

## TERM TIME LEAVE

- If you plan to take your child out of school you need to inform us at least 20 days before. We ask that you provide evidence (flight tickets) and fill in a term time leave form to request term time leave from school.
- We may only authorise term time leave in exceptional circumstances. (returning to home country for a family visit is not classed as exceptional).
- If your child is away from school for more than a few days the Local Authority may issue you with a £80 fine per child, per parent- this increases if you do not pay the fine within a certain time period.
- Springfield School do not issue or collect the fines- the Local Authority does
- Taking extended leave damages your child's education- it's not always possible for them to catch up on their missed learning.
- All requests will be considered by the headteacher but it is highly unlikely the request will be authorised.



MISSING TWO DAYS  
A MONTH MEANS A  
CHILD MISSES 10%  
OF THE SCHOOL YEAR



## WHY IS SCHOOL ATTENDANCE SO IMPORTANT?



1. *It is important to your child's achievement, wellbeing, and wider development.*
2. *Evidence shows the higher attendance rate - the better the children achieve in academic testing and progress*
3. *It's not just about exams and grades. Children thrive with routines, structure and being challenged*
4. *School is a place children learn to adapt, socialise and build friendships.*
5. *Attending school regularly means your child will be given the best opportunities to learn and grow.*

There are 190 days in a school year which leaves 175 days to spend on family time, shopping, appointments and other things.



What do our children think of school attendance? Here is what some of our children thought:



current attendance target is 94%

LET'S  
IMPROVE  
SCHOOL  
ATTENDANCE  
TOGETHER



## Is my child too ill for school?



**Yes- keep at home!**



**Chicken Pox** - keep at home until 5 days from onset of the rash and the spots are crusted over.



**Mumps**

Return to school 5 days after the swelling started



**Diarrhoea & Vomiting**  
Can return 48 hours after last episode



**Scabies**

Return after their first dose of treatment



**Impetigo**

Return to school 48 hours after they have started antibiotics or when the sores have crusted over.



**Measles**

Can return to school 4 days after the rash appeared



**Whooping Cough**

Return 48 hours after they have started taking antibiotics.

## Children can attend school if they have:



**No- bring to school - but let us know if your child has:**



**Cold/Cough**

Unless your child has a high fever, vomiting or diarrhoea they can be at school.



**Hand, foot and Mouth**

Your child can be in school with this unless they feel too unwell.



**Head lice**

If your child has head lice please get them treatment as soon as possible- they can be in school whilst treatment works.



**Threadworms**

If your child has threadworms please get them treatment as soon as possible- they can be in school whilst treatment works.



**Tonsillitis**

Children can be in school with tonsillitis- as long as they are feeling well enough with no high fever/vomiting or diarrhoea.



**Glandular Fever**

Children can be in school with tonsillitis- as long as they are feeling well enough with no high fever/vomiting or diarrhoea.



**Slapped cheek**

Your child can be in school with this unless they feel too unwell



**School will always support with attendance issues- call / drop in to school or email us if you have any concerns:**



enquiries@springfield.sheffield.sch.uk



0114 2723455



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Sheffield,  
South Yorkshire  
S3 7RZ



**HIGH ATTENDANCE AT SCHOOL GETS YOUR CHILD'S LIFE OFF TO A FLYING START!**



**INCREASING ATTENDANCE BY JUST 5% CAN DOUBLE THE CHANCES OF GAINING GOOD QUALIFICATIONS**

## ATTENDANCE AT SPRINGFIELD:

Our current attendance target is 94% this target is set by the Local Authority. Our Safeguarding and Inclusion team monitor attendance daily. We send reports to the Local Authority weekly.

Springfield Primary School is committed to improving attendance- we offer rewards and prizes for those children with improved and highest attendance.

We will put support in place for any of our children or families who are experiencing barriers in coming to school.

We work closely with our Local Authority Attendance & Inclusion Officer to improve attendance.

