difficulties in spelling will be included in our Nessy interventions. This will be decided by the class teacher.

If you have any more questions please do not hesitate to contact us.

Please email enquiries@dobcroft-jun.sheffield.sch.uk and the office will forward it on to the relevant staff member.

We are very much looking forward to welcoming our new Year 3s to DJS on **Wednesday 2nd September** .

Don't forget our Y2 tour on **Wednesday 24th June**—see further details on the website.

Many thanks,

The Year 3 Team