



Appeals Process

Where the governors are unable to offer a place because the school is oversubscribed, parents have the right to appeal to an independent admission appeal panel, set up under the School Standards and Framework Act, 1998, as amended by the Education Act, 2002. Parents should notify the school within 20 school days of the date of notification, if they wish to appeal.

School will contact either the school's admission committee or (in the case of Reception starters) the Local Authority to organise the start of the appeals process. Parents will have the opportunity to submit their case to the panel in writing noting additional evidence to support their appeal and also to attend in order to present their case. The Local Authority or Clerk to Governors will send appeal papers to the panel and parties. You will normally receive 14 days' notice of the place and time of the hearing. Decisions from the meeting will be sent within 5 school days of the hearing wherever possible.

If your child was refused a place in Reception or Key Stage 1 because of Government limits on Infant class sizes, the grounds on which your appeal could be successful are limited. You would have to show that the decision was one which in the circumstances on reasonable governing would have made, or that your child would have been offered a place if the governors' admissions arrangements had been properly implemented. Please note that this right of appeal against the governors' decision does not prevent you from making an appeal in respect of any other school.

Please note the following information in case of appeal

Offer of places	16 th April 2026
Deadline for accepting/declining places	10 days from the offer
Waiting lists prepared and vacancies re-allocated. Parents/Carers offered places will be expected to accept/decline the place offered within 10 school days.	After 30 th April 2026
Appeal application deadline	15 th May 2026
Appeal hearings (on-time applications)	Heard by 17 th July 2026

Please contact your relevant council for details on their appeal process.

In Cheshire East you can find out further information here:

<https://www.cheshireeast.gov.uk/schools/admissions/appeals/school-appeals.aspx>

Or call 0300 123 5012 - option 1