

## Reedley Primary School



### Marking and Feedback Policy

Our school nurtures curiosity and creativity through an inspiring, broad and engaging curriculum, where learning is at the heart of all that we do. Children at Reedley learn to become resilient and self-assured in a safe environment where challenge is key. Team Reedley are encouraged to thrive and achieve as individuals, preparing them for their role as caring and active citizens in modern Britain.

(Mission Statement/Statement of intent)

#### Purpose of marking and feedback policy

- Promote continuity and coherence across the school.
- Ensure that feedback is effective so that pupils know whether they have achieved the desired learning, understand how to improve their work and are appropriately challenged.

#### *Marking and feedback should:*

- Be manageable for the teaching team and accessible to the children.
- Relate to the key learning.
- Involve the teaching team working with the children.
- Give recognition and praise for achievement and clear strategies for improvement.
- Allow specific time for children to reflect on their learning.
- Respond to individual learning needs, taking opportunities to give face-to-face feedback where appropriate.
- Inform future planning.
- Use consistent codes within Phases.
- Be seen by children as a positive approach to improving their learning.

#### Type of feedback:

##### *Oral Feedback*

This is potentially the most effective and natural form of feedback. Where this is given, the work is marked with **VF**.

##### *Closed Exercise Marking*

All work is marked with a tick or a cross. Children may self-mark these activities or work will be marked as a class or in groups.

##### *Personal, Emotional Based Marking*

Comments related to effort or achievement are given verbally at the teacher's discretion. Some children, especially those with additional needs, seek confirmation from the teacher that they are achieving, and this can be fruitful. These comments are not written into the books.

##### *Sharing Good Practice*

Examples of good work are shared with the whole class and celebrated. Examples of this include via the use of a WAGOLL wall (what a good one looks like), reading out parts of a child's work or via the use of a visualiser/iPad.

### Key Learning

All written work is reviewed by the teacher before the child gets their book back. The Key Learning (KL) is ticked once if it has been achieved and ticked twice if it has been exceeded.

### Whole Class Formative Assessment

In order to ensure that staff have a clear picture of the children's next-steps when reviewing the marking, the staff member notes which children are ready for the next step in their learning, children who have made errors or have misconceptions, support methods that are to be used and any other issues. This is carried out for key learning in all subjects and can be followed up through pre-teach or over-learn sessions.

Staff ensure that this information is used when planning the next sessions. There is a form that can be used for this purpose if preferred. (See Appendix 1)

### Codes

A variety of codes are used in children's books to indicate a range of issues. The key for the codes is displayed in every classroom and the children are familiar with them all. (See Appendix 2)

### Two Ticks

For every sustained piece of writing that takes place, each child is given a 'Two Ticks' target sheet. This is used in every book that the child uses for sustained writing and should be used at least twice a week. The children have two personalised targets focusing on areas of development in grammar, punctuation, vocabulary, features of a text, spelling or handwriting.

Children from Yr. 2 – Yr. 6 find evidence from their writing that shows they have achieved their targets, and write it in the box underneath their targets e.g.

<b>Outcome:</b> Explanation text.	
<b>Composition</b> Use sequential and causal conjunctions for effect (showing an awareness of the reader).	
<b>Find your evidence:</b>	
<b>Grammar</b> Use a variety of cohesive device to ensure meaning is clear.	
<b>Find your evidence:</b>	
<b>Wonky Words</b>	
<b>TRY THIS...</b>	

### Spellings

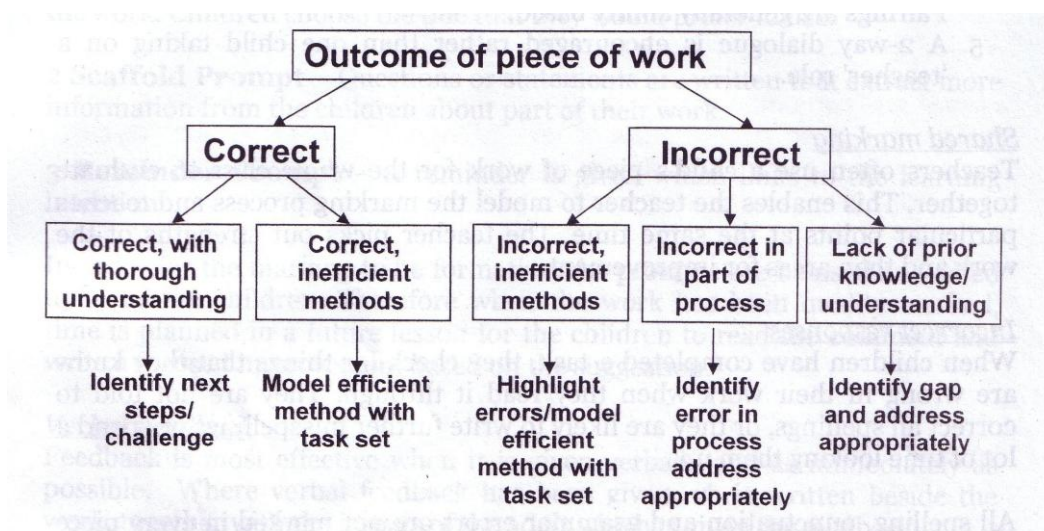
- 'Wonky Words' are used throughout the curriculum.
- Where 'Wonky Words' are identified, they also need to be underlined in the piece of writing or task.

- No more than two in KS2 and one in KS1, to be underlined in green in each piece of sustained writing (or task) across the curriculum.
- Incorrect word is written and crossed; correct spelling to be written and ticked e.g. ~~tryed~~ x ~~tried~~ ✓
- The child will practise and write out the correct spelling three times to consolidate the spelling.
- This will then be written in a 'Vocabulary' book, which the child will use independently as support for spelling and an opportunity to record relevant vocabulary.

### Marking in Mathematics

- Errors in mathematics are to be given a cross.
- Incorrect number formation is always to be corrected.
- 'Wonky Words' (incorrect spellings) are also to be addressed.

The following chart shows which type of support would be used in maths, based on the children's responses in their learning.



Policy authors: Kerry Gorrell

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**Appendix 1:**

Whole Class Formative Assessment Sheet – Reedley Primary School

Children ready for next step in learning	
Simple misconceptions/errors – error and name of child(ren)	Support methods
Needs support with different teaching methods	Support methods
Other issues	

Codes to be used for support:

G- guided OL- overlearning PT – pre-teach 1-1 TA support VS - Vocabulary support GP guided practice

Appendix 2:

## Upper Reedley – Marking Symbols

FS	Full stop error
CL	Capital letter error
P	Punctuation error
tryed x tried ✓	Wonky words
^	Missing word
//	New paragraph
T	Guided work with Teacher
TA	Guided work with Teaching Assistant
PW	Paired work
VF	Verbal feedback
I	Independent work
A	Apparatus

## Lower Reedley – Marking Symbols

— ○ FS	Full stop error
— ○ CL	Capital letter error
. A , !	Punctuation errors modelled
tryed x tried ✓	Wonky words
^	Missing word
P	Presentation
T	Guided work with Teacher
TA	Guided work with Teaching Assistant
PW	Paired / Group work
VF	Verbal feedback
A	Apparatus used