



BROAD OAK PRIMARY SCHOOL
Full Governing Body Meeting

Date of meeting: Thursday 21st May 2026

Quorum: 6 (met at this meeting)

Chair: Chris Pyle

Clerk: Jenny Adie

Pages: 5

Signed: _____ **Date:** _____

Present Governor		category	end of term	present(P)/apologies(Ap)/absent(o) 21/10. 27/11. 27/1. 31/3 21/5 9/7				
Shabnam Mughal-Mohammed	Parent Governor now Co-opted Governor until academisation	20/10/24 20/10/28	Ap	P	P	P	P	
Sheila Patel Webster	Parent Governor now Co-opted Governor until academisation	20/10/24 20/10/28	P	P	P	P	P	
Kevin Corteen	Headteacher	ex officio	P	P	P	P	P	
Sarah Bruce	Staff Governor	20/10/29	P	P	P	P	P	
Jan Sorohan	LA Governor	24/9/28	P	P	P	P	P	
Frank Atkinson	Co-opted Governor	25/2/28	P	P	P	P	P	
Ann Johnson	Co-opted Governor	4/5/30	P	Ap	P	P	P	
Karen Page	Co-opted Governor	6/12/26	P	P	Ap	P	Ap	
Chris Pyle	Co-opted Governor	25/11/27	P	P	P	P	P	
Lisa Walker	Co-opted Governor	20/10/29	P	P	P	P	P	

Apologies
Karen Page
Apologies formally accepted

2. Declaration of any Pecuniary Interests in the items on this agenda

No Pecuniary Interests declared in the items on this agenda.

3. Minutes of the previous FGB Meeting, on 31st March 2026

Minutes agreed as a correct record.

Matters arising

None.

4. Headteacher's Report

Report sent out with papers.

There are now 268 on roll; 21 children have come in this year, 8 have left.

SIP priorities

Improving outcomes**Habits of Attention** is nearly completed, they will be moving on to Adaptive Teaching next.**Oracy** will be the main focus next year; there are links with the Strong Foundations agenda and Metacognition. The Lead is attending relevant Trust training.**Writing:** Claire will be working with Steve and Sarah to check Year 6 Writing Assessments**Maths:** they can now see the impact of the gaps filled since the autumn. School is still working with Joe from the Maths Hub, and will be working with them again next year, as they are very supportive; they will be implementing KS2 Maths Mastery.**Priorities for Reading:** children have done NFER papers to give information for Teachers. Inference tends to be the difficult area; they have new non-fiction texts in the Library, and new books for all reading ages with neurodiverse main characters.**QA Report**

KC took the LA offer of a second QA Visit. Teachers chose children for review with various barriers and the QA was impressed by outcomes in the books, and evidence in books of progress made. There are still some inconsistencies and this review was less intensive than an Inspection, but was positive, and Teachers know what they need to work on to tighten-up. The main focus at Inspection is Inclusion, running through all areas; SLT need to have this information at their fingertips.

Assessment points this year have been slightly different from the Trust's. For example Maths for Year 1, only 14 children are on track based on Teacher Assessment, but at Pupil Progress meetings they found was more about Teacher confidence. When Teachers used the Trust assessment there were 24 children on track.

Many Pupil Premium children who are doing less well will also have a SEND or other need;; Staff need to know the story for the child.

Q. Will alignment with the Trust be a slow process?

No, they are taking-on the Trust points and assessment calendar next year.

Attendance

93.7% to the end of the spring term.

Persistent Absence increased slightly, mostly due to Eid, and has now gone down again. Severe Absence has reduced: there are two children in Year 5, one with health concerns, the other with safeguarding concerns; processes are in place to support both families.

The LA Attendance Team came in to work with KC and Jane; both these families have a Notice to Improve from the LA. This is the step prior to fining. They are seeing improvement with one family.

Q. About absence of the pupil with health issues: would the Parent still be fined?

They went down the Notice route because not all of the absence is linked to the child's illness; it is often that Mother is too ill to bring her. This is being monitored by School as a safeguarding issue.

Q. Does anything need to be checked here? Under the Equality Act?

Yes, they are checking the circumstances, this is why they have given the Notice; there are other family members and other parents willing to support the child's attendance.

Behaviour

They are launching the new behaviour approach. KC met with Sonia Schofield last week, they are bringing it in now rather than in the new academic year because SS had to come into school to investigate a complaint to Ofsted that had not gone through the School. They want to be seen to be proactive, addressing the causes of the Complaint. They will trial the new approach this half term and tweak it if necessary for September.

The Suspensions were of a Year 1 child and two Year 3 Saplings pupils, both presently under review with the Educational Psychologist.

(Shabnam Mughal Mohammed joined the meeting at 17.27)

There has been only one Child Protection incident since the last meeting;

They are monitoring 29 children;

2 children are being monitored for Child in Need.

The Mental Health Champions are on track for the Bronze Award by the end of this year.

Staffing

An ECT has been appointed for September. They interviewed six of 132 applicants, and would have employed any of them. This is a fixed-term appointment.

Events

Year 4 and 5 have been accessing daily swimming; it has gone very well, particularly for less-confident beginners; the Instructors were very good, children have attended and have remembered their kit every day. Year 6 used the pool for a Treat Day after SATs and enjoyed it. Acorns have accessed it.

5. Governors Committees**5.1 Resources Committee** 12th May

Minutes sent out with papers.

The £17,000 deficit was lower than had been anticipated through the year. Next year's Budget shows a slight surplus.

Governors discussed messages to go to the LA with the Budget:

- the delay in knowing about Resourced Provision additional funding, advised just before the end of the year; the School cannot plan;
- the School's £500,000 deficit is equivalent to the losses the School has incurred over the years due to having to fund the difference between the actual costs of the Resourced Provision and the amount given by the LA.

5.1.1 Approval of the 2025/26 Budget closedown

Resources Committee approved the Budget and recommend it for approval by the FGB.

5.1.2 Approval of the 2026/27 Draft Budget

This includes additional funding for the extra 2 pupils coming in to the RP, which the School has not yet agreed to do. KC and KW need to meet with Anne Summerfield to confirm that the funding will continue year-on-year. The RP Teachers are willing to take the two, because the extra funding will restore the staffing ratio. However, the School already has the funding for this year and if they refuse to take the children the funding will be taken back. KW has put the funding into the budget for future years.

Agreement can be conditional on continuing to receive funding for the additional pupils.

Q. Have they already identified children for the places?

They have a waiting list of 65.

Resources Committee approved the Budget and recommend it for approval by the FGB.

Governors agreed to approve the 2026/27 Budget, acceptance of the additional two children in the RP to be conditional on confirmation of future funding.

5.1.3 Drafting a Statement to go to the LA with the Budget

A small group led by Chris Pyle, Chair, and Frank Atkinson, Chair of Resources Committee will meet to draft a statement about the cause of the accumulated deficit to go to the LA, also to the Regional Schools Commissioner and the Trust.

Action	Chris Pyle	To organise drafting of the statement to the LA.
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5.2 School Improvement Committee 30th April

Minutes sent out with papers.

The Committee received History and Music reviews.

A challenge around the wider curriculum for younger children is the timing of the day. The morning sessions are for Writing, Reading, Phonics. Afternoon teaching sessions are shorter and material has to be carefully selected. The Leads need to know how decisions have been made.

There is a Curriculum Review to come shortly, there will probably not be many changes. The Broad Oak wider curriculum is overloaded, with too much content. They have been discussing making changes now, or after the Review is out. They need to cut down to prioritise national curriculum content.

Priorities for History are evident, chronology needs to be a focus. They will need days in School with the Leads, SLT and Teachers to review the curriculum content and progression of skills from Year 1 to Year 6.

The Music national curriculum is much simpler than the Kapow curriculum.

6. Policies for Approval

Policies sent out with papers

6.1 Behaviour Policy

The new Policy is aligned with the principles presented to Governors by Sean Kelly at the last meeting.

There are three behaviour expectations: be kind; be safe; be ready to learn; with additional information under each heading to explain what behaviours are expected.

They have identified from Sean's analysis the main behaviours which do not meet the principles, and the roles of those implementing the Policy.

Main changes: they have taken away the stars; families have expressed concern that 'loss' is an issue. Dojos are points earned for demonstrating expected behaviours. They have given a triage of 25 dojos for Reward Time. If a child has fewer, s/he will have a short period of reflection with the Class Teacher.

Q. How will this work if the Teacher is managing Reward Time?

They will be able to have two people per room, with different activities, and reflection done quietly and discreetly with the Class Teacher. They think that children will be keen to have the time and will try to earn their points. Particular behaviours will have a logical consequence in the moment, and time for reflection and improvement during the week.

Staff can also give dojo class points to reward everyone for working well together.

Q. How do the Teachers feel about it? What if children have not quite enough dojos by Friday? What if a child has lots of points early in the week and thinks s/he need not try now?

They will be including Parents from September. They are trialling dojos with Ash Class. Children achieving high numbers of dojos are very proud of earning more. If a child has 25 but behaves badly later in the week, there will be a logical consequence, SLT could become involved, information will be shared with Parents. If this was happening regularly Staff would identify the pattern and there would be individual consequences.

Q. Will they need more Staff consistency in awarding dojos?

There can only be one at a time, and there are defined actions that earn dojos.

They have Prize Boxes at the moment, that children enjoy. They may adapt this and use it for September, to give rewards either individually or as a Class.

Governors agreed to ratify the new Behaviour Policy.
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The Policies below were updated because they link with the new Behaviour Policy, there are not major changes.

6.2 Suspensions and Exclusions Policy

6.3 Positive Handling Policy

There is new guidance on physical interventions so review of the Policy was needed to make it compliant.

6.4 Anti-Bullying Policy

Governors agreed to ratify the above Policies.

7. Academisation Update

There is no progress on academisation. The Trust had a Principals' Day which KC attended, they discussed budgets and other issues.

8. 2027-2028 School Calendar

Sent out with papers.

The calendar is the Manchester one, and is similar to the Trust Calendar.

Term starts on 1st September, an INSET Day then will make a week shorter than 3 days.

INSET on 22nd October, before the half term holiday, aligns with the Trust.

21st July is a working at home day for Teachers, time in lieu of time given to writing end-of-year Reports; TAs can clear the classroom boards, and Admin Staff have time to clear up for the year end

In addition to INSET days School uses National College online training through the year.

9. Governor training and Link Governor Visits

No training attended since the last meeting.

Jan Sorohan visited to check the SATs security processes. She is content that all is in place.

Lisa Walker came in for a day to review Claire Davison's completion of the Safeguarding Audit.

Chris Pyle visited Cathy Child to discuss SEN.

10. Any other business

There was a request for a Governors get-together as was done last year after the July FGB meeting, at the Didsbury again, or possibly hire a room and have the meeting there.

Action	Chris Pyle	To look into organising a meeting or a get-together after the meeting at The Didsbury.
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Events

Summer Fair Sunday 12th July

Performance 7th July 2.15pm; 8th July 5pm.

Year 6 Leavers Assembly 16th July

Cinema Trip 17th July

Next meeting: **Thursday 9th July**