



## Charging and Remissions Policy

Amendments made since last review Summer term 2019– Charging for School Activities update to May 2019 Summer term 2022 – swimming transport costs amendment Autumn term 2025 – no amendments made	
Policy agreed / reviewed 25/11/25	Next review due Autumn term 2028
Signed on behalf of the Governing Body	Signed by headteacher

### Rationale

Children benefit greatly from school trips, visits and additional activities, which enhance the curriculum and the pupils thirst for knowledge.

### Broad Guidelines

- School will refer to the DfE document 'Charging for School Activities' May 2018. All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition and swimming transport

### Voluntary Contributions

- When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children any differently from any others.
- If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school has to pay additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.
- The following is a list of examples of additional activities organised by the school, which require voluntary contributions from parents. This list is not exhaustive – visits to museums, sporting activities which require transport expenses, outdoor adventure activities, visits to theatres, musical events etc. ...

### Residential Visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and transport.

### Music Tuition

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition if this is not part of the National Curriculum. Peripatetic teachers are invited into school to teach individual or small group lessons, a charge is made for these lessons. Once lessons are booked the parents are expected to pay directly to the peripatetic teacher via School Money.

### Swimming

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We inform parents when these lessons are to take place, and we ask parents for written permission for their child to take part in swimming lessons. We make no charge for the educational element of swimming lessons but ask parents for a voluntary contribution of £2 per session towards the transport costs to and from the pool.

### After School / Before School Activities

The school offers additional activities before and after school. Sometimes qualified coaches / tutors who are not members of the school staff run and organise these sessions. A small charge is made for before and after sessions to cover costs. The Governing Body will be updated regularly about these charges through the GB committee meetings.

### General Equality and Diversity Statement

Longton Lane Primary School is guided by a clear vision and set of aims, one of which is equality. We are committed to eliminating unlawful discrimination and promoting equality of opportunity for all. We are determined to do everything we can to make sure that learners are treated fairly and that everyone has equal access to the services provided by the school. We believe that all learners should have equal access to the curriculum and this will be achieved by:

- All learners having access to the curriculum through the use of equipment, resources, teaching and learning strategies and activities based on individual need.
- Specific learning and teaching strategies being used to maximise access to the curriculum for learners within identified cohorts and those with barriers to learning.
- Teaching and learning strategies, resources and planning that aim to reflect our multicultural society.
- Ensuring equal access to all aspects of the curriculum for everyone.