

Charlestown Community Primary School



School Uniform Policy July 202

**Approved by: Full
Governing Body**

Date: July 2026

Amendments:

July 2026

Last reviewed on:

July 2026

Next review due by:

July 2027

1. Statement of Intent

Charlestown Community Primary School is committed to promoting equality and value for money and to ensuring that no child is discriminated against due to their religion or belief, economic circumstances or social and cultural background. This policy contains provisions to meet these objectives and has been created with health and safety, value for money, practicality and service at its heart.

Additionally, it is important that our pupils feel a sense of belonging and responsibility to our school. We believe that wearing a smart and practical uniform allows all children, regardless of their backgrounds, to feel equal to their peers and confident in their appearance. This allows children to show respect for the individual characteristics and not the choice of clothing they wear.

We also believe it is important for children to wear clothing that is conducive to a successful learning environment, including activity-appropriate clothing, such as sports attire for PE sessions.

2. Legal Framework

This policy has due regard to all legislation including, but not limited to, the following:

- Education and Inspections Act 2006
- Education Act 2011
- Human Rights Act 1998
- Equality Act 2010
- The General Data Protection Regulation
- Data Protection Act 2018
- This policy also has due regard to all relevant guidance including, but not limited to, the following:
 - DfE (updated Mar 2022) 'School Admissions Code'
 - DfE (updated Nov 2021) 'School Uniform'

This policy operates in conjunction with the following school policies and documents:

- Home-School Agreement
- Safeguarding and Child Protection Policy
- Complaints Policy

3. Roles and Responsibilities

The Governing Board is responsible for:

- In consultation with the Head Teacher and school community, establishing a practical and smart school uniform that accurately reflects the school's vision and values.
- Ensuring that equal opportunities are considered regarding the school's uniform and that no person is discriminated against.
- Listening to the opinions and wishes of parents/carers, pupils and the wider school community regarding changes to the school's uniform.
- Ensuring that the school's uniform is accessible and affordable.

The Head Teacher is responsible for:

- Enforcing the school's uniform on a day-to-day basis.
- Ensuring that school staff understand this policy and know what to do if a pupil is in breach of the policy.
- Listening to the opinions and wishes of the school community regarding the school's uniform and making appropriate recommendations to the Governing Board.
- Providing pupils with exemptions as appropriate e.g. for a pupil who has a broken arm and requires a loose-fitting top.

Teaching and support staff are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Taking appropriate action when pupils are in breach of this policy.
- Ensuring that pupils understand why having a consistent and practical school uniform is important e.g. to establish school identity.

Parents/carers are responsible for:

- Providing their children with the correct school uniform as detailed in this policy.
- Informing the Head Teacher if their child requires a reasonable adjustment to the uniform policy for a period of

time, including justifiable health reasons as to why.

- Ensuring that their child's uniform is clean, presentable and the correct size.
- Labelling their child's uniform.

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the Head Teacher has granted an exemption.
- Being responsible and looking after their uniform as appropriate.
- Respecting why a school uniform is important to the school e.g. to develop a sense of belonging.

4. Cost and Availability

In accordance with the School Admissions Code, Charlestown Community Primary School ensures that the School Uniform Policy does not discourage parents/carers from applying for a place for their child.

The school is committed to meeting the DfE's recommendations on costs and value for money.

Every care is taken to ensure that our uniforms are affordable for all current and prospective pupils, and that the best value for money is secured through reputable suppliers or offered in major retail stores.

The school branded items can be purchased from a local supplier; however, the general school uniform can be purchased from any major school clothing retailer at value prices. For example, school navy jumpers can either be purchased with the logo from the local supplier, or a regular navy school jumper can be purchased from any retailer.

The school does not amend uniform requirements regularly and takes the views of parents/carers and pupils into account when considering changes to school uniforms.

Where major uniform changes are required, the school ensures that assistance is provided to parents/carers struggling to meet the associated costs.

Second hand uniform can be obtained from school. Please contact the school office for more information.

5. Religious Clothing / Ceremonial Wear

Some religions and beliefs require their members to conform to a specific dress code. The school does not discriminate against any religion or belief; however, the school weighs the needs and rights of individual pupils against the health and safety concerns of the entire school community.

Charlestown Community Primary School endeavours to allow religious requirements to be met, wherever possible. Please make an appointment with the Head Teacher to discuss the policy and to make any requests for ceremonial wear to be worn in school.

Parents'/carers' concerns and requests regarding religious clothing are dealt with on a case-by-case basis by the Head Teacher and Governing Board. This is always conducted in accordance with the school's Complaints Policy.

6. Equality

The school is required to ensure that this policy does not discriminate unlawfully. Every step within the school's control has been taken to ensure that the cost of similar uniform items, for example, trousers versus skirts, are not disproportionate. The school endeavours to ensure that our uniform is as gender neutral and inclusive as possible. We do not insist that children of any sex must wear specific items of clothing.

7. SEND

Through appropriate discussions with parents and relevant SEND professionals, the school will make reasonable adjustments to support sensory needs and physical needs when considering uniform for those with SEN considerations.

8. Complaints and Challenges

The school endeavours to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Policy.

To make a complaint, parents/carers should refer to the Complaints Policy and follow the stipulations outlined.

When a complaint is received, the school works with parents/carers to arrive at a mutually acceptable outcome that doesn't damage the integrity of school procedures and policies as agreed in the home-school agreement.

9. School Uniform Supplier

Our branded school uniform suppliers are:

<https://ziggysschoolwearmanchester.co.uk/category/schools/primary-schools/charlestown/>

Our non-branded school uniform suppliers are:

Any retailer of standard school-wear in line with the items listed below.

10. Non-Compliance

On rare occasions, for example, if slogans on clothing are offensive, the Head Teacher and/or Deputy Head Teacher are permitted to ask a pupil to take off the clothing, such as a sweatshirt / jumper. If they cannot take the clothing off, parents/carers will be contacted, and they will be asked to bring in more suitable uniform/clothing.

On other occasions, for example, if a child is wearing inappropriate footwear, teaching and/or support staff will inform parents/carers by telephone or in person.

If a child requires an item of uniform for a specific activity and no spare clothing is available in school, for example, Forest School, parents/carers may be asked to bring the item into school. Individual family circumstances will be considered if a child is not wearing the correct uniform.

However, in accordance with our Safeguarding and Child Protection Policy, these should be recorded using our electronic recording system (CPOMS) where appropriate.

Sanctions for breaches of this policy are a last resort: the school endeavours to work with families to resolve breaches of this policy in a timely and effective manner.

11. Our Uniform

The school endeavours to ensure that our uniform is as gender neutral as possible.

The uniform is as follows:

Navy jumper or navy cardigan (with or without the school logo)

White or light blue polo shirt - with or without logo

Grey or black skirt, shorts or trousers

Blue summer gingham dress

Navy blue hoodie with initials (Y6 only – ordered through school)

Black school shoes or plain black trainers

Book bag (with or without the school logo)

Not accepted:

Non-black Trainers, open-toed sandals and large, thick boots are not considered suitable footwear for school.

High heels are not permitted: sensible, plain black shoes must be worn by all pupils.

Black jeans and leggings are not permitted in day-to-day uniform.

All items of clothing and footwear must be labelled with the pupil's name.

In hot weather, uniform is still required, but polo shirts and dresses can be worn without cardigans and jumpers.

12. Our PE Kit

Children are asked to come into school on the day of their PE lesson wearing their PE kit in KS2 and on outdoor PE lesson days for KS1 and EYFS.

They can wear it for the full school day.

Parents/carers are responsible for ensuring their child is dressed appropriately for PE.

The PE kit is as follows:

Plain white T-shirt (with or without the school logo)

Plain black zipped hoody or sweatshirt or normal school navy jumper/cardigan

Plain black tracksuit bottoms or leggings

Plain black shorts

Suitable trainers for sporting activity

All items of clothing and footwear must be labelled with the pupil's name.

13. Jewellery

The only permitted jewellery that may be worn is:

One pair of stud earrings (no other piercings are permitted)

A sensible wristwatch (not connected to a mobile device or capable of recording in any media)

Jewellery is the responsibility of the pupil and not the school. Lost or damaged items will not be refunded.

All jewellery must be removed during practical lessons, for example, PE lessons / swimming lessons. If children cannot remove their own earrings, then this should be done at home on the day of PE.

14. Water Bottle

All children should bring a water bottle into school every day: this can be refilled by children whenever necessary during the day. Water bottles must be labelled with the pupil's name.

15. Hair Styles

Hairstyles should be smart and moderate in style.

Pupils with what could be deemed extreme hairstyles may be exempt from the rule above on racial or religious grounds. The Head Teacher will take each individual pupil's scenario into consideration.

Long hair should be tied up. This is to avoid health and safety risks and ensure that children's vision is not impeded.

Large, excessive hair accessories should not be worn; however, small hair clips or plain headbands are acceptable.

16. Make-Up

False nails and nail extensions are not permitted.

Only clear nail varnish may be worn.

Children are not allowed to wear make-up.

Pupils wearing make-up are required to remove it and parents informed. At the Head Teacher's discretion, there may be exceptions to the above in extreme circumstances e.g. a pupil may be permitted to cover heavy scarring/skin damage.

17. Adverse Weather

Hot Weather:

Everyone working at/attending the school during hot weather conditions is required to wear sun-safe clothing that covers as much of their skin as possible.

This includes wearing:

Loose fitting tops with collars or covered necklines

Tops that cover the shoulder area

Grey or black shorts or navy and white school summer dresses of an appropriate length

Sun-safe hats

Sunglasses with UV protection

Sunscreen (children must be able to apply this themselves and it must be labelled and handed to the child's class teacher)

During hot weather, lightweight clothing is required to reduce the risk of overheating.

Pupils are not required to wear their jumpers/cardigans during heatwaves.

If outside during break and lunch times, pupils not wearing sun-safe clothing/sunscreen are advised to stay in an area protected from the sun.

Cold Weather:

During cold weather, pupils are required to wear gloves, coats and hats when they are outside.

Additional layers underneath the usual school uniform are accepted. Where possible, pupils not wearing warm clothing are provided with spare clothing if going outside during break and lunch times.

18. Labelling

School staff encourage good organisation of clothing and footwear, for example, designated spaces for children to keep belongings in and checking of labels. However, all pupils' clothing and footwear must be clearly labelled with their name.

Clothing and footwear are the responsibility of the pupil and not the school.

If a child goes home in another child's clothing by accident, for example, their jumper, parents/carers should send the clothing not belonging to them back into school to their child's class teacher.

Any lost clothing is to be taken to the lost property areas in classrooms. All lost property is retained for a half-term and is disposed of/donated if it is not collected within this time.

19. Nursery/Pre-School

Our Nursery children will need to wear a white polo t-shirt with grey bottoms (leggings, joggers, shorts, skirt or pinafore) and a navy jumper/cardigan. Children can wear a black pair of trainers or shoes. Wellies will need to be brought into and kept at school for everyday use.

The uniform does not have to be school branded; this is your choice.

20. Who Does Our Policy Belong To?

This policy belongs to the whole school community:

Pupils

Parents/Carers

Staff

When parents decide to send their children to Charlestown Community Primary School, we see this as a sign that they agree with our aims for uniform and that they will support our policy.

When teachers elect to teach at Charlestown Community Primary School, we assume that they support through their practice in school our aims for standards of uniform.

We always welcome constructive comments on our policy and the way it is carried out:

Children may make comments to their class teachers, to the Assistant Headteachers, to Deputy Headteachers or the Head Teacher;

Parents may make comments to the class teachers, to the Assistant Headteachers, to Deputy Headteachers or the Head Teacher;

Teachers may make comments to the Assistant Headteachers, to Deputy Headteachers or the Head Teacher;