



BROAD OAK PRIMARY SCHOOL
Full Governing Body Meeting

Date of meeting: Tuesday 15th July 2025

Quorum: 6 (met at this meeting)

Chair: Chris Pyle

Clerk: Jenny Adie

Pages: 4

Signed: _____ **Date:** _____

1. Welcome, Present and Apologies

Present Governor	category	end of term	present(P)/apols(Ap)/absent(o)						
			25/9	11/12	4/2	1/4	24/6	16/7	
Beatrice Kastrati	Parent Governor	6/12/26	P	Ap	P	Ap		resigned	
Shabnam Mughal-Mohammed	Parent Governor now Co-opted Governor until academisation	20/10/24 20/10/28	P	P	Ap	P	P	P	P
Sheila Patel Webster	Parent Governor now Co-opted Governor until academisation	20/10/24 20/10/28	P	P	P	P	P	P	P
Kevin Corteen	Headteacher	ex officio	P	P	P	P	P	P	P
Lisa Walker	Staff Governor	14/1/26	P	P	Ap	P	P	P	P
Jan Sorohan	LA Governor	24/9/28	P	Ap	Ap	P	P	P	P
Frank Atkinson	Co-opted Governor	25/2/28	P	P	P	P	P	P	P
Ann Johnson	Co-opted Governor	4/5/26	P	P	P	P	P	P	P
Karen Page	Co-opted Governor	6/12/26	P	Ap	P	Ap	P	P	P
Chris Pyle	Co-opted Governor	25/11/27	P	P	P	P	P	P	P
Tanya Wade	Co-opted Governor	6/12/26	maternity leave				P	P	resigned

Apologies
Shabnam Mughal Mohammed to be late
Apologies formally accepted

In Attendance	
Jenny Adie	Clerk

2. Declaration of any Pecuniary Interests in the items on this agenda

No Pecuniary Interests declared.

3. Minutes of the previous FGB Meeting, on 24th June

Minutes agreed as a correct record.

3.1 Matters arising from the minutes

None.

4. End-of-Year Attainment

Information handed out.

GLD: Reception 70.4%, a slight drop from last year and the year before but still above Manchester and National. There is a group of children in the cohort whom staff decided did not quite achieve the Expected standard in PSE, but they are on the cusp.

Phonics: Year 1: 95.7%, There are only 23 children in the class; one non-verbal pupil was disapplied, all the others passes the check. The impact of ReadWriteInc can be seen in the attainment of the children.

Year 2: five children had not passed the check in year 1. Two met the standard; three were disapplied.

KS2 SATs

Reading 92.9% of children reached the Expected standard, back to pre-Covid outcomes.

Greater Depth 35.7%; scaled score 107.5 (this is a standardised score, Expected is 100)

Writing 80.9%, a 10% rise from 2024;

Greater Depth 9.5% , last year 10.8%, higher than Manchester, a little lower than national.

Maths 81%; GD 14.3%, lower than last year; average scale score above Manchester, just below national.

GPS 85.7%, a slight drop in GD to below Manchester; average scaled score higher than Manchester and national, this is because many of the children had high scores just below Greater Depth.

Combined 73.8% (last year 60%); national 62%; Combined GD 4.7%, national 8.3%, Manchester 4.9%.

Q. Do they put more weight on national or Manchester as an indicator?

National

KC is confident about Year 5, and they will be going into 2 classes of 23 for Year 6.

KC handed out KS2 unvalidated data analysis, with breakdown into groups. He is pleased with the performance of the various groups, children in all groups have done well. The six EAL children are the lowest-performing group, with small numbers this can be due to the individuals. All these children achieved the Expected standard in Reading, different individual children did not in Writing and Maths.

5. School Improvement Plan Review

SIP handed out. The Plan covers 3 years, 2024 to 2027.

Priority 1, decreasing absence with a focus on PA and girls: There were 3 main aims for this year,

- work with Class Teachers, which is going well
- follow-up by Phase Leaders, not yet quite 'green' but continuing
- attendance of particular groups, which has improved, but is still not high enough.

The Penalty Notices point has been completed; the School Spider messages are not yet in place; Global Policing have raised their prices and School will not be using them for Attendance next year, except for Home Visits which can be paid for separately.

Priority 2, Writing: All the work to be achieved this year has been completed and is in place and consistent. Claire Davison has worked with Staff on recording and updating children's targets, and on correlation of Staff marking with EduCater assessments.

Last year in the Year 5 and Year 6 cycle of the curriculum the children revisited the same genres with different texts. Work will be adjusted this year as the Year Groups are taught separately.

Drop-ins were done in the autumn and winter terms but not this term.

Priority 3, Maths: The scheme used is changing from September so some of the work planned for the third year will now not be done **(Shabnam Mughal Mohammed joined the meeting at 17.35)**

Priority 4, areas for improvement following Ofsted: Staff Surveys to support Phase Leaders to identify CPD needs have taken place. Work is 'Amber' in one area as they are still working on Metacognition, how children learn, which will sit over the subject areas.

Attending Aspire events is red, it has been difficult to release Staff, but Aspire will now be recording events and putting them on the National College. 3 of the INSET days time will be used for Staff to watch this material, in School or at home, impact to be assessed by looking at children's work, and from feedback.

Reading: ReadWriteInc is in place; the Fluency Project training has been done, but not yet rolled-out through the School

Q. Does KC think that any of the areas not achieved in year 1 will be achieved in year 2, or may push through to year 3?

They hope to catch up, but also some plans are changed in the light of work done this year.

6. Governors Committees

6.1 School Improvement Committee 8th July

Minutes sent out with papers. The Committee celebrated the SATs results and received a report on PSHE. Subject Leaderships have been allocated and Teachers informed.

7. Academisation update

KC has contacted the DfE Link Person to chase; all the financial information is out of date now and will have to be done again. There will not be another Headteachers' Board meeting until October.

8. Governors

8.1 Governing Body Constitution, waiting for academisation

KC spoke to Lisa, the Trust Governance Professional. There is no expectation of Governing Body size reduction on joining the Trust. The preferred model would be 1 Headteacher, 2 Parent Governors, 1 Staff Governor, 6 Co-opted Governors.

Q. What is the difference in Governors' responsibilities on joining the Trust?

There are fewer meetings, so more expectation that Governors do more between meetings.

Lisa Walker is retiring so there will need to be a Staff Governor election in the new term.

The Clerk advised and the GB agreed that no changes will be made until academisation, when expectations are known and Parent Governors candidates can be given full information.

8.2 Training

None.

9. Meeting Dates for the 2025/26 school year

KC sent out a schedule consistent with the Trust Local Board meetings, expecting to transfer at some point during the year.

10. Any other business**Resourced Provision**

KC submitted a Case Study as requested by the LA. They agreed to fund the one additional TA, as last year, but not a second one for the second unit, although they had previously agreed to do so. From April 2025 the additional TA in one Unit has not been funded. The Provision is now funded for five TAs, not six; this will mean that children cannot be supported back into mainstream, so the School needs to look again at the purpose of the Provision.

Without the proper level of funding the Provision is not viable; the School has to pay back the deficit and cannot afford to subsidise the Provision. The Provision was expanded on the basis that the School would receive like-for-like funding, which the LA agreed but has not paid. Closing the Provision would release funds to service the deficit, £100,000 per year which the School presently has to use to subsidise the Resourced Provision.

KC would choose to give notice to close the provision in July 2026.

Q. Would the Trust take it on? As they were interested in this when wanting to take-on Broad Oak?

KC has not had this conversation yet.

Many schools have to subsidise their SEN. Many are now opening their own in-School provisions, but this was set up as a Resourced Provision.

If children leave the Provision during the next year, they will not be replaced.

The LA has a large deficit and says it cannot afford to pay enough to fully-fund the Provision.

Governing Body Statement:

In the context of the School's deficit budget position Broad Oak is unable to continue to fund the Resourced Provision from the School's Budget.

The Governing Body has agreed that unless the Resourced Provision is fully-funded, as was agreed by the Local Authority, it will regrettably be necessary to give notice to close the Provision.

The Headteacher will ask the LA to advise what notice is needed, and has the Governing Body's authority to discuss and negotiate with the LA as required.