REEDLEY COMMUNITY PRIMARY SCHOOL

Supporting Pupils with Medical Conditions Policy

Our school nurtures curiosity and creativity through an inspiring, broad and engaging curriculum, where learning is at the heart of all that we do. Children at Reedley learn to become resilient and self-assured in a safe environment where challenge is key. Team Reedley are encouraged to thrive and achieve as individuals, preparing them for their role as caring and active citizens in modern Britain. (Mission statement)

1. Aims

Reedley Primary School is committed to ensuring that pupils with medical conditions are properly supported so that they have full access to education, including school trips, physical education, sporting activities and extra-curricular opportunities.

The school aims to:

- Support pupils with medical conditions to achieve their full potential.
- Ensure pupils with medical conditions can access and enjoy the same opportunities as their peers.
- Minimise disruption to learning caused by illness or medical appointments.
- Work in partnership with parents, healthcare professionals and external agencies to provide appropriate support.
- Ensure arrangements are in place to support pupils with both short-term and long-term medical conditions.

2. Legislation and Guidance

This policy has been developed in accordance with:

- Children and Families Act 2014
- Equality Act 2010
- SEND Code of Practice 0-25 (2015)
- Supporting Pupils at School with Medical Conditions (DfE Statutory Guidance)
- Keeping Children Safe in Education
- Data Protection Act 2018 and UK GDPR

3. Roles and Responsibilities

The Governing Body will:

- Ensure arrangements are in place to support pupils with medical conditions.
- Ensure sufficient staff are appropriately trained.
- Monitor the effectiveness of the school's arrangements.
- Ensure pupils with medical conditions are not disadvantaged.

The Headteacher will:

- Implement this policy.
- Ensure sufficient staff receive appropriate training.
- Ensure Individual Healthcare Plans are developed where required.
- Ensure information is shared appropriately with relevant staff.
- Promote inclusion and equal access for all pupils.

Staff will:

- Familiarise themselves with the medical needs of pupils they work with.
- Follow healthcare plans and agreed procedures.
- Undertake training relevant to their roles.
- Report concerns promptly to senior leaders and parents.

Parents and carers should:

- Provide up-to-date information about their child's medical needs.
- Supply medication where required.
- Participate in the development and review of healthcare plans.
- Inform the school promptly of any changes to a child's condition.

4. Individual Healthcare Plans

The school will develop an Individual Healthcare Plan (IHP) for pupils whose medical condition requires additional support.

The IHP may include:

- Details of the medical condition.
- Symptoms and triggers.
- Medication and dosage requirements.
- Emergency procedures.
- Specific support arrangements.
- Staff training requirements.
- Arrangements for educational visits and activities.

Plans will be developed in partnership with parents, healthcare professionals and, where appropriate, the pupil and stored on Medical Tracker.

Healthcare Plans will be reviewed at least annually or sooner where a pupil's needs change.

5. Managing Medicines

The school's Administration of Medicines Policy should be read alongside this policy.

Where medication is required during the school day:

- Parents must complete the appropriate consent forms which are stored on Medical Tracker.
- Medicines must be supplied in their original packaging with pharmacy labels attached.
- Medicines will be stored safely and securely.
- Accurate records of administration will be maintained.

Some pupils may require immediate access to medication, such as inhalers, adrenaline auto-injectors or diabetic equipment. Appropriate arrangements will be made to ensure these are readily accessible.

6. Attendance and Educational Support

The school recognises that medical conditions may affect attendance.

Where attendance is impacted by a medical condition, the school will:

- Work closely with parents and healthcare professionals.
- Consider reasonable adjustments.
- Support reintegration following absence.
- Ensure appropriate educational provision where absence becomes prolonged.

The school will always seek to minimise disruption to learning whilst remaining sensitive to the pupil's medical needs.

7. PE, School Visits and Extra-Curricular Activities

Pupils with medical conditions will be encouraged to participate in all aspects of school life wherever it is safe and appropriate to do so.

Reasonable adjustments will be made to allow pupils to:

- Participate in educational visits.
- Attend residential visits.
- Access PE and sports activities.
- Take part in clubs and enrichment activities.

Risk assessments will be completed where necessary.

8. Emergency Procedures

The school will ensure that all relevant staff understand what action should be taken in an emergency.

Emergency procedures may include:

- Contacting emergency services.
- Administering emergency medication where staff are trained to do so.
- Informing parents immediately.
- Following procedures set out within Individual Healthcare Plans.

Emergency contact numbers will be kept up to date.

9. Unacceptable Practice

Although staff should use their discretion and respond appropriately to individual circumstances, it is not generally acceptable to:

- Prevent children from accessing medication where prescribed.
- Prevent pupils from participating in activities without evidence-based reasons.
- Ignore medical evidence or parental concerns.
- Send pupils with medical conditions home frequently without justification.
- Penalise attendance where absence relates to a genuine medical condition.

10. Training

The school will ensure that staff receive appropriate training to support pupils with medical conditions.

Training may include:

- Asthma awareness.
- Anaphylaxis and use of adrenaline auto-injectors.
- Diabetes management.
- Epilepsy awareness.
- Emergency response procedures.
- Specific individual pupil needs.

Training records will be maintained by the school.

11. Record Keeping, Confidentiality and Data Protection

The school will maintain records relating to pupils' medical needs in accordance with UK GDPR and the Data Protection Act 2018.

Information will only be shared with staff who need access in order to support the pupil.

Personal information may be shared without consent where safeguarding concerns or child protection obligations require information sharing to protect a child.

12. Complaints

Any complaints regarding the support provided to pupils with medical conditions should initially be raised with the Headteacher.

Where concerns remain unresolved, complaints should be pursued through the school's Complaints Policy.

13. Monitoring and Review

The Governing Body will review this policy annually to ensure it remains effective and compliant with current legislation and statutory guidance.

The Headteacher will monitor implementation of the policy, including the effectiveness of healthcare plans, staff training arrangements and support provided to pupils with medical conditions.

Policy Written – September 2026

To be reviewed September 2027